Checklist and notes for the scrum master.
Update this document for every sprint.

1) Sprint backlog selected based on the Product owner's thinking?
   - Yes, page routing, rule set creation, data collection/ refining, and creation on onboarding UI.
2) Is the sprint backlog a manageable/feasible size (in terms of efforts)?
   - Yes, these items should be manageable.
3) Anything from this meeting or team interaction, creates a question for the customer? If Yes, ask the team leader to schedule a meeting with the customer.
   - We will be asking the customer if there is a major course requirement excel or similar file so there would be no need to go through the PDF versions on the school's website manually.
4) Are the goals and the owners of the task clear?
   - Yes
5) Here are some characteristics of good team ethics and dynamics.
     a. Clear goals.
     b. Concentration and focus on the job at hand.
     c. Personal control.
     d. High Accountability.
6) Remind the team what is the next step from here.
7) Conduct a brief mid-sprint check-up to re-review acceptance criteria.