

Minutes - I

Date : 10-07-2019 Time: 01.30 pm

Venue: Principal Room

Agenda:

1. Composition of IQAC
2. Examine the result analysis of 2018-2019 Even Semester.
3. Scrutinize the admission details.
4. Prepare action plan for the current academic year.

Resolutions passed:

The chairperson of IQAC and the principal of the College Dr. K. Parameswari presided over the meeting and the resolutions passed are as follows:

1. A new composition is framed.
2. Each department that has secured less than 75% is instructed to assess the reason and take necessary actions to increase the pass percentage.
3. Based on the demand ratio, it is decided to increase the admission strength to 10:1 after getting prior permission from DCE and University.
4. Action plans are initiated.
 - i. To upgrade the facilities and thereby enhance the students' proficiency.
 - ii. Insist all the departments to organize workshops and seminars.
 - iii. To startup a Certificate Course.
5. To encourage staff to apply for excellence awards.

V. To conduct mock test for the students so as to prepare for competitive exams.

Principal 10-12-2019
PRINCIPAL
Arignar Anna Govt. Arts
College for Women,
Walajapet - 632 513

Members Present

1. Dr. K. Parameswaran, Chairperson, ICAI 10.7.2019
 2. Dr. R. Vijaya, TAC Co-ordinator 10.7.19
 3. Dr. V. Anuradha, Staff Member 10.7.2019
 4. Mrs. N. Sujatha, Staff Member 10.7.2019
 5. Dr. J. Poonguzali, Staff Member 10.7.2019
 6. Mrs. M. Amudha, Staff Member 10.7.19
 7. Dr. S. Geetha, Staff Member 10.7.2019
 8. Mrs. A. Poonguzali, Staff Member 10.7.19
 9. Dr. E. Porselvi, Staff Member 10.7.19
 10. Dr. G. Gayathri, Staff Member 10.7.19
 11. Dr. M. Bakryalakshmi, Staff Member 10.7.19
 12. Dr. T. Senthil Murugan, Staff Member 10.7.19
 13. Mr. S. Valampuri Moorthy, Librarian 10.7.2019
 14. Mr. V. Dinesh, Sector Assistant 10.7.19
 15. Mrs. Sharthi Mohan, OSA president, M. Sharthi 10.7.19
 16. Miss. E. Renuka, Student Union President E. Renuka 10.7.2019
 17. Dr. G. Seiyatha, DKM College, Alumni 10.7.19
 18. Mr. M. Naveen Kumar, Industrialist, Malladi 10.7.2019

Action taken report after the first meet.

1. Botany department planned to conduct short term certificate course.

2. One day international workshop on "Self Study Report Preparation for the NAAC" was organized by IIAE.
3. Librarians planned to conduct Mock test for the final year students.

23/09/2020

Minutes-2

Date : 23-09-2019 Time : 01.30 pm

Venue: Principal Room

Agenda:

1. To participate in NIRF
2. Submission of Project proposals
3. plan to conduct Nov/Dec' 2019 University Examinations.
4. Approval of minutes of previous meeting and action taken Report.
5. To start up Research and Development Cell.

Resolutions passed:

The Chairperson of I&AE and the principal of the College Dr. K. Parameswaran presided over the meeting and the resolutions passed are as follows:

1. To submit NIRF details within the stipulated time.
2. To submit proposals for Minor Research Project and Students Mini project.
3. To instruct the Chief Superintendent to collect the required details from all the departments to conduct University examinations Nov/Dec 2019.
4. To start Research and Development Cell during this academic year itself
5. The Minutes of previously held meeting is also approved

1. Dr. K. Parameswaran, Chairperson & Principal

K. Parameswaran
23/09/2019

K. Parameswaran
Principal

Arignar Anna Govt. Arts
College for Women,
Walajapet - 632 513.

3. Dr. V. Anuradha, Staff member ~~23.9.2019~~
4. Mrs. N. Sujatha, Staff Member ~~23/9/2019~~
5. Dr. J. Poonguzali, Staff Member ~~07.10.2019~~
~~23/9/2019~~
6. Mrs. M. Amudha, Staff Member ~~07.10.2019~~
~~23/9/19~~
7. Dr. S. Geetha, Staff Member ~~07.10.2019~~
~~23/9/2019~~
8. Mrs. A. poonguzhali, Staff Member ~~07.10.2019~~
~~23/9/19~~
9. Dr. F. porceliv, Staff Member ~~07.10.2019~~
~~23/9/19~~
10. Dr. G. Gayathri, Staff Member ~~07.10.2019~~
~~23/9/19~~
11. Dr. M. Bakuya lakshmi, Staff Member ~~07.10.2019~~
~~23/9/19~~
12. Dr. T. Sembil Murugan, Staff Member ~~07.10.2019~~
~~23/9/19~~
13. Mr. S. ValampuriMoorthy, Librarian ~~23/9/2019~~
~~25.9.2019~~
14. Mr. V. Dinesh, Junior Assistant ~~23/9/2019~~
15. Mrs. Shanthi Mohan, OSA president,
Local Society ~~23/9/2019~~
~~M. Shanthi~~
~~25.9.19~~
16. Miss E. Renuka, Student Union president ~~E. Renuka~~
~~25.9.2019~~
17. Dr. G. Sujatha, DKM College, Alumni ~~457~~
~~25.9.19~~
18. Mr. M. Naveenkumar, Industrialist, ~~Malladi Engg. College~~
~~Malladevenggcollege unit 1, wall 15~~

Action taken Report after the Second meet

1. Proposals are sent for the Minor Research Project and Students Mini project at Bangalore.
2. NIRF details submitted on 29.11.2019
3. Science departments organized International Seminar on 09.01.2020
4. One day ~~International~~ Seminar on "India Rankings

9/1/2020

Minutes - 3

Date : 21-01-2020

Time : 01.30 pm

Venue : Principal Room

Agenda:

1. AISHE data submission, ended 2.30 PM
2. Scrutinize the result analysis of 2019-2020 odd semester examinations.
3. Ensure the completion of AQAR report for 2017-2018 and prepare 2018-2019 report.
4. Encourage the Staff and Students to promote Social Values through College functions.
5. Approval of minutes of previous meeting and Action taken Report.

