

# Simon Truong

Calgary, AB | (403)-703-5711 | [simontruong2002@gmail.com](mailto:simontruong2002@gmail.com) | [linkedin.com/in/simon-truong-9b4147210](https://www.linkedin.com/in/simon-truong-9b4147210)

## EDUCATION

**Bachelor of Computer Information Systems**

Expected Graduation: December 2024

*Mount Royal University, Calgary AB*

## SKILLS

Front-End Technologies: React, JavaScript, CSS, HTML

Back-End Technologies: Python, SQL

## WORK EXPERIENCE

**Digital Integration Co-op Student**

May 2023 – Sept 2023

360 Energy Liability Management

- Spearheaded the successful migration of over 100 user profiles to Azure Active Directory, improving security protocols and ensuring regulatory compliance.
- Automated client file standardization by developing and deploying custom PowerShell scripts, leading to an increase in workflow efficiency and reducing human error
- Delivered top-tier IT support for over 100 employees, maintaining 99% uptime and resolving critical technology issues swiftly to ensure uninterrupted operations
- Played a pivotal role in the formation of the IT department, contributing to long-term infrastructure strategies that set the foundation for scalable future growth
- Created comprehensive documentation and guidelines, accelerating onboarding and training processes for future full-time employees and co-op students
- Led the seamless migration of the office's on-premise domain from Windows 2012 Server to AzureAD, ensuring minimal downtime and a smooth transition to cloud-based services.

## PROJECTS

**Web Application for Song Searches and Playlist Management**

Academic · Winter 2022

- Developed an interactive web application using HTML, CSS, and JavaScript to allow users to search, sort, and filter songs by certain criteria
- Integrated Chart.js to visualize song analytics with a radar chart displaying attributes like energy, danceability, valence
- Utilized Fetch API to retrieve song data from an external music database, implementing local storage caching to optimize data loading performance

**Portfolio Website (Work in Progress)**

Personal · Summer 2024

- Built a personal web application using React, HTML, CSS, and JavaScript to strengthen understanding of React Hooks and state management
- Designed a responsive and user-friendly interface to practice advanced CSS techniques and accessibility principles.