

## **PROCEDURES TO ACCESS CORP DATA**

<b>DATE</b>	<b>VERSION</b>	<b>CHANGE DESCRIPTION</b>
9/29/2022	001	Initial Version.
04/03/2023	002	Create a new status code 17 for AG-COOP.
04/23/2023	003	Agent Code change from Decimal to Character.
04/04/2024	004	Status 14 is changed from 'Suspended' to 'Administratively Dissolved'

# General Information

Following is an overview of the Corporations (Corp) procedures that are utilized to obtain Corp data from the Illinois Secretary of State's office.

The data is comprised of seven (7) different data sets for each record type (Master, Name, Agent, Annual Report, Assumed/Old Names, Stock and Other data). Each record type can be related by a unique file number. Each file will contain a header record indicating the date and Name of file, the format of which is 'RUN DATE = CCYYMMDD FILE:<File Name >' followed by filler of spaces. Each file will also contain a trailer record indicating the end of file and total number of records in the file, the format of which is 'END OF FILE RECORD COUNT= <Count>' followed by filler of spaces. The count is defined to be 7 digits long.

There will be one set of each of these 7 files generated at the time the job runs (Daily). Each of these files generated would contain all the records and not just the additional/changed records.

For every master record collected, all record types associated with the file number will be transmitted in their own specific data set.

The Master record types will be transmitted in fixed-length one hundred and sixty (160) character records. All fields therein, character or numeric, are in display format (i.e., no packed fields).

The Name record types will be transmitted in fixed-length one hundred and ninety-seven (197) character records.

The Agent record types will be transmitted in fixed-length one hundred and sixty-four (164) character records.

The Annual Report record types will be transmitted in fixed-length one hundred and twenty-six (126) character records.

The Assumed/Old Names record types will be transmitted in fixed-length two hundred and twenty-two (222) character records.

The Stock record types will be transmitted in fixed-length one hundred and one (101) character records.

The Other record types will be transmitted in fixed-length one hundred and nineteen (119) character records.

There will be only one (1) Master record for every file number. There will also be exactly one (1) Name, Agent, Annual Report and Other record per file number written to the Master data set. Multiple Assumed/Old Names and Stock records could be associated with each Master. It is also possible not to have any associated records, only a Master/Name/Agent/Annual Report/Other. The file number is unique; it is associated with only one Master record.

The Agent record contains the agent's name and address information. There is no associated state field as all agents must have/use an Illinois address.

## CORPORATION “NGS” PROCESSING

The following information is required to create what the Corporations Division of Business Services calls a “NGS” (Not-In-Goodstanding) corporation. Basically, the intent of the routine is to display “NGS” on the corporation inquiry screen, even though the corporation has a status of goodstanding, or reinstated.

“NGS” will display on the corporation inquiry screen if all the following conditions are true:

- The current year Annual Report has been mailed to the corporation (i.e., CORP-CR-RUN-DATE > Zero)
- The corporation is in goodstanding (i.e., CORP-STATUS < 3)
- The current year Annual Report has not been paid (i.e., CORP-CR-PAID-DATE = Zero)
- The current month is equal to the incorporated month, or the current month is not equal to the two (2) months prior to the incorporated month. If CORP-EXTENDED-DATE = zero use CORP-INCORP-DATE otherwise use CORP-EXTENDED-DATE to determine incorporated month.

## SECRETARY FIELD BREAKDOWN

On Statuses 04, 06, 07, 08, 09, 10 and 12, a literal with an associated Transaction date is entered in the Secretary’s name and address field. This literal will always appear in the first twenty-four (24) positions. The Transaction date will always begin in position twenty-five (25) and end in position thirty-two (32). The format for the Transaction date is a two (2) character month (mm), a one (1) character space, a two (2) character day (dd), a one (1) character space and a two (2) character year (yy).

If a corporation has been merged/consolidated, a surviving file number may be entered starting in position thirty-five (35). Positions thirty-three and thirty-four will contain spaces.

