**CURRICULUM VITAE FOR JOYCE T MACHIPANDA**

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* **Personal Details**

Date of Birth 22/04/2001

Gender Female

Citizenship Zimbabwean

ID Number 42-315246 G 75

Marital Status Single

Languages English, Shona, Kiswahili & French

* **Summary**

I am a self-driven person, with professional experience in data capture and book keeping, with a year’s professional experience as an intern at CIMAS. I am a goal-oriented individual aiming to be a successful accountant and bring transformation in this area, solving problems and creating ideas to meet targets as and when required.

* **Key Skills and Abilities** 
  + I build relationships of high value which are genuine and rooted in trust.
  + I bring business knowledge, innovation, and insight to create distinctive value for clients, and other stakeholders.
  + I lead myself and others to make a difference and deliver results in a responsible, authentic, inclusive, and passionate manner.

* **Computer Literacy** 
  + Computer literate
  + Proficient in Microsoft Excel, Word, Powerpoint, NH263, Propharm, Sage 200 and Outlook.

* **Educational Qualifications**

**University of Zimbabwe:** Bachelor of Accounting and Finance (HACCN):

Class (**Pending** ) (2021 – 2025)

**Advanced Level:**15 Points in Pure Mathematics, Business Studies and Accounting,

(2019-2020)

**Ordinary Level**: 12 passes including Mathematics and English Language (2015 – 2018)

**Academic Performance**

**Year 1 Semester 1**

**Courses Results**

Business Accounting 2.1

Business and Organisational Environment 1

Quantitative Methods for Business 2.1

Information and Digital Skills 1

Language Acquisition and Cultural Communication Skills-Kiswahili beginners 2.1

**Year 1 Semester 2**

**Courses Results**

Economic Theory and Application for Finance 1

Business and Corporate Law 2.1

Introductory to Financial Accounting 2.2

Student Development and Life Skills 2.1

Language Acquisition and Cultural Communication Skills-Kiswahili intermediate 2.1

**Year 2 Semester 1**

**Courses Results**

Intermediate Financial Accounting 3

Accounting Information Systems 1 2.2

Cost and Management Accounting 2.1

Language Acquisition and Cultural Communication Skills-Kiswahili Advanced 1

Critical consciousness and Life Skills 1

**Year 2 Semester 2**

|  |  |
| --- | --- |
| Financial Management | 2.1 |
| Audit and Assurance | 1 |
| Credit Risk and Financial Analytics | 1 |
| Accounting Information System 2 | 2.1 |
| Research and Innovation | 2.1 |
| Public Sector Accounting and finance | 2.1 |
| Tax Law and Practice | 2.1 |
| Student Development and Life Skills | 1 |
| Language Acquisition and Intercultural Communication- French Beginners | 2..1 |

**Year 4 Semester 1**

Intermediate Financial Accounting 2 2.2

Accounting Theory and Regulatory Framework 2.1

Advanced Financial Management 1

Advanced Financial Accounting 2.1

Advance Management Accounting and Control 1

Advanced Audit and Assurance 2.1

Forensic Accounting 2.1

Entrepreneurship, Professional Ethics, Communication and Philosophy 1

French Intermediate 1

French Advanced 2.1

Research and Innovation Skills 2.1

**Semester 2**

**Results Pending**

**Hobbies**

Community Outreaches.

**References**

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| Mrs J Ngwarati  **The Industrial Liaison Officer**  Faculty of Commerce  University of Zimbabwe  Mt Pleasant  Tel: +263-4-303211 Cell: 077 283 5282  [mail:jngwarati@commerce.uz.ac.zw](mailto:jngwarati@commerce.uz.ac.zw) | Mr J. P. Sai  **Chairperson**  Faculty of Business  Management Sciences and  Economics  University of Zimbabwe  Mt Pleasant  Cell: 077 240 7471  [mail:saijpchief@gmail.com](mailto:saijpchief@gmail.com) | Mrs Hamandishe  **Program coordinator**  Accounting and Finance Dept.  University of Zimbabwe  Mt Pleasant Cell: 0783 377 549  [mail:hamandisheliz@gmail.com](mailto:hamandisheliz@gmail.com) |