Maryam Tahbaz

Project Manager

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ℹ Profile

Versatile professional and Professional Scrum Master with 11+ years' experience, including 6 years' managing projects of all sizes, developing key deliverables, and driving project success. Excels at taking on extreme challenges, navigating organizational dynamics, and forecasting and dismantling roadblocks to success. Demonstrated expertise in using extremely large, complex data sets to draw conclusions and effectively communicate findings with technical, non-technical audiences and stakeholders.

Work Experience

Project Manager

Tazarv Afzar Co.

2017 August - Present

Tasks

- Holding elaboration sessions with customers
- Define, schedule and assign team tasks
- Analysis team scrum master
- Conducting sprint review and retrospective meetings
- Managing team tasks using the Scrum methodology
- Translating complex analytics finding into understandable and actionable insights

Projects

- Analysis, design and implementation of Tehran Regional Electric Company's specialized business processes
- Analysis, design and implementation of Zanjan Regional Electric Company's specialized business processes

ℹ About Tazarv Afzar Co.

Tazarv Afzar is one of the leading companies that offer a wide range of Telecom products & Business Process Management solutions covering the Telecom needs of various governmental & non-governmental organizations & industries. A member of high council of Informatics since 1998.

Contact:

👤 Soheil Nemati (Chief Operating Officer)

✉ *Nemati@tazarv.com*

- Analysis, design and implementation of Mazandaran Regional Electric Company's specialized business processes

- Analysis, design and implementation of Yazd Regional Electric Company's specialized business processes

- Analysis, design and implementation of Teacher Insurance Company customer's processes

- Analysis, design and implementation of Saderat Bank of Iran inspection processes

Software Development Team Supervisor

Tazarv Afzar Co.

2013 March- 2017 August

Tasks

- Define, schedule and assign team tasks

- Monitoring the analysis process in accordance with the requirements of the RUP (Rational Unified Process) methodology

- Managing team tasks using the Scrum methodology

- Developing costumer ordered Business Processes with T-SQL on the platform developed by Tazarv Afzar Co.

Projects

- Analysis, design and implementation of Tehran Regional Electric Company's specialized business processes

- Analysis, design and implementation of student affairs organization processes

- Analysis, design and implementation of relief processes for Saderat Bank branches

- Analysis, design and implementation of call center and support center processes of Iran-Kish Credit Card Company

- Analysis, design and implementation of Tusan Company processes (Negin software systems)

Software Developer

Tazarv Afzar Co.

2010 October - 2013 March

Tasks

- Developing costumer ordered Business Processes with T-SQL on the platform developed by Tazarv Afzar Co.

- Usability and compliance testing of developed business processes

Projects

- Implementation and development of the business processes of Tehran Regional Electricity Company

- Implementation and development of internal organizational business processes.

Education

Computer Hardware **Engineering Bachelor's Degree**

Islamic Azad University, North Tehran Branch

2006 - 2010

Courses

- **RINCE2 Foundations Course Completion (08/2018)**
  24 Hour Training Course

- **Introduction to programming with .Net (12/2012)**
  30 Hour training course

- **.Net Framework Application Development Foundation (12/2012)**
  60 Hour training course

Certificates

- **Professional Scrum Master I (03/2016)**

Technical Skills

- **Programming Languages**
  - T-SQL
  - C#
- **Methodologies**
  - Scrum
  - Agile
- **Tools**
  - Microsoft SQL Server
  - TBS Workflow Designer
  - TBS Form Designer
  - Stimulsoft Report
  - Microsoft Office
  - Enterprise Architect
  - Visual Paradigm

SKILLS

- T-SQL Programming
- Database Optimization
- Data Analysis
- Data Visualization and Dashboards
- Professional Scrum Master I
- Data Cleaning
- Data Manipulation
- Agile Project Management

Languages

English
Normal Proficiency

Persian
Native