Google Project Management Certificate - Module 4

Overview

Module 4, *Project Execution: Running the Project*, is the fourth course in the Google Project Management Certificate offered through Coursera. This module focuses on the execution phase of the project life cycle, equipping learners with skills to manage tasks, track progress, and ensure project success. Designed for beginners, it requires approximately 15 hours to complete and includes videos, readings, assignments, and quizzes.

Key Components

- **Task Management**: Techniques for assigning, tracking, and managing tasks to ensure timely completion.

- **Progress Monitoring**: Use of tools like Gantt charts and dashboards to monitor project progress and performance.

- **Team Collaboration**: Strategies for fostering effective team communication and collaboration during project execution.

- **Change Management**: Processes for managing scope changes, including change requests and impact assessments.

- **Risk Monitoring**: Ongoing risk tracking and mitigation strategies to address issues during execution.

- **Stakeholder Engagement**: Methods to maintain stakeholder alignment and manage expectations throughout the project.

- **Quality Assurance**: Approaches to ensure deliverables meet quality standards through reviews and testing.

Delivery and Assessment

The module includes approximately 12 videos, 8 readings, 3 assignments, and 3 quizzes. Assessments consist of practice and graded quizzes, with peer-graded assignments applying concepts like change management and progress tracking. Content is self-paced, beginner-friendly, and delivered by Google instructors with industry expertise.

Learning Outcomes

Participants will learn to manage tasks, monitor progress, handle changes, and ensure quality during project execution. The module equips learners with practical skills to keep projects on track and aligned with goals.

Conclusion

Module 4 provides essential tools and techniques for effectively managing the execution phase, enabling aspiring project managers to drive projects toward successful completion in the Google Project Management Certificate program.