

BUILD AN EMPLOYEE TRAVEL

APPROVAL APPLICATION FOR CORPORATES

1.INTRODUCTION

1.1OVERVIEW

The project aim is to provide real-time knowledge for all the students who have basic knowledge of Salesforce and Looking for a real-time project. This project will also help to those professionals who are in cross-technology and wanted to switch to Salesforce with the help of this project they will gain knowledge and can include into their resume as well.

What you'll learn

1. Real Time Salesforce Project
2. Object & Relationship in Salesforce

1.2 PURPOSE

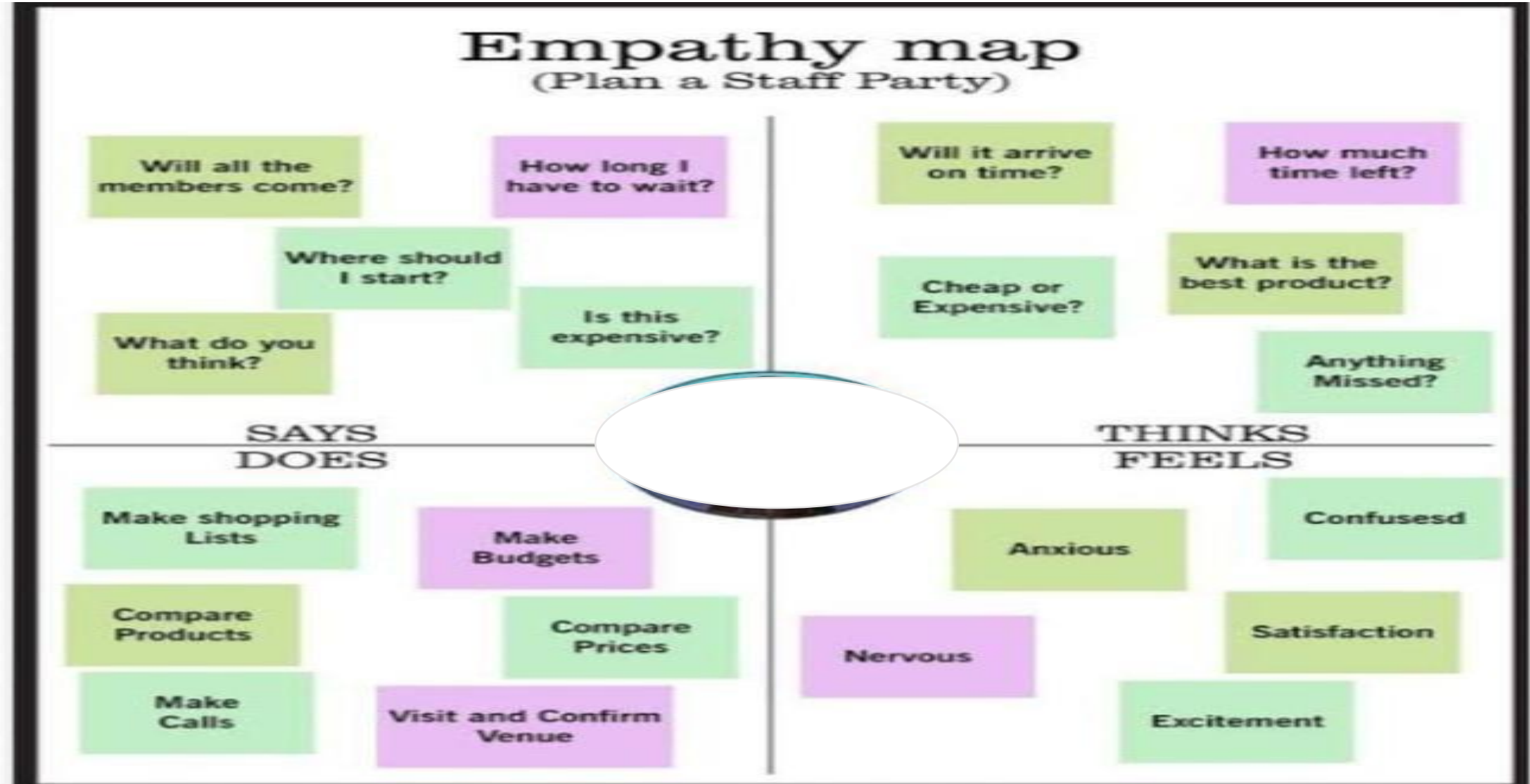
Build relationships, close deals, and attend important events.

