



## Sharepoint 365 Setup Documentation

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### Introduction

This is a short guide aimed at showing how to configure Microsoft Azure to enable the SimSage Sharepoint 365 crawler.

- Sharepoint is an incremental crawler. This means that Sharepoint will only communicate changes with SimSage after it has been crawled the first time. You will need to re-process all files if you change settings like Similarity Calculations.

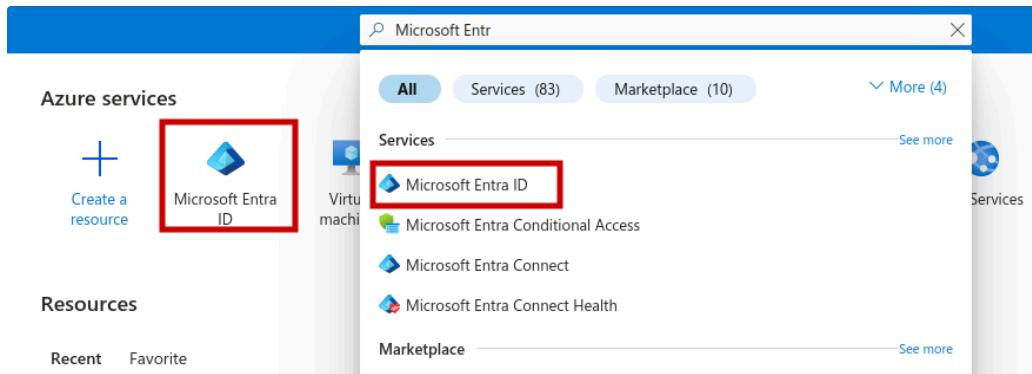
### Prerequisites

#### Alternative installation

We have a series of Python scripts, including one for Sharepoint, that automate the process shown below. This requires you to be an administrator, and install the azure cli utility on your operating system. Please view our repository at <https://github.com/simsage/azure-create-app> or [Connect your Github account](#) (permissions required), or use our SharePoint configuration app [SimSage Azure set up](#)

#### Manual installation

You need to be an administrator for your Office 365 setup for this to work. Sign-in to [Microsoft Azure](#) Search for “Microsoft Entra ID” and select it:



Copy the Tenant Id. We will need this later to configure the crawler

Name	Users	Groups	Applications	Devices
SimSage	2	0	3	0

Next click on “App registrations” on the left-hand side menu and click on “+ New registration” at the top menu bar of the App registrations screen.

The screenshot shows the Azure Active Directory App registrations page. On the left, there's a sidebar with various management options like Users, Groups, External identities, etc. The main area shows a table for app registrations. There is one entry named 'SimSageCrawler'. The table includes columns for Application (client) ID, Created on, and Certificates & secrets.

In the Name section, enter a meaningful application name, for example simsage-app. In the Supported account types section, select Accounts in this organizational directory only (<tenant name> only – Single tenant), where <tenant name> is the name of your Azure tenant. Click “Register” button at the bottom to create the application.

No redirect URL is required here.

The screenshot shows the 'Register an application' form. The 'Name' field is filled with 'simsage-app'. The 'Supported account types' section has a radio button selected for 'Accounts in this organizational directory only (SimSage only - Single tenant)'. The 'Redirect URI (optional)' field has 'Web' selected and contains 'e.g. https://example.com/auth'. At the bottom, there's a 'Register' button.

Copy the client Id, we will need it later to set up the Crawler

Essentials

Display name : testing\_exchange

Application (client) ID : 026afc1e956-4b0e-afaf-81de6545a069

Object ID : 94fb7e67-582a-4b64-aaa-a5a171c30598

Directory (tenant) ID : 530fb855-94ec-4ff6-9801-60d86836c41f

Supported account types : My organization only

Client credentials : Add a certificate or secret

Redirect URIs : Add a Redirect URI

Application ID URI : Add an Application ID URI

Managed application in ... : testing\_exchange

Welcome to the new and improved App registrations. Looking to learn how it's changed from App registrations (Legacy)? [Learn more](#)

Starting June 30th, 2020 we will no longer add any new features to Azure Active Directory Authentication Library (ADAL) and Azure Active Directory Graph. We will continue to provide technical support and security updates but we will no longer provide feature updates. Applications will need to be upgraded to Microsoft Authentication Library (MSAL) and Microsoft Graph. [Learn more](#)

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Next, we will need to add a secret to the application

Click on the application and select “Add a Certificate or secret” in the following screen:

Search resources, services, and docs (S+)

Callum@simsage.e...

