

**DIRECTORATE OF DISTANCE EDUCATION**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade NAAC Accredited)

To

All the students of MCA-III(Theory & Practical) (Except N.E. students)

**Subject: Conduct of Personal Contact Programme of MCA-III (Th. & Pr.)for the session July, 2019.**

**Memo:**

The Personal Contact Programme for the students of **MCA-III (Th. & Pr.)** class enrolled with the Directorate of Distance Education during the session July, 2019 will be conducted as per schedule given below:-

Tenure of PCP	Timing	Section(s)/ Group (s)	Reference No.	Venue
<b>MCA-III(Theory)</b>				
23-02-2020 to 08-03-2020	1.0 p.m to 5.00 p.m.	I (1-onwards)	19236001 to onwards	Room No. 102(1 <sup>st</sup> Floor) Dept. of Computer Sc. & Appls., KUK
<b>MCA-III(Practical)</b>				
29-02-2020 to 07-03-2020	9.30 a.m to 12.30 p.m.	I (1-onwards)	19236001 to onwards	Room No. 118, Computer Lab (1 <sup>st</sup> Floor) Dept. of Computer Sc. & Applications, KUK
<b>Note:</b> The Registration of the Students will be held from 12.00 pm to 1.00 p.m. on the 1 <sup>st</sup> day of PCP. The Internal Assessment Test will be conducted on the last two days of PCP. Last year question papers are available on the Directorate's Website <a href="http://www.ddekuk.ac.in">www.ddekuk.ac.in</a>				

2. Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus **50% attendance in the PCP are COMPULSORY** to become eligible to appear in the University examination, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. No change of PCP center/batch will be entertained in any case.

3. The candidates are also advised to pay the balance fee/2<sup>nd</sup> Installment fee and submit the deficient documents, if any, immediately to confirm the eligibility for appearing in the University examination failing which they will not be allowed to appear in the University examinations.

4. The students will have to make their **own arrangements for their boarding and lodging** during the course of PCP. However, at Kurukshetra there are a number of "Dharamshalas and Yatri Niwas" of Haryana Tourism with mess facilities on the main road near the University which can be contacted for the purpose.

5. In view of this, the candidates are advised to attend the PCP as per schedule given above. The Course Coordinator of the concern Department will conduct a written test of 30 minutes duration each subject (Theory Papers) of UG Part-I/II/III, P.G. Part-I/II/III and the courses of One year duration to meet the requirement 20% internal assessment. This test will be held in the last two days of PCPs, 20 question of MCQ are required to be answered by candidates.

6. Those candidates who do not appear in internal assessment test or take late admission their 20% proportionate marks obtained in final examination shall be treated as score of internal assessment. The marks of internal assessment once awarded will not be revised after all.

  
Deputy Registrar (DE)  
for Director (DE)