

NON-UNION START FORM

☐ NEW EMPLOYEE

☐ RE-HIRE



1210 W | Burbank Blvd | Burbank | CA | 91506 | (818) 562-7866

PRODUCTION COMPANY		PICTURE/PROJECT		START DATE
EMPLOYEE NAME		SOCIAL SECURITY NUMBER	BIRTH DATE	SEX <input type="checkbox"/> M <input type="checkbox"/> F
EMPLOYEE ADDRESS		CITY	STATE	ZIP
EMAIL	PHONE		JOB TITLE	
WORK CITY/STATE(S)				
CITIZENSHIP <input type="checkbox"/> US CITIZEN <input type="checkbox"/> RESIDENT ALIEN <input type="checkbox"/> OTHER _____		ETHNICITY (OPTIONAL) <input type="checkbox"/> WHITE/CAUCASIAN <input type="checkbox"/> ASIAN <input type="checkbox"/> AFRICAN-AMERICAN <input type="checkbox"/> AMERICAN INDIAN <input type="checkbox"/> HISPANIC <input type="checkbox"/> OTHER _____		

LOANOUT USE ONLY

COMPANY NAME	
FEIN/TIN	
REGISTERED TO DO BUSINESS IN ABOVE WORK STATE?	<input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, WHICH STATE?

SIGNATURES

By signing this form, I certify that all information entered is correct. I also agree that the employer may take deductions from my earnings to adjust previous overpayments if and when they may occur.

EMPLOYEE SIGNATURE	AUTHORIZED SIGNATURE
X	X

PRODUCTION COMPANY USE ONLY

ACA EMP. STATUS	<input type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME	<input type="checkbox"/> VARIABLE	<input type="checkbox"/> SEASONAL
RATE TYPE	<input type="checkbox"/> HOURLY (NON-EXEMPT)	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	
JOB TITLE				
ACCOUNT CODE				
RATE PER HOUR/DAY/WEEK				
GUARANTEED HOURS PER DAY/WEEK				
BOX RENTAL				
CAR RENTAL				