Following are the only entries presently in use:

POS 1	POS 25	POS 35
UNACCEPTABLE PAYMENT	mm dd yy	
WITHDRAWN	mm dd yy	
REVOKED	mm dd yy	
VOLUNTARY DISSOLUTION	mm dd yy	
INVOLUNTARY DISSOLUTION	mm dd yy	
MERGED OR CONSOLIDATED	mm dd yy	99999999
REGISTERED NAME EXPIRED	mm dd yy	

## **RECORD DESCRIPTIONS**

### **CORP-MASTER**

<b>DD No.</b>	<b>COBOL NAME</b>	<b>PICTURE</b>	<b>POSITION</b>
41001	CORP-FILE-NUMBER	9(08)	001 – 008
41002	CORP-INCORP-DATE	9(08)	009 – 016
41110	CORP-EXTENDED-DATE	9(08)	017 – 024
41003	CORP-STATE-CODE	9(02)	025 – 026
41005	CORP-CORP-INTENT	9(03)	027 – 029
41006	CORP-STATUS	9(02)	030 – 031
41007	CORP-TYPE-CORP	9(01)	032 – 032
41008	CORP-TRANS-DATE	9(08)	033 – 040
41050	CORP-PRES-NAME-ADDR	X(60)	041 – 100
41098	CORP-SEC-NAME-ADDR	X(60)	101 – 160

### **CORP-NAME**

<b>DD No.</b>	<b>COBOL NAME</b>	<b>PICTURE</b>	<b>POSITION</b>
41001	CORP-FILE-NUMBER	9(08)	001 – 008
41051	CORP-NAME	X(189)	009 - 197

### **CORP-AGENT**

<b>DD No.</b>	<b>COBOL NAME</b>	<b>PICTURE</b>	<b>POSITION</b>
41001	CORP-FILE-NUMBER	9(08)	001 – 008
41049	CORP-AGENT-NAME	X(60)	009 – 068
41099	CORP-AGENT-STREET	X(45)	069 – 113
41102	CORP-AGENT-CITY	X(30)	114 – 143
41034	CORP-AGENT-CHANGE-DATE	9(08)	144 – 151
41035	CORP-AGENT-CODE	X(01)	152 – 152
41036	CORP-AGENT-ZIP	9(09)	153 – 161
41037	CORP-AGENT-COUNTY-CODE	9(03)	162 – 164

### CORP-ANNUAL-REPORTS

DD No.	COBOL NAME	PICTURE	POSITION
41001	CORP-FILE-NUMBER	9(08)	001 – 008
41011	CORP-CR-FACTOR	9v9(6)	009 – 015
41012	CORP-CR-PAID-AMOUNT	9(7)v9(2)	016 – 024
41013	CORP-CR-AR-CAP	9(11)	025 – 035
41014	CORP-CR-DEL-RUN-DATE	9(08)	036 – 043
41015	CORP-CR-RUN-DATE	9(08)	044 – 051
41016	CORP-CR-PAID-BATCH-NO	9(04)	052 – 055
41137	CORP-CR-PAID-BATCH-YR	9(04)	056 – 059
41022	CORP-CR-PAID-DATE	9(08)	060 – 067
41011	CORP-PV-FACTOR	9v9(6)	068 – 074
41012	CORP-PV-PAID-AMOUNT	9(7)v9(2)	075 – 083
41013	CORP-PV-CAP	9(11)	084 – 094
41014	CORP-PV-DEL-RUN-DATE	9(08)	095 – 102
41015	CORP-PV-RUN-DATE	9(08)	103 – 110
41016	CORP-PV-PAID-BATCH-NO	9(04)	111 – 114
41137	CORP-PV-PAID-BATCH-YR	9(04)	115 – 118
41022	CORP-PV-PAID-DATE	9(08)	119 – 126

### CORP-ASSUMED-OLD-NAME

DD No.	COBOL NAME	PICTURE	POSITION
41001	CORP-FILE-NUMBER	9(08)	001 – 008
41069	CORP-DATE-CANCEL	9(08)	009 – 016
41070	CORP-ASSUMED-CURR-DATE	9(08)	017 – 024
41071	CORP-ASSUMED-OLD-IND	9(01)	025 – 025
41072	CORP-ASSUMED-OLD-DATE	9(08)	026 – 033
41051	CORP-ASSUMED-OLD-NAME	X(189)	034 – 222

