Title: general

Question: How can I apply for jobs?

Answer: Go to Workday → Menu → Jobs and Career Hub → Student Employment → Click on th

Question: Why is my application automatically rejected?

Answer: Students may be rejected from a job if they are not qualified, or if another candidate was

Question: When can new students apply for jobs?

Answer: Incoming students will be given access to Workday 20 days prior to the start of their prog

Question: Am I allowed to start working while my I-9 documents are processing?

Answer: Students should not start working until their hire has been confirmed in Workday, to avoi

Question: I do not have my original documents for Section 2 of the Form I-9. Can I present a scar

Answer: No, we can only accept the true, physical document. We cannot accept scans, pictures of

Question: I will not be on campus prior to my start date to submit my I-9 documents in person. Ca

Answer: No, we cannot verify your I-9 supporting documents remotely. For the safety of your ider

Question: How can I view my paystubs?

Answer: To view your this year's paystub history, go to Workday and search "My Payslip" in the s

Question: Why am I unable to submit a timesheet?

Answer: Students are paid on a bi-weekly pay schedule. Every pay week, the timesheet will be te

Question: Can I keep my part-time job while going on Co-op?

Answer: If your Co-op position is on-campus, please make sure you receive approval from your C

Title: student temp jobs

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