

PUNJAB MUNICIPAL INFRASTRUCTURE DEVELOPMENT COMPANY
DEPARTMENT OF LOCAL GOVERNMENT

PUBLIC NOTICE

No. PMIDC/2019/1681

Dated: 26/2/2019

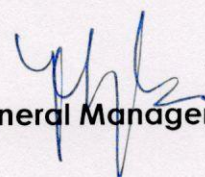
Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab invites applications for filling up of the following posts on contract basis:

Sr. No.	Name of the Posts	No. of Posts
1.	Manager eSewa (IT)	01
2.	Deputy Manager (IT)	01
3.	Solid Waste Management Specialist (CMMU)	01

The last date for submission of complete application form along with detailed CV/ resume containing the details of educational qualifications, experience along with self-attested copies of documents/ testimonials etc. is **22.03.2019 (Friday)** up to **5:00 PM**.

Complete application can be forwarded to:

The General Manager, Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Punjab Municipal Bhawan, Plot No. 3, Dakshin Marg, 5th Floor, Room No. 521, Sector 35-A, Chandigarh-160022 (India).


General Manager

REQUIRED ON CONTRACT BASIS

Name of the office: Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab

Name of the Post, Number of Post, Qualifications, Experience, Role & Responsibilities are as under:

Name of the Post	Manager eSewa (IT)
Number of Post	01
Maximum age limit as on 01.02.2019	45 years
Salary	Rs. 75,000/- per month
Educational Qualifications & Experience	<p><u>Qualification:</u></p> <ul style="list-style-type: none">• B.E/ B.Tech/ MCA/ M.Sc in Information Technology (IT)/ Electronics and Communication (EC)/ Computer Science (CS) with minimum of 60 % marks in aggregate in each case. <p><u>Experience:</u></p> <ul style="list-style-type: none">• 12 years in the field of information and Communication Technology and e-Governance.
Roles & Responsibilities	<ol style="list-style-type: none">1) Ability to lead a team and train staff on the job to use the systems and manage day to day issues related to IT.2) Should be well verse with e-Governance Project, knowledge on lifecycle of Large/ Medium e-Governance project, e-Governance architecture.3) Prepare Project related documents and seek necessary approvals.4) Review and co-ordinate for sign off on various deliverables like SRS, UAT etc.5) Monitor Project Implementation and other related activities.6) Regular reporting to Senior Management.7) SLA Monitoring.8) Change request management.9) Manage Project Team.

	10) Seeking and providing clarification during development. 11) IT Act 2000 and IT Act amendments 2008. 12) Any other work assigned by the competent authority.
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REQUIRED ON CONTRACT BASIS

Name of the office: Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab

Name of the Post, Number of Post, Qualifications, Experience, Role & Responsibilities are as under:

Name of the Post	Deputy Manager (IT)
Number of Post	01
Maximum age limit as on 01.02.2019	45 years
Salary	Rs. 60,000/- per month
Educational Qualifications & Experience	<p><u>Qualification:</u></p> <ul style="list-style-type: none">• B.E/ B.Tech/ MCA/ M.Sc in Information Technology (IT)/ Electronics and Communication (EC)/ Computer Science (CS) with minimum of 60 % marks in aggregate in each case. <p><u>Experience:</u></p> <ul style="list-style-type: none">• 8 years in the field of information and Communication Technology and e-Governance.
Roles & Responsibilities	<ol style="list-style-type: none">1) Ability to lead a team and train staff on the job to use the systems and manage day to day issues related to IT.2) Should be well verse with Document Management Systems office file processing automation.3) Setting-up and implementing ICT based computer applications.4) Setting up of websites and management thereof.5) Project Management web based tools like MS Projects, Primavera, PCM, Excei databased reporting.6) Setting up and maintaining Social Media tools.7) Programme Evaluation and Review Technique (PERT), Critical Path Method (CPM).

	<p>8) Software estimation, Software development cycle, Rapid application development, IT Act 2000 and IT Act amendments 2008, Various technology solutions, and Cloud computing and Big data.</p> <p>9) Any other work assigned by the competent authority.</p>
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REQUIRED ON CONTRACT BASIS

Name of the office: Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab.

Under City Mission Management Unit (CMMU) of AMRUT Mission likely to be deployed at City Level.