Resolutions Passed:

The Chairperson of IQAC and the Principal of the College Dr. K. Parameswari presided over the meeting and the resolutions passed are as follows:

1. To submit AISHE details within the stipulated time.
2. Each department that has secured less than 80% is instructed to assess the reason and take necessary actions to increase the pass percentage.
3. To submit 2017-2018 AQAR report in the new format.

4. To Celebrate the College functions in the month of February.
5. The minutes of previously held meeting is also approved.

K-Puh 4/1/2020
Principal
PRINCIPAL
Arignar Anna Govt. Arts
College for Women,
Walajapet - 632 513

Members Present

1. Dr. K. Parameswari, Chairperson **K-Puh** 21/1/2020
2. Dr. R. Vijaya, IQAC Co-ordinator **Dijay** 21/1/2020
3. Dr. V. Anuradha, Staff Member **Dr. V. Anuradha** 21/1/2020
4. Mrs. N. Sujatha, Staff Member **Mrs. N. Sujatha** 21/1/2020
5. Mrs. J. Poonguzali, Staff Member **Mrs. J. Poonguzali** 21/1/2020
6. Mrs. M. Amudha, Staff Member **Mrs. M. Amudha** 21/1/2020
7. Dr. I. Geetha, Staff Member **Dr. I. Geetha** 21/1/2020
8. Mrs. A. Poonguzali, Staff Member **Mrs. A. Poonguzali** 21/1/2020
9. Dr. E. Porselvi, Staff Member **Dr. E. Porselvi** 21/1/2020
10. ^{Dr.} Mrs. G. Gayathri, Staff Member **Mrs. G. Gayathri** 21/1/2020
11. Dr. M. Baktyalakshmi, Staff Member **Dr. M. Baktyalakshmi** 21/1/2020
12. Dr. T. Senthil Murugan, Staff Member **Dr. T. Senthil Murugan** 21/1/2020
13. Mr. S. Valampurimoorthy, Librarian **Mr. S. Valampurimoorthy** 21/1/2020
14. Mr. V. Dinesh, Assistant **Mr. V. Dinesh** 21/1/2020
15. Mrs. Shanthi Mohan, OSA President, Local Society **Mrs. Shanthi Mohan** 21/1/2020
16. Miss. Renuka, Student Union **Miss. Renuka** 21/1/2020

17. Dr. G. Sugatha, SKM College, Alumni; Date 4-S (21.1.2020)

18. Mr. M. Naveenkumar, Industrialist, President
Malladi drugs

Action Taken Report after Third meet

1. AISHE Report is submitted on 10.03.2020.
2. College functions were initiated as per plan.
3. Arts department organized a National Level workshop on 15/02/2020.
4. Research and Development Cell has been started.

12/03/2020

Minutes - 4

Date : 12-03-2020 Time: 01.30 pm sq. T-102

Venue: Principal Room

Agenda:

1. Review of Lesson plan for the next Academic year.
2. Plan to conduct Thiruvalluvar University Examinations Apr/May'2020
3. Decentralization of works for the next academic year.
4. Review of Bridge Course.

Resolutions passed:

The chairperson of IQAC and the principal of the college Dr. K. Parameswari presided over the meeting and the resolutions passed are as follows:

1. The Chief Superintendent of Exam Cell is instructed to collect the required details from all the departments to conduct University Examinations Apr/May'2020
2. To conduct Bridge Course for the freshers and make it convenient for them to attain the communication skills in English for the next academic year.
3. Previous meeting minutes is approved and discussed on action taken report.

K. P. S.
PRINCIPAL

Members present:

1. Dr. K. Parameswari, Chairperson & Principal 12.3.2020
2. Dr. R. Vijaya, IQAE Co. ordinator 12.3.2020
3. Dr. V. Anuradha, Staff Member 12.3.2020
4. Mrs. N. Sujatha, Staff Member 12.3.2020
5. Dr. J. Poonguzali, Staff Member 12.3.2020
6. Mrs. M. Amudha, Staff Member 12.3.2020
7. Dr. S. Geetha, Staff Member 12.3.2020
8. Mrs. A. Poonguzali, Staff Member 12.3.2020
9. Dr. E. porcelvi, Staff Member 12.3.2020
10. Dr. G. Gayathri, Staff Member 12.3.2020
11. Dr. M. Bakiyalakshmi, Staff Member 12.3.2020
12. Dr. T. Senthil Murugan, Staff Member 12.3.2020
13. Mr. S. Valampuri Moorthy, Librarian 12.3.2020
14. Mr. V. Dinesh, Junior Assistant 12.3.2020
15. Mrs. Shanthi Mohan, OSA president, Local Society 12.3.2020
16. Miss. E. Renuka, Student Union President E. Renuka 12.3.2020
17. Dr. G. Sujatha, DKM College, Alumni G. Sujatha 12.3.2020
18. Mr. M. Naveen Kumar, Industrialist, Malladi drugs M. Naveen Kumar 12.3.2020

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Action Taken Report after the fourth meet

1. All the Staff Members were instructed to prepare the lesson plan framework for the next academic year during the vacation period itself.
2. To Prepare a schedule for the bridge course for the next academic year.