## CORP-STOCK

DD No.	COBOL NAME	PICTURE	POSITION
41001	CORP-FILE-NUMBER	9(08)	001 – 008
41042	CORP-STOCK-CLASS	X(25)	009 – 033
41043	CORP-STOCK-SERIES	X(25)	034– 058
41047	CORP-VOTING-RIGHTS	X(01)	059 – 059
41044	CORP-AUTHORIZED-SHARES	9(13)	060 – 072
41045	CORP-ISSUED-SHARES	9(13)v9(3)	073 – 088
41046	CORP-PAR-VALUE	9(7)v9(6)	089 – 101

## CORP-OTHER

DD No.	COBOL NAME	PICTURE	POSITION
41001	CORP-OTH-FILE-NUMBER	9(08)	001 – 008
41104	CORP-OTH-HOLD-PRORATE	9(01)	009– 009
41018	CORP-OTH-REGULATED-IND	9(01)	010 – 010
41020	CORP-OTH-REC-NAME-LENGTH-IND	9(01)	011 – 011
41021	CORP-OTH-RECORDS-DESTROYED	9(01)	012 – 012
41023	CORP-OTH-CAP-DATE	9(08)	013 – 020
41017	CORP-OTH-INC-LETTER-IND	9(01)	021 – 021
41024	CORP-OTH-ABINITIO-IND	9(01)	022– 022
41025	CORP-OTH-ASSUME-OLD-IND	9(01)	023 – 023
41027	CORP-OTH-DURATION-DATE	9(08)	024 – 031
41028	CORP-OTH-TOTAL-CAP	9(13)	032 – 044
41030	CORP-OTH-TAX-CAP	9(13)	045 – 057
41032	CORP-OTH-ILL-CAP	9(11)	058 – 068
41033	CORP-OTH-CR-NEW-ILL-CAP	9(11)	069– 079
41033	CORP-OTH-PV-ILL-CAP	9(11)	080 – 090
41109	CORP-OTH-FISCAL-YEAR	9(08)	091 – 098
41040	CORP-OTH-SECT-CODE	9(04)	099 – 102
41041	CORP-OTH-STOCK-DATE	9(08)	103 – 110
41097	CORP-OTH-REVENUE-IND	9(01)	111 – 111
41103	CORP-OTH-SURV-NO	9(08)	112– 119
41010	CORP-OTH-DATE-LAST-CHG	9(08)	120– 127

## **DATA ELEMENT DESCRIPTIONS**

DD No.	Description	Validation Checks																		
41001	The file number is a unique number assigned to every corporation at qualification. Each number is processed thru a check digit routine (modified modulus 11) with the last position of each number being the check digit. This number will be used throughout the system when accessing this company	Numeric, greater than zero and a correct computed check digit.																		
41002	The date on which the corporation was originally qualified. This date is in century, year, month, and day sequence. On name registrations, this date is the original filing date.	Must be numeric and greater than zero. Must be in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32; century must be > 17																		
41003	Contains the DoIT standard two (2) digit numeric State Code.	Validation of the numeric state code using the “ILST74” library call routine. See the following STATE & COUNTRY CODES list for valid codes.																		
41005	The three (3) digit code representing the type of business transacted in Illinois.	Must be numeric, greater than zero and a valid code as found Intent Code Assignment list on the following pages.																		
41006	<p>The current status of the entity.</p> <p>Following are the valid codes:</p> <table><tr><td>00 Goodstanding</td><td>09 Merged/Consolidated</td></tr><tr><td>01 Reinstated</td><td>10 Registered name expiration</td></tr><tr><td>02 Intent to dissolve</td><td>11 Expired</td></tr><tr><td>03 Bankruptcy</td><td>12 Registered name cancellation</td></tr><tr><td>04 Unacceptable payment</td><td>13 Special Act Corporation</td></tr><tr><td>05 Agent vacated</td><td>14 Administratively Dissolved</td></tr><tr><td>06 Withdrawn</td><td>15 Converted</td></tr><tr><td>07 Revoked</td><td>16 Redomesticated</td></tr><tr><td>08 Dissolved</td><td>17 Ag-Coop</td></tr></table>	00 Goodstanding	09 Merged/Consolidated	01 Reinstated	10 Registered name expiration	02 Intent to dissolve	11 Expired	03 Bankruptcy	12 Registered name cancellation	04 Unacceptable payment	13 Special Act Corporation	05 Agent vacated	14 Administratively Dissolved	06 Withdrawn	15 Converted	07 Revoked	16 Redomesticated	08 Dissolved	17 Ag-Coop	Must be numeric and less than eighteen (18).
00 Goodstanding	09 Merged/Consolidated																			
01 Reinstated	10 Registered name expiration																			
02 Intent to dissolve	11 Expired																			
03 Bankruptcy	12 Registered name cancellation																			
04 Unacceptable payment	13 Special Act Corporation																			
05 Agent vacated	14 Administratively Dissolved																			
06 Withdrawn	15 Converted																			
07 Revoked	16 Redomesticated																			
08 Dissolved	17 Ag-Coop																			

