
Martin Tokarczyk (CCP, CEP) | Cost Estimator



EDUCATION

University of Calgary

BS, Civil Engineering

CERTIFICATES

American Association of Cost Engineers

Certified Cost Professional

American Association of Cost Engineers

Certified Estimating Professional

SOFTWARE SKILLS

Oracle Primavera P6

Microsoft Office

CMSi

SAP cost module

EXPERTISE

Project Management

Estimating

Project Controls

EMPLOYMENT

Tokar Consulting Inc., 2007-

Present

Encana, 2008-2009

Colt Engineering, 2006-2008

EXPERIENCE PROFILE

Martin is an experienced cost estimator with Experienced Cost Estimator and Project Manager with a demonstrated history of working in both the cost estimating and scheduling industries. Skilled in Oracle Primavera and CMSi, Project Management, and Construction Management. Background in Civil Engineering where he holds a Bachelor of Civil Engineering with Distinction from the University of Calgary. Value-oriented certified cost professional and certified estimating professional with over 12 years of experience in estimating and project management on capital projects; construction and energy. Detail-oriented with the capacity to identify and resolve issues and impediments to success. Excellent interpersonal and communication skills with the aptitude to work collaboratively within a team-oriented environment. Martin believes he has a penchant for being able to 'build the project in his mind' and to have all necessary know-how to account for all factors which may not be typically considered in the early stages of project development. Martin is very pro-active in terms of acclimating to the most current and industry-standard software and is capable of quickly getting up to speed with any new software environments as and whenever required by his specific task assignments.



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RELEVANT PROJECT EXPERIENCE

Consultant

Tokar Consulting Inc.

January 2007 - Present

- Developed parametric estimates, project estimates, forecasting and verification estimates
- Estimated cost on pipeline construction programs and projects (key member of Project Management Team)
- Listed key scope covered by the cost estimate and identified scope not covered by the estimate
- Developed class 3 estimates for budgetary control and project authorization
- Evaluated contractor's cost estimating process to ensure that the estimate covered the entire scope of the project and that it met the class 3 deliverable accuracy
- Interacted closely with vendors, stakeholders, other engineers and contractors
- Collaborated with other engineers and project managers to predict the estimate at completion
- Reconciled and managed cost variances, milestone payments, bank balances, invoices
- Archived historical estimating data such as schedule, cost, quantity, for future use
- Established cost forecasts utilizing actual cost data, earned value and productivity
- Evaluated and reviewed weekly construction progress reports: scope, schedule and cost
- Supported the team as required to reach a final investment decision

Project Analyst

Encana

October 2008 - January 2009

- Normalized contract rates with General Contractors
- Estimated construction programs and projects; identified entire scope of the estimate
- Created and approved Work Breakdown Structure (WBS)
- Managed Master Service Agreements, Purchase Orders and Change Order Requisitions

Contract Coordinator

Colt Engineering

March 2006 - October 2008

- Managed construction service contracts and the corresponding project forecasts and estimates. Scope: pipelines, facilities, chemical processing plants, electrical and instrumentation, camp facilities, equipment rental, hot tap services, survey services, road construction, scaffolding purchase and rental, construction supervision, delivery services.