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Select Client secrets and press “+ New client secret”

Microsoft Azure

App2 - Microsoft Azure

https://portal.azure.com/#view/Microsoft\_AAD\_RegisteredApp/ApplicationMenuBlade/-/Credentials/appid/1fea9496-c3d6-4e0e-90b6-04cef0e0e492/oMSA-App-/false

App2 | Certificates & secrets

Credentials enable confidential applications to identify themselves to the authentication service when receiving tokens at a web addressable location (using an HTTPS scheme). For a higher level of assurance, we recommend using a certificate (instead of a client secret) as a credential.

Manage

- Overview
- Quickstart
- Integration assistant
- Certificates & secrets
- Token configuration
- API permissions
- Expose an API
- App roles
- Owners
- Roles and administrators
- Manifest
- Support + Troubleshooting
- New support request

Certificates (0) Client secrets (0) Federated credentials (0)

A secret string that the application uses to prove its identity when requesting a token. Also can be referred to as application password.

Description	Expires	Value	Secret ID
+ New client secret			

No client secrets have been created for this application.

In the Sidebar now displayed, give the Secret an appropriate description and expiry period:

Copy the secret and keep it safe for the crawler configuration.

**⚠️ IMPORTANT** this new secret will only show itself once. Copy its value and keep it somewhere safe so you can refer to it when asked by SimSage later.

Lastly, we need to add the relevant Permissions to our Application

Click “API permissions” in the left-hand-side menu. Click “+ Add a permission” in the new pane that appears.

API / Permissions name	Type	Description	Admin consent req.	Status
User.Read	Delegated	Sign in and read user profile	No	Granted for SimSage

Select “Microsoft Graph” and select “Application permissions”. Then start typing in the “Select permissions” text box.

You need to select the following permissions:

- Files.Read.All
- Group.Read.All
- GroupMember.Read.All
- Sites.Read.All
- Sites.Selected
- User.Read
- User.Read.All

Once added make sure the permissions have Admin Consent by pressing “Grant Admin Consent” button:

The screenshot shows the Microsoft Azure portal interface for managing API permissions. The left sidebar has sections for Overview, Quickstart, Integration assistant, Manage (selected), Branding & properties, Authentication, Certificates & secrets, Token configuration, API permissions (selected), Expose an API, App roles, Owners, Roles and administrators, Manifest, Support + Troubleshooting, Troubleshooting, and New support request. The main content area is titled "Sharepoint only | API permissions". A note says: "The 'Admin consent required' column shows the default value for an organization. However, user consent can be customized per permission, user, or app. This column may not reflect the value in your organization, or in organizations where this app will be used." Below this is a table titled "Configured permissions" with columns: API / Permissions name, Type, Description, Admin consent req..., and Status. The table lists the following permissions:

API / Permissions name	Type	Description	Admin consent req...	Status
Files.Read.All	Application	Read files in all site collections	Yes	Granted for SimSage
Group.Read.All	Application	Read all groups	Yes	Granted for SimSage
GroupMember.Read.All	Application	Read all group memberships	Yes	Granted for SimSage
Sites.Read.All	Application	Read items in all site collections	Yes	Granted for SimSage
Sites.Selected	Application	Access selected site collections	Yes	Granted for SimSage
User.Read	Delegated	Sign in and read user profile	No	Granted for SimSage
User.Read.All	Application	Read all users' full profiles	Yes	Granted for SimSage

At the bottom, a note says: "To view and manage consented permissions for individual apps, as well as your tenant's consent settings, try Enterprise applications."

Now configure the actual Crawler

In the Crawler Dialog select the Sharepoint 365 crawler and on the "shaprepoint 365 crawler" page add

the following values:

- Domain name: <Your Azure Tenant Id>
- Client Id: <Application Client ID>
- Client Secret <Application Client Secret>

Now either select “crawl all Sites” to index all of the Sharepoint sites or add a list of comma separated

site names to crawl specific sites only.

Press save ...