41007	<p>Describes the type of corporation represented.</p> <p>Following are the valid codes:</p> <p>2 Summons – Not Qualified  3 Registration Name Only  4 Domestic BCA  5 Not-for-Profit  6 Foreign BCA</p>	Must be numeric and equal to either 2, 3, 4, 5 or 6.
41008	Date of transaction.	Must be numeric in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32; century must be > 17
41010	Contains the date of the last amendment which required a Section Code, but no change to the information captured in the Master record.	Must be numeric in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41011	The factor is used to compute taxes for the given year. Factor is the percentage of business transacted in Illinois.	Must be numeric and greater than zero.
41012	Franchise taxes paid by the corporation during that year.	Must be numeric and greater than zero.
41013	The amount of capital reported on the Annual Report	Must be numeric and greater than zero.
41014	If a corporation has not paid its franchise taxes one (1) month after the 1 <sup>st</sup> day of its anniversary month, a Delinquent Statement is sent out and a delinquent date is entered.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41015	This is the date that the Annual Report was mailed to the corporation	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41016	This is the batch number for which the payment was due.	Must be numeric and greater than zero.
41017	<p>This indicator determines if an Increased Letter is to be sent or which Increase Letter has been sent. The valid codes are as follows:</p> <p>0 Not letter involved</p>	Must be numeric and less than four (4)



	1 Increase reported - no letter sent 2 First Increase Letter sent 3 Second Increase Letter sent 4 Dissolution / Revocation processed	
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41018	<p>Code used to determine if a corporation is regulated by an outside agency. Following are the valid codes and descriptions:</p> <p>0 No regulation  1 Regulated by the Illinois Commerce Commission</p>	Must be numeric and less than 2.
41020	<p>Indicator denoting the character number range of a corporation's name. Following are the valid entries and their description:</p> <p>1 Less than 64 characters  2 Greater than 63 characters  3 Greater than 126 characters</p>	Must be numeric, greater than zero and less than 4.
41021	<p>Note: This field is currently not being used. This indicates if, after microfilming, records have been destroyed instead of being stored in the vault. Following are the valid codes and their explanation:</p> <p>0 Not Destroyed  1 Destroyed</p>	Must be numeric and either zero or 1.
41022	<p>The date on which the Annual Report fees and Franchise Taxes due the Secretary of State were paid</p>	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41023	<p>Indicates the date of the last capital changes. On new charters, the date of incorporation is moved to this date.</p>	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41024	<p>Indicates if there is a problem (a number of which may occur) with the original fee for the charter. Applicable codes are:</p> <p>0 No problems  1 Problems encountered</p>	Must be numeric and less than two (2)
41025	<p>This indicator no longer designates individual name status. It signifies whether an assumed, or old name, is available. To determine current status of the name(s), the Assumed Old Name record(s) must be inquired on.</p>	Must be numeric and less than 10.

