

Simon Erlic

📞 +1 (250) 857-5479 @ simon@erlic.ca 📍 Victoria, BC, CA

[Date]

[Name of Company]

[Address of Company]

[City, Province, Postal Code]

Dear Hiring Manager,

I am writing to apply for the position of [Job Title] at [Name of Company]. I am a 3rd year Software Engineering student at the University of Victoria with experience in mobile and web development, along with embedded systems. I am interested in working at [Name of Company] because [Reasons for applying to company].

I have compiled some of my skills and qualifications below:

Your Requirements

Proficiency in [Skill]

[Requirement 2]

[Requirement 3]

My Qualifications

I have several years of experience in [Skill] from my time at [Company]. During my time there, I completed [Project] which required [Skill].

[Qualification 2]

[Qualification 3]

I would greatly appreciate the opportunity to meet with you to discuss how my qualifications and experience would be beneficial to [Name of Company]. I can be reached at [Phone Number] or [Email Address].

Thank you for your time and consideration.

Sincerely,
Simon Erlic