

## Pengyu Sui Resume

# Pengyu Sui

Pengyu Sui

(Pengyu)

I am an undergraduate student at the University of Toronto, majoring in Statistics and Contact Economics. | am proficient in using Excel, Python, and the R programming language to complete basic tasks. | have a cheerful personality and enjoy communicating with Address others. | have previously worked as a Financial Assistant at Inspur Group in Hong Kong, Toronto, Ontario, M4W 0B1

and also served as a Sales Assistant at Regina Squirrel Building Materials Company. Phone 1-437-343-9591

Work History Email

pengyu.sui@mail.utoronto.ca

2023-05 - Financial Department Assistant

2023-07

Inspur Group

Skills

1.Assist in day-to-day financial activities, including data entry,

invoice processing, and expense tracking. . .

Invoice Processing

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2.Support finance team in preparing financial reports, budgets, and

forecasts. Expense Tracking

3.Collaborate with team members to ensure accuracy and

compliance with financial regulation. Cosi Cana

4.Using Excel to organize company data. Microsoft Excel Expertise

2022-06 - Sales Assistant

2022-08 Squirrel Building Supplies Limited Languages

Learning about Lumber Varieties and Applications: | gained

knowledge about different types of lumber such as pine, oak, and English

hi , and thei i tructi id furnit king. :

mahogany, and their uses in construction and furniture making ritenatene

Inventory Management: | was involved in managing lumber

inventory, learning how to maintain both quality and quantity of

stock.

Customer Communication: Working with sales team, | learned

effective communication skills to understand and meet customer

needs, providing appropriate solutions.

## **Pengyu Sui Resume**

### Education

Bachelor of Science: Statistics And Economics

University of Toronto - Toronto, ON