

## COMMITTEE PROPOSAL FOR THE PHD THESIS PROJECT DEFENSE

### PROJECT DETAILS:

Student: .....
Project Title: .....
PhD thesis supervisor: .....
Department/Institution: .....

### COMMITTEE MEMBERS DETAILS:

<b>SECRETARY:</b>
Name: .....
Department: .....
Institution: .....
<b>FIRST VOCAL MEMBER:</b>
Name: .....
Department: .....
Institution: .....
<b>SECOND VOCAL MEMBER:</b>
Name: .....
Department: .....
Institution: .....

PhD thesis supervisor:  
Signature:

Biomedicine PhD program director:

Robert Castelo

## **Regulations of the Doctoral Thesis Project Committee (DTPC):**

The **PhD student will present** his/her future **PhD research project** to the **committee** no later than **6 months** after enrolling on the PhD program.

The DTPC will consist of 3 researchers:

- **Secretary:** from the same institution of your Research Group
- **1st member:** must be UPF doctor
- **2nd member:** must be from other institution (not from UPF, nor from your Research Group institution)

The DTPC members will be proposed by the PhD supervisor.

The DTPC will meet with the PhD student and his/her supervisor (the presence of the supervisor is mandatory) at the beginning of the course.

At the end of the meeting, the DTPC will meet with the PhD student and his/her supervisor separately in order to identify possible problems.

## **Doctoral Thesis Project Committee (DTPC) functions:**

The PhD Project Defense of each student will be assessed by a Doctoral Thesis Project Committee (DTPC). The functions of the DTPC are:

- To assess the viability of the project
- To identify possible problems
- To provide alternative solutions to these problems

The DTPC draws up a “Committee report” which includes an assessment of the strengths and weaknesses of the project as well as specific recommendations for improving its development.

Recommendations by the DTPC must be **responsible, realistic, feasible** and **constructive**. The DTPC cannot limit itself to highlighting weaknesses or giving criticism. It must propose viable solutions or approaches to solve potential problems.

If the DTPC finds serious problems such as conflicts between a student and supervisor or if it disagrees with the student or the supervisor, the DTPC will report such conflicts and seek advice from the Committee of the Doctoral Program.