	0 No assumed or old name on file 1 thru 9 Assumed and/or old name(s) are on file	
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41027	This contains the date on which the corporation expires. If field contains "all 9s), then the corporation is perpetual. On Name Registrations, this contains the renewal date.	Must be numeric and greater than zero. Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41028	Contains the total dollar amount received from the sale of stock plus surplus capital.	Must be numeric and greater than zero.
41030	Amount of capital as reported used to compute franchise taxes.	Must be numeric and greater than zero.
41032	Amount of capital attributed to Illinois business.	Must be numeric and greater than zero.
41033	New capital resulting from business in Illinois for the determined year.	Must be numeric and greater than zero.
41034	Date of the most current change of agent. Will contain the incorporated date until the first change (of agent) occurs.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41035	Code describing the agent as an individual or as an agent corporation. Codes are as follows:  '0' Individual agent '1' CT Corporation System '2' Cogency Global Inc '3' Prentice-Hall Corp '4' US Corporation Co '5' Illinois Corporation Service Company '6' National Registered Agents Inc '8' Agent Vacate Pending '9' Agent Vacated	Must be '0' thru '6'. Codes '8' & '9' are reserved for use by ILSOS for vacating agents.

41036	The zip code of the current corporation agent.	Must be numeric and greater than zero.
41037	The numeric representation of the county of the current corporation agent. Immediately following is a table of the valid codes. Any “out of state” activity will be handled as an exception.	Must be numeric and greater than zero. A table of the valid codes immediately follows

41040	<p>Identifies the Section Code of the last change that did not affect any fields in the Master record. The Master Section Code (CORP-OTH-SECT-CODE) corresponds with the Master Date Last Change (CORP-OTH-DATE-LAST-CHG). Valid Section Codes are:</p> <p>0041 Correspondence from Format 41  0042 Correspondence from Format 42  0051 Notice of Capital Increase Letter  0052 Final Notice of Capital Increase Letter  0053 Increase of Capital reported in error  0115 Statement of Correction  0117 Petition for Refund  0525 Regular Summons – Corporation Exits  0530 Non-qualified Summons – No Corporation Exists  6666 County Recorder Payments  9999 Miscellaneous</p>	Must be numeric and greater than zero.
41041	The date of the most current change in authorized shares.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41042	Narrative of the stock class.	N/A
41043	Narrative of the stock series.	N/A
41044	Actual number of shares authorized to be issued.	Must be numeric.
41045	The actual number of shares issued.	Must be numeric, greater than zero and equal to or less than the authorized shares.
41046	Par Value, if applicable, of the stock.	Must be numeric.

41047	<p>Indicates the voting rights of each share. Codes are as follows:</p> <p>Space    Rights Unknown Y         Voting Rights N         No Voting Rights</p>	Must equal a space, Y, or N.
41049	The agent's name.	N/A
41050	The president's name and address. If the first three (3) characters of the name equal "I", then this is an incorporator and not necessarily the president	N/A
41051	Contains all one hundred eighty-nine (189) characters allowed for the corporate name.	Must contain a valid ending as described in the "General Not For Profit Act" or the "Business Corporation Act"

41069	The date on which the Assumed Name was cancelled. It may be cancelled voluntarily or cancelled involuntarily.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41070	The date on which the Assumed Name was renewed. If the month and day both equal "01" then this record was transferred from the Honeywell Bull to the IBM and this is not the actual renewal date.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32
41071	<p>Denotes what type of name is involved. Following are the valid codes:</p> <p>1 Assume Name                      6 Involuntary Cancellation 2 Old Name                            7 FAS Cancellation 3 Expired                               8 NFP Assume Name 4 Foreign Assume Name*        9 NFP Foreign Assume* 5 Voluntary Cancellation</p> <p>* These names must be kept active in order for the corporation to legally transact business in Illinois.</p>	Must be numeric and greater than zero.
41072	For an Assumed Name, the date the name was originally adopted. For an Old Name, the date that it became an Old Name. Originally, an Old Name was a corporation master name.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32

41097	<p>This indicates if the Department of Revenue has notified the Secretary of State's office concerning this corporation. Following are the valid codes:</p> <p>Y        Revenue Indicator currently set  N        Revenue Indicator previously set  Space   Revenue Indicator never set</p>	Must be equal to space, "Y" or "N"
41098	Contains the Secretary's name and address. If the first three (3) characters of the name equal "I", there is an incorporator and not necessarily the Secretary.	N/A
41099	Contains the Agent's Street address.	N/A
41102	Contains the city in which the Agent resides.	N/A