A travel request form helps gather employee trip details reimburse their expenses.

Travel request forms are designed to give management an overview of the intended business trip from both a cost and a strategic point of view. The fields that typically appear on a travel request form include; Employee name and contact information.

2.PROBLEM DEFINITION AND DESIGN THINKING

2.1 EMPATHY MAP



3.RESULTS

3.1 DATA MODEL

3.Enter these details

Parameter	Value
Label	TravelApproval
Plural Label	TravelApprovals
Object Name	Travel_Approval (this field auto-populates)
Record Name	Travel Approval #
Datatype	Auto Number
DisplayFormat	TA-{ 00000 }
Starting Number	1

3.2 ACTIVITY AND SCREENSHOT

The screenshot displays the Salesforce Lightning Experience interface. At the top, there's a navigation bar with the Salesforce logo, a user profile icon, and navigation links for Home, Recent, and a search bar. Below this is a secondary navigation bar with links for Home, Training, Reports, Dashboards, and a dropdown menu for Views. The main header area features a blue banner with the text "It's Better in Lightning" and "Move to Lightning Experience and give your users a productivity boost." To the right of the banner are buttons for "Get the app" and "View Lightning".

On the left side, there's a sidebar with a "Lightning Experience Transition Assistant" section, which includes a "Get the app" button. Below this is a "Salesforce Mobile Quick Start" section. The "Administer" section is expanded, showing a list of administrative tasks: Manage Users, Manage Roles, Manage Profiles, Manage Fields, Manage Objects, Manage Settings, Manage Integrations, Manage Reports, Manage Dashboards, Manage Automation, Manage Security, and Manage Performance.

The main content area shows a report titled "Total Expenses" with a subtitle "Report for Custom Fields". The report is in "Table" view. The table has columns for "Field Information" and "Summary". The "Field Information" column lists various fields: Field Label, Field Name, Field Type, Description, and Field ID. The "Summary" column shows the number of records for each field. The table is filtered by "Custom Field Definition Detail" and "Field Label".

Field Information	Summary
Field Label	1
Field Name	1
Field Type	1
Description	1
Field ID	1
Field Name	1
Field Type	1
Description	1
Field ID	1
Field Name	1
Field Type	1
Description	1
Field ID	1

At the bottom of the table, there's a "Building Summary Options" section with a "Summary Type" dropdown set to "Total".

4. TRAILHEAD PROFILE PUBLIC URL

- 1.TEAM LEAD – <https://trailblazer.me/id/swetb14>
- 2.TEAM MEMBER 1 – <https://trailblazer.me/id/sindj6>
- 3.TEAM MEMBER 2 – <https://trailblazer.me/id/lavaa13>
- 4.TEAM MEMBER 3 – <https://trailblazer.me/id/rrishaba>

5.ADVANTAGES AND DISADVANTAGE

Advantage

- a.The process is tedious and time – consuming task
- b. Easiest way
- c. Save time for both employees and managers
- d. Reduces the workload
- e . The entire process is digitised and streamlined
- f. Increase the transparency
- g. Provides greater control and security over employee travel

Disadvantage

- a. The process includes too many levels of approval that makes tedious and confusion
- b. Regular maintenance
- c. Internet connection problem is there
- d. Poor connection leads to trouble anxiety
- e. Lack ok leadership
- f. It can be costly sometimes
- g. Poor communication

6.APPLICATIONS

APPLICATIONS

The application ensure that travel requests comply with the company's travel policies which reduces the risk of non-complaint expenses and unnecessary travel.The application helps reduce travel costs by allowing the company of track expenses and stay within budget.This also helps the company negotiate better deals with travel vendors.The application saves time for both the employee and travel manager by automating the travel requests and approval process. This allows the HR department and travel managers to focus on more strategic task

7.CONCLUSION

An employee travel approval application is a valuable tool for corporate travel management. It streamline the travel request and approval process ensures policy compliance, and provide transparency to all parties involved. A well – designed application can save time and money, making it an essential tool for corporate that frequently travel for business

8.FUTURE SCOPES

- a. In future it will be a useful one in the application of travel approval
- b.itis trusted to be in future everyone will utilizes this.
- C. The customer will set good service and make it trustworthy.
- D.Hope it would fulfill all the needs of the users