Name of the Post, Number of Post, Qualifications, Experience, Role & Responsibilities are as under:

Name of the Post	Solid Waste Management Specialist (CMMU)
Number of Post	01
Place of Posting	Amritsar/ Ludhiana
Maximum age limit as on 01.02.2019	45 years
Salary	Rs. 55,000/- per month
Educational Qualifications & Experience	<p><u>Qualifications:</u></p> <ul style="list-style-type: none">• Post Graduate degree (M.Sc/ M.Tech) in Environmental Engineering/ Environmental Sciences from a recognized university with B.Tech in Environment Engineering.• Preference will be given to those who have experience in Municipal Solid Waste.• Basic knowledge of computers is mandatory. <p><u>Experience:</u></p> <ul style="list-style-type: none">• Should have 3-5 years of post-qualification experience related to Solid Waste Management.• Experience of work on multilateral supported projects and at ULB level would be a preference.• Ability to assist ULBs to set standards and procedures for ensuring quality and monitoring compliance on SWM.• Familiarity with legislative framework of Indian Municipal environment.• Prior experience as municipal engineer will be an added advantage.

Roles and Responsibilities	<ul style="list-style-type: none"> • Review and verify design and need analysis of the proposed and ongoing Solid Waste Management Projects. • Set monitoring systems for Solid Waste Management projects including information on the composition and volume of waste generated from domestic and commercial sources as required for the preparation of a Solid Waste Management plan. • Provide support on collection and transportation program, including vehicle routing, based on detailed and updated city maps; confirm equipment requirements; and preparation and specifications for tenders. • Provide support to cities in carrying out sample survey to assess options for waste reduction and recycling and market for composting. • Provide support to cities ascertain the preferred options for collection and willingness to pay for improved waste collection by households and business and determine the potential for private sector participation in waste collection, recycling, transportation and disposal. • Provide support to cities regarding changes in the institutional arrangements for 30 improving collection, transportation and disposal of solid wastes. • Provide support to cities for preparing comprehensive solid waste management plan for the sample ULBs. • Any other related activities as decided by PMIDC and concerned ULBs.
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GENERAL INSTRUCTIONS

1. The mode of recruitment for the post of Manager eSewa (IT), Deputy Manager (IT) and Solid Waste Management Specialist (CMMU) shall be purely on contract basis.
2. Recruitment for the post of Manager eSewa (IT) and Deputy Manager (IT) will be for a period of 3 years with PMIDC whereas recruitment for the post of Solid Waste Management Specialist will be till mission period, and extendable further at the discretion of PMIDC.
3. The notice period for termination of contract on either side will be 3 months.
4. Applicants who have attained their education, i.e. Masters/ Bachelor degree through regular mode from recognized universities/ institutions shall be considered eligible for both the posts.
5. Applicants need to mention their Email ID, Contact No. and Postal Address very clearly and correctly. The same will be used by PMIDC to communicate to the applicants.
6. Application of the candidates is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any, information provided by the candidate is found false or is found not in conformity with eligibility criteria mentioned in the advertisement.
7. Applicant/s must have passed Punjabi of matriculation or its equivalent standard.
8. Notwithstanding to the above term, the candidates who have not passed Punjabi of matriculation or its equivalent at the time of interview have to give written undertaking that they will fulfil the requirement by appearing in Punjabi test within 6 months from the date of joining, if selected.
9. Any canvassing or personal follow up with an intention of inducting the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of the candidature. In case of any dispute, the decision of the PMIDC management shall be final.

10. Only eligible and shortlisted applicant/s will be notified of the interview, which will be communicated through email only.
11. No TA or other expenses will be admissible to the candidates for appearing in the interview.
12. In case of any dispute, legal jurisdiction shall be in Chandigarh, the appellate authority shall be Secretary, Local Government, Punjab.
13. Applicant/s already employed should apply through proper channel and must produce a 'no objection certificate' from their employer at the time of interview.
14. Application forms received after the due date will not be entertained.
15. Maximum age for both the posts shall be **45 years** as on **01.02.2019**.
16. Interested candidates are requested to download the application form uploaded on the website of PMIDC i.e. <http://pmidc.punjab.gov.in> under the head of recruitment. Candidates may submit their application form along with all the documents by **22.03.2019 (Friday)** till **5:00 PM** in the office of PMIDC, Department of Local Government, Punjab Municipal Bhawan, Plot No. 3, 5th Floor, Dakshin Marg, Room No. 521, Sector 35-A, Chandigarh-160022 (U.T).