41103	When two (2) or more corporations merge consolidates, the surviving corporation File Number is loaded to this field.	If available, must be numeric and greater than zero.
41104	<p>Identifies corporations who have failed to pay their Report of Issuances. Valid codes are:</p> <p>0    Not Applicable  1    Did Not File  2    Repeal Hold</p>	Must be numeric and less than 3.
41109	Contains the date that the corporation's fiscal year ends. This date cannot contain either of the two (2) months prior to the corporation's anniversary month.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32.
41110	Corporations may choose to file their Annual Reports and Franchise Tax Statements in a month other than their month of incorporation. If they elect to do so, this date is stored in this field. This date must be within the nine (9) months following their fiscal year end.	Must be numeric, greater than zero and in century, year, month, day sequence. Month must be > 0 and < 13; day must be > 0 and < 32.
41137	Contains the four (4) digit year (century/year) for which the payment was due.	Must be numeric and greater than zero. The sequence will be in century and year.

## STATE AND COUNTRY CODES

NAME	ALPHA	NUMERIC	NAME	ALPHA	NUMERIC
Alabama	AL	01	Oregon	OR	41
Alaska	AK	02	Pennsylvania	PA	42
Arizona	AZ	04	Rhode Island	RI	44
Arkansas	AR	05	South Carolina	SC	45
California	CA	06	South Dakota	SD	46
Colorado	CO	08	Tennessee	TN	47
Connecticut	CT	09	Texas	TX	48
Delaware	DE	10	Utah	UT	49
District of Columbia	DC	11	Vermont	VT	50
Florida	FL	12	Virginia	VA	51
Georgia	GA	13	Washington	WA	53
Hawaii	HI	15	West Virginia	WV	54
Idaho	ID	16	Wisconsin	WI	55
Illinois	IL	17	Wyoming	WY	56
Indiana	IN	18	Alberta	AB	58
Iowa	IA	19	America Samoa	AS	3
Kansas	KS	20	British Columbia	BC	59
Kentucky	KY	21	Guam	GU	14
Louisiana	LA	22	Honduras	HO	72
Maine	ME	23	Labrador	LB	67
Maryland	MD	24	Manitoba	MB	60
Massachusetts	MA	25	Mexico	MM	61
Michigan	MI	26	New Brunswick	NB	62
Minnesota	MN	27	Newfoundland	NF	68
Mississippi	MS	28	Northwest Territory	NT	69
Missouri	MO	29	Nova Scotia	NS	63
Montana	MT	30	Ontario	ON	64
Nebraska	NE	31	Panama Canal Zone	CZ	7
Nevada	NV	32	Prince Edward Island	PE	70
New Hampshire	NH	33	Puerto Rico	PR	43
New Jersey	NJ	34	Quebec	PQ	65
New Mexico	NM	35	Saskatchewan	SK	66
New York	NY	36	Virgin Islands	VI	52
North Carolina	NC	37	Yukon	YT	71
North Dakota	ND	38	Foreign Countries	AO	57
Ohio	OH	39			
Oklahoma	OK	40			

# **INTENT CODE ASSIGNMENT**

## **Business Corporations**

<u><b>FOR PROFIT (BCA)</b></u>	
<b>CODE</b>	<b>DESCRIPTION</b>
001	Advertising
002	Agriculture enterprise
003	Amusements and recreational
004	Automobile and other repair shops
005	Automobile, truck, implement and boat dealers
006	Building ownership and operation
007	Business services – Credit bureaus and collection agencies, Personnel supply services, Management, consulting and public relations, Detective, and protection agencies, etc.
008	Cemeteries
009	Coal mining and sale of coal
010	Commodities and futures brokers
011	Communication – Radio & TV broadcasting, cablevision
012	Construction – General building contractors
013	Construction – Special trade contractors (plumbing, heating, electrical, masonry, carpentry, roofing, landscaping, etc.)
014	Currency exchanges
015	Benefit corporation
016	Financial, lending and investment institutions other than banks
017	Incorporated under the Medical Corporation Act
018	Health services – Nursing homes, hospitals, and clinics
019	Hotels, motels, and other lodging facilities
020	Improving and breeding of stock
021	Insurance and/or real estate agencies and brokers
022	Leasing or rental-equipment, autos, etc.
023	Manufacturing (only)
024	Manufacturing and mercantile (only)
025	Mercantile (sales only, no service)
026	Personal Services – Barber and beauty shops, laundry and dry cleaning, photographic studios, health spas, etc.
027	Petroleum production, metal mining, quarrying
028	Printing and publication
029	Incorporated under the Professional Service Corporation Act
030	Real Estate Investment
031	Restaurant and Lounge
032	Retail sales and services

