Our Ref. : L«=ref\_id»/«=year\_month»/DABC/MSPD/DMAFMH

Date : «=letter\_date»

**«service\_provider.title.name.titleize:if(»«=service\_provider.title.name.titleize» «service\_provider.title.name.titleize:end»Dr. «=service\_provider.name.titleize» Doctor Code: «=service\_provider.code»**

«=service\_provider.clinic\_name.titleize»

«=service\_provider.address1.titleize»

«service\_provider.address2.titleize:if(pr»

«=service\_provider.address2.titleize»

«service\_provider.address2.titleize:endIf»

«service\_provider.address3.titleize:if(pr»

«=service\_provider.address3.titleize»

«service\_provider.address3.titleize:endIf»

«service\_provider.address4.titleize:if(pr»

«=service\_provider.address4.titleize»

«service\_provider.address4.titleize:endIf»

«=service\_provider.postcode» «=service\_provider.town.name.titleize»

«=service\_provider.state.long\_name.titleize»

Dear Doctor,

**APPOINTMENT LETTER AS A PANEL DOCTOR FOR MEDICAL EXAMINATION OF FOREIGN WORKERS (FOMEMA SDN. BHD.)**

We refer to the above matter and your application to become one of our panel doctors.

We are pleased to inform you that you have successfully been appointed and registered with FOMEMA Sdn. Bhd. subject to the terms and conditions stated in the Agreement between FOMEMA Sdn. Bhd. and Registered Doctor to conduct Medical Examination on Foreign Workers (“Agreement”). As our panel doctor, the workers will be referred to you by the employers.

Enclosed herewith please find the following documents for your further action:

1. Two (2) pieces of FOMEMA stickers to be displayed at your premises;
2. Tax Invoice No. «=order\_code» dated «=order\_date» for your further action;
3. Letter Allocation Details of Laboratory and X-Ray Clinic Facility; and
4. FOMEMA Guidelines to use FOMEMA Medical Examination Results Transmission System (MERTS) for transmission of the medical report.

For your information, the Agreement and the Standard Operating Procedures (SOP) for doctors duly signed by your goodself have been forwarded to you earlier.

For further information, please contact our Management of Service Providers Department (MSPD) via e-mail at [mspd@fomema.com.my](mailto:mspd@fomema.com.my).

We look forward to working with you in ensuring the quality and integrity of the mandatory health-screening programme in the interest of the health and safety of our nation.

Thank you.

Yours faithfully,

**FOMEMA SDN. BHD.** *199601032301 (404653-V)*

**«=signee\_name»**

«=signee\_position\_1»

«=signee\_position\_2»