
PORTFOLIO

Accounting

Silvia Apriana



Presentation Agenda

About me

Educational background

Personal Skills

Work Experience

Project (Optimizing Internal Audit Process)

Project (Accounting System Implementation)

Project (Tax Strategy Development)



About Me

I am a professional accountant with 9 years of experience in financial reporting, tax management, and auditing. I am committed to ensuring regulatory compliance and improving corporate financial efficiency.



Educational Background



Senior High School 56 Jakarta

My high school was a
Social Studies program
2013-2016



Krida Wacana Christian University

Bachelor of Accounting
2017-2021



Personal Skills



Analytical Skills

Ability to analyze financial data in depth, identify patterns, and provide recommendations based on findings.



Accuracy

Have high attention to detail to ensure accuracy in financial reports and related documents



Technology Understanding

Master accounting software, as well as other supporting technologies to help company performance.

Work experience



Junior Accountant – CV PTO Indonesia (2016-2017)

- Performing financial reconciliations.
- General ledger management.
- Inputting tax invoices.
- Performing tax reporting.
- Preparing financial reports.



Accounting Finance & Tax - PT Kertas Kemenangan Sejahtera (2017-2021)

- Performing bank reconciliations.
- General ledger management.
- Inputting tax invoices.
- Performing tax reporting.
- Preparing financial reports.



Work Experience

Accounting Finance & Tax - PT Grosirone Prima Nusantara (2021-2024)

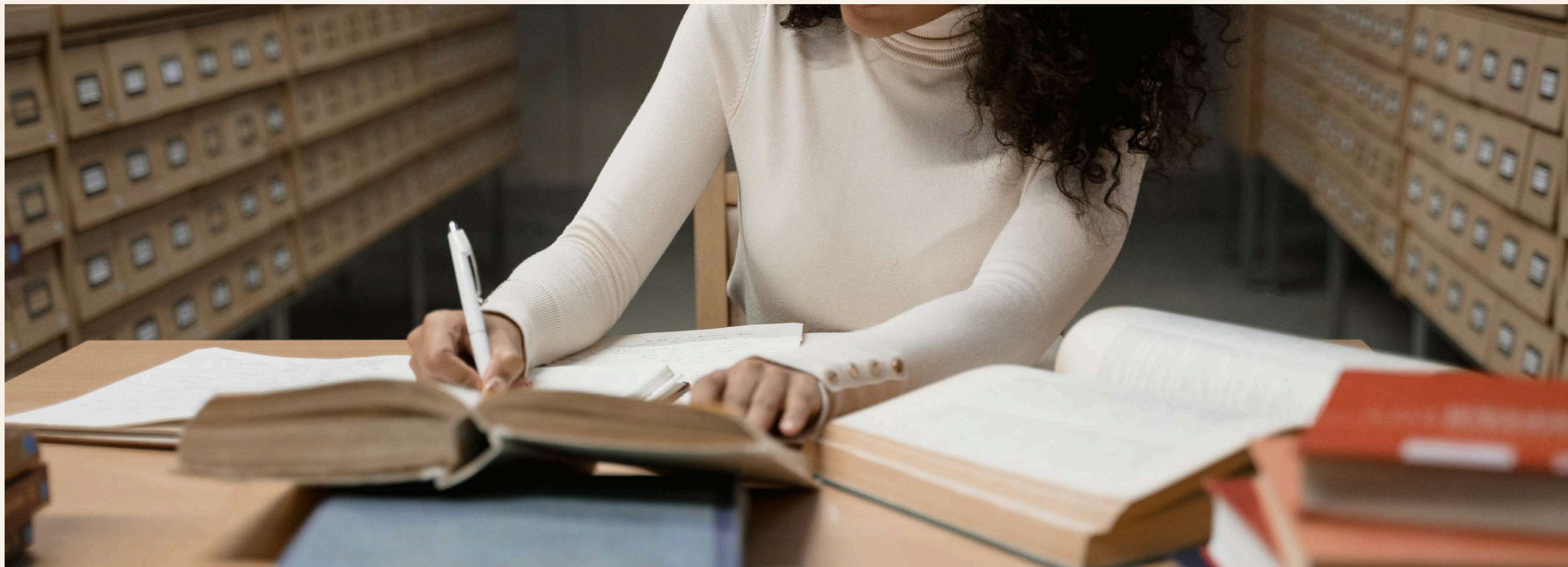
- Performing financial reconciliations.
- Managing general ledgers.
- Inputting tax invoices.
- Performing tax reporting.
- Preparing financial reports.
- Reviewing reimbursement notes.
- Conducting audits and preparing documents for external audits.



Work Experience

Accounting Finance & Tax - PT Sentosa Cahaya Kemilau (2024 - Present)

- Performing financial reconciliations.
- Managing general ledgers.
- Inputting tax invoices.
- Performing tax reporting.
- Preparing financial reports.
- Prepare billing invoices.
- Collect payments from clients
- Conducting audits and preparing documents for external audits.



Optimizing Internal Audit Process

Led an internal audit that successfully reduced execution time by 37% by introducing new automation procedures.

Accounting System Implementation

Successfully integrated the Accurate system, increasing the efficiency of financial data management by 25%.





Tax Strategy Development

Develop a tax compliance strategy that reduces the company's tax burden by up to 15% without violating regulations.





THANK
YOU