033	Schools and other educational services
034	Transportation – Freight
035	Transportation – Passenger
036	Utilities
037	Warehousing, storage and/or freight forwarding
038	Corporation registered agent
039	Wholesale Sales
040	Wholesale and Retail
041	Medical, X-ray or dental laboratory
042	Shareholder Managed Close Corporation – No Board of Directors
043	Incorporated under the 1915 Co-Operative Act
044	All Inclusive Purpose
045	Business Corporations

<b><u>NOT FOR PROFIT (NFP)</u></b>	
<b>CODE</b>	<b>DESCRIPTION</b>
046	Athletic
047	Charitable or benevolent
048	Condominium Association
049	Educational, research or scientific
050	Civil or patriotic
051	Political
052	Professional, commercial, or trade association
053	Religious
054	Social
055	Cooperative Housing (as defined by the Revenue Code)
056	Homeowners' association (as defined by the Civil Procedure Act)
060	Not for Profit



## COUNTY CODES

NAME	ALPHA	NUMERIC	NAME	ALPHA	NUMERIC
Adams	AD	001	Henry	HE	037
Alexander	AX	002	Iroquois	IR	038
Bond	BO	003	Jackson	JK	039
Boone	BN	004	Jasper	JA	040
Brown	BR	005	Jefferson	JF	041
Bureau	BU	006	Jersey	JE	042
Calhoun	CL	007	Jo Daviess	JO	043
Carroll	CR	008	Johnson	JN	044
Cass	CA	009	Kane	KA	045
Champaign	CH	010	Kankakee	KK	046
Christian	CT	011	Kendall	KE	047
Clark	CK	012	Knox	KN	048
Clay	CY	013	Lake	LK	049
Clinton	CN	014	La Salle	LS	050
Coles	CO	015	Lawrence	LR	051
Cook-Not in City of Chicago	CC	016	Lee	LE	052
Cook-In City of Chicago	CG	103	Livingston	LI	053
Crawford	CF	017	Logan	LO	054
Cumberland	CU	018	Mc Donough	MC	055
De Kalb	DK	019	Mc Henry	MH	056
De Witt	DW	020	Mc Lean	MK	057
Douglas	DO	021	Macon	MO	058
Du Page	DU	022	Macoupin	MP	059
Edgar	ED	023	Madison	MD	060
Edwards	ED	024	Marion	MI	061
Effingham	EF	025	Marshall	ML	062
Fayette	FA	026	Mason	MS	063
Ford	FO	027	Massac	MA	064
Franklin	FR	028	Menard	MN	065
Fulton	FU	029	Mercer	ME	066
Gallatin	GA	030	Monroe	MR	067
Greene	GN	031	Montgomery	MY	068
Grundy	GR	032	Morgan	MG	069
Hamiltion	HA	033	Moultrie	MT	070
Hancock	HC	034	Ogle	OG	071
Hardin	HR	035	Peoria	PO	072
Henderson	HN	036	Perry	PE	073

### **COUNTY CODES (continued)**

<b>NAME</b>	<b>ALPHA</b>	<b>NUMERIC</b>	<b>NAME</b>	<b>ALPHA</b>	<b>NUMERIC</b>
Piatt	PI	074	Stephenson	SP	089
Pike	PK	075	Tazewell	TA	090
Pope	PP	076	Union	UN	091
Pulaski	PL	077	Vermilion	VR	092
Putnam	PU	078	Wabash	WB	093
Randolph	RA	079	Warren	WR	094
Richland	RH	080	Washington	WS	095
Rock Island	RI	081	Wayne	WY	096
St. Clair	SC	082	White	WH	097
Saline	SA	083	Whiteside	WT	098
Sangamon	SG	084	Will	WL	099
Schuyler	SY	085	Williamson	WI	100
Scott	ST	086	Winnebago	WN	101
Shelby	SH	087	Woodford	WD	102
Stark	SK	088			