

Simranjeet Kaur
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• Email-
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• PURPOSE

Gain a part time position that will allow me to use my good skills and ability to work well with people.

• EDUCATION

- Senior Secondary in Non-Medical from Govt. girls Sen. Sec school ,Nakodar,Jalandhar.
- graduation in Computer Science from B.I.S group of institute ,Moga.
- Now, I am doing Post graduate diploma of web design and development from Conestoga college, Doon Campus, Kitchener, Ontario, CA.

AVAILABILITY

- Monday -morning(7:00-3:00)
- Tuesday- morning(7:00-3:00)
- Wednesday morning(7:00-3:00)
- Thursday - morning(7:00-3:00)
- Friday-full day
- Saturday - Full day

- Sunday - Full day

• **WORK EXPERIENCE**

- I have experience of four months of technical data entry from walkwell, jalandhar.
- I have five moth experience of teaching in Brightway School of lelts ,Nakodar,Punjab.

• **STRONG POINTS**

Good Communication talent, Smart Learner, Well written/spoken English
Able to work under immense pressure, Hard Working.

• **LANGUAGES KNOWN**

English, Hindi & Punjabi

➤ **Hobbies**

Managing things

-Gardening

-Singing, dancing.