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Teamwork Reflection

Our project team strove to operate according to the principles and guidelines established in the book *TeamWork* by Carl Larson and Frank LaFasto. In particular, we worked to set a clear goal, and divide labor according to strengths and interests. We prioritized communication and collaboration, and ensured each member of the team was updated on changes, and assisted with work if needed. If we ran into conflicts or problems, we always met over zoom to talk, in order to reach a collaborative solution. Overall, our team could improve upon our time management and scheduling, and perhaps working more directly with each other, rather than working and recapping. Besides Leonard, we could all use more practice with technical skills and jargon, so I've listed that as an area for improvement for all of us (myself included).

Leonard Eshun

Three good areas:

- 1. <u>Patience:</u> He is always patient, and takes the time to fully explain details and processes, no matter how complicated/lengthy
- 2. <u>Clear goals</u>: Leonard routinely strives for excellence, and communicates clear goals for himself and the team
- 3. <u>Technical Skills:</u> He was the team member with the most experience coding and doing data engineering, and he volunteered to complete the IaC and AWS tasks that the other group members were hesitant about tackling

Areas for improvement

- 1. <u>Communication:</u> Just for a full picture understanding, I would have liked if he could share his screen sometime to show us the IaC work, because it is something I am unfamiliar with (he did this towards the end though!)
- 2. <u>Timely updates:</u> I think Leonard would benefit from being a little more timely/taking initiative in communicating his progress/results

Jenny Wu

Three good areas:

- 1. <u>Organization and efficiency</u>: Jenny set clear deadlines and schedules for the group, and regularly checked in to ask for updates from everyone, which made the process flow smoother
- 2. Focus: She kept the meetings on track, and was always present and focused
- 3. <u>Leadership and patience:</u> From the beginning Jenny was great about coordinating meetings, keeping the group members on track, and ensuring everyone understood the tasks required of them

Three areas for improvement:

- 1. <u>Technical explanation/communication:</u> I think sometimes it was difficult to understand her thought process
- 2. <u>Suffering</u>: Sometimes I think she likes to suffer by herself rather than asking for help I know everyone would have pitched in to help if she was stuck for too long

3. <u>Technical skills/jargon:</u> I think in general all of us could use a better understanding of technical terms and jargon, especially as it relates to AWS and new technologies.

Kayla Haeussler

Three good areas:

- 1. <u>Communicative/helpful:</u> Kayla was great about communicating her progress, offering to take on more work, and asking questions, and all of this was very helpful
- 2. <u>Attention to detail:</u> Kayla organized much of the html formatting and styling, and it turned out great! She taught herself super quickly, and created a really clean and visually appealing presentation of the app
- 3. <u>Keeps a great working environment</u>: She was always upbeat and had a positive attitude, which made working with her fun and easy

Areas for improvement:

- 1. <u>Leadership</u>: Kayla was great about taking on work, and I think she could benefit from taking more of a leadership role in a future project
- 2. <u>Technical skills/jargon:</u> I think in general all of us could use a better understanding of technical terms and jargon, especially as it relates to AWS and new technologies.

Uzo Uwazurike

Three good areas:

- 1. <u>Diligent</u>: Uzo is great at asking questions and identifying parts of the work he needs to research
- 2. <u>Collaborative:</u> He regularly volunteers and/or lets groupmates know he can take on any work, and explains why he would prefer to take on specific role
- 3. <u>Self-sufficient</u>: Uzo is great at figuring things out on the go, he's not afraid to tackle a problem or task he hasn't seen

Three areas for improvement:

- 1. <u>Communication</u>: In the future, Uzo could communicate his schedule and when he'd prefer to meet, to avoid missing meetings, or not being able to devote full attention to the meetings
- 2. <u>Initiative:</u> He could also benefit from trying to take on more leadership type roles, and being more assertive about task handling and distribution
- 3. <u>Technical skills/jargon:</u> I think in general all of us could use a better understanding of technical terms and jargon, especially as it relates to AWS and new technologies.