Our Ref. : L«=ref\_id»/«=year\_month»/DABC/MSPD/DMAFMH

Date : «=letter\_date»

**«=service\_provider.name.titleize» Laboratory Code: «=service\_provider.code»**

«service\_provider.company\_name.titleize:i»

«=service\_provider.company\_name.titleize»

«service\_provider.company\_name.titleize:e»

«=service\_provider.address1.titleize»

«service\_provider.address2.titleize:if(pr»

«=service\_provider.address2.titleize»

«service\_provider.address2.titleize:endIf»

«service\_provider.address3.titleize:if(pr»

«=service\_provider.address3.titleize»

«service\_provider.address3.titleize:endIf»

«service\_provider.address4.titleize:if(pr»

«=service\_provider.address4.titleize»

«service\_provider.address4.titleize:endIf»

«=service\_provider.postcode» «=service\_provider.town.name.titleize»

«=service\_provider.state.long\_name.titleize»

Dear «=service\_provider.name.titleize»,

**APPOINTMENT LETTER AS A PANEL FOR LABORATORY FACILITY OF FOREIGN WORKERS (FOMEMA SDN BHD).**

We refer to the above matter and your application to become one of our panel laboratories.

We are pleased to inform you that you have successfully been appointed and registered with FOMEMA Sdn. Bhd. subject to the terms and conditions stated in the Agreement between FOMEMA Sdn. Bhd. and Registered Laboratory to conduct Laboratory Tests on Blood and Urine Specimens of Foreign Workers (“Agreement”). The foreign worker’s specimen will be referred to you based on our panel of doctors assigned to your laboratory.

Enclosed herewith please find the following documents for your further action:

1. Two (2) pieces of FOMEMA stickers to be displayed at your premises;
2. Tax Invoice No.«=order\_code» dated «=order\_date» for your further action;
3. FOMEMA Guidelines to use FOMEMA Medical Examination Results Transmission System (MERTS) for transmission of laboratory reports.

For your information, the Agreement and Standard Operating Procedures (SOP) for the laboratory duly signed by your goodself has been forwarded to you earlier.

For further information, please contact our Management of Service Providers Department (MSPD) via e-mail at [mspd@fomema.com.my](mailto:mspd@fomema.com.my).

We look forward to working with you in ensuring the quality and integrity of the mandatory health-screening programme in the interest of the health and safety of our nation.

Thank you.

Yours faithfully,

**FOMEMA SDN. BHD.** *199601032301 (404653-V)*

**«=signee\_name»**

«=signee\_position\_1»

«=signee\_position\_2»