

Sinduri Guntupalli

Full Stack Web Developer



Results-driven Full Stack Web Developer with a particular interest in Backend development. With excellent organizational skills, attention to detail and a strong work ethic, I have the ability to work efficiently in a fast-paced environment and the ability to easily learn and adapt to new programming languages. I worked in the Construction Industry as a Site Office Administrator for 3 years and as a Customer Relations Manager for 1 year. During my work tenure, I excelled in bringing in new successful policies to the work environment and ensured complete client satisfaction.

Certifications

2019 **Full Stack Web Developer**
CodeFactory, Wien

Education

2006 - 2009 **Master of Science in Environmental Engineering**
The University Of Alabama - Tuscaloosa, Alabama

2001 - 2005 **Bachelor of Engineering in Civil Engineering**
Andhra University - Visakhapatnam, AP, India

Work History

Site Office Administrator & CRM **Mar 2015 – Mar 2017**
Lansum Estates LLP, Visakhapatnam, India

- Hire, train and support junior staff members in Administrative Department.
- Provide Technical advice to Customers and act as an interface between Customers and Site Engineers.
- Create and modify Floor plans, sections & elevations in AutoCAD based on customer specifications.
- Hire, train and supervise a team of customer service representatives to ensure complete satisfaction of customers.
- Review feedback of customers and work with the Project Manager to create a solution, where necessary.
- Proofread and edit marketing literature.
- Evaluate daily work to ensure the customer requirements are being executed onsite.
- Provide support to the Head-office Human Resources and Pay Roll staff.
- Create, manage and organize all file systems and folders in the site office.

Contact

Address

Maderstraße 1/8A
Wien, 1040

Phone

06641826474

E-mail

sinduri.g@gmail.com

Technical Skills

- HTML
- CSS
- JavaScript
- jQuery
- Bootstrap
- TypeScript
- Angular
- SQL (MySQL)
- PHP
- AJAX
- Symfony PHP framework
- WordPress
- SCRUM & Requirements Engineering
- AutoCAD
- MS Office
- Python

Freelancer

Mar 2014- Feb 2015

Assistant to Private Consultant, Sharath Babu Guntupalli

- Assist in preparation of reports detailing the practices used in the planning and construction of Lansum Estates.
- Create and modify drawings in AutoCAD.

Administrative Officer

Jan 2013 – Feb 2014

KMV Projects LTD, Visakhapatnam, India

- Provide Administrative support to Managers, Colleagues and the head office.
- Maintain daily progress reports and cost reports of site work.
- Successfully create and maintain standard policies for accounts and stores departments.
- Manage work orders and bills of sub-contractors.
- Train new employees regarding the company's standard operating procedures.
- Interface with the client daily and ensure quality of work based on client specifications.

EHS Engineer

Jul 2011 – Jan 2013

KMV Projects LTD, Hyderabad, India

- Manage Environmental, health and safety department at Apollo Construction site.
- Evaluate and modify site safety and hygiene plan at Apollo Hospital site, Visakhapatnam.
- Develop & maintain QA/QC documentation for the project.
- Create and modify drawings in AutoCAD.

Graduate Teaching Assistant

Aug 2006 – Dec 2009

The University Of Alabama, Tuscaloosa, Alabama

- Instruct and demonstrate 'Introductory Environmental Engineering' laboratory experiments for three classes of 20 students each.
- Develop course material for the lab.

Skills

- Excellent verbal and written communication skills, gained through teaching and working as a Customer Relations Manager.
- Effective leadership skills, demonstrated while working as an Administrative Officer and Customer Relations Manager.

Languages

- English: Fluent
- Telugu: Fluent
- German: A2 Level

Personal Information

Date of birth: 07-08-1984

Nationality: Indian

Marital Status: Married

Gender: Female