Thumb Rules

(1) File name and Folder name

⇒ File name must be more than 6 character and less than 32 character

⇒ Character include a to z , 0 to 9, and _(underscored)

⇒ File name must be start with all alphabets not digit.
   I.e. Registration

⇒ File name must be meaningful

⇒ Tamp, name, college name, company name not allow

⇒ Same rules play for the folder name

(2) File and Coding comment

⇒ Each and every file must be contain a comment

⇒ Comment will start with very first line

⇒ Comment format:

```
<!--
        Author Name      : Piyush Gami
        Start Date       : 01/08/2014
        End Date         : 02/08/2014
        Modify By        : Kashyap Tank
        Modify Date      : 05/08/2014
        Logical Comment /file name:
-->
```

(3) Database, Database table and Field naming convention

(i) Database

⇒ Database name must be more than 6 character and less than 32 character

⇒ Character include a to z, 0 to 9,and _(underscored)

⇒ Database name must start with the alphabet not a digit

$\Rightarrow$ Database name must be meaningful

$\Rightarrow$ Name, college name, company name, and any special character not allow

$\Rightarrow$ Data base name like:

      I.e. db_employee_detail

(ii) Database table name:

$\Rightarrow$ Character of the start name of database table

    I.e. tbl_employee_name

(4) Folder Structure

$\Rightarrow$ Folder structure is

My computer\Root_Drive:\www\January_2014\14t00..\

$\Rightarrow$ Folder name

      ➔ Html

           o Name_Date

      ➔ css

      ➔ js

      ➔ image

(5) Variable name

$\Rightarrow$ Variable name start with alphabet minimum 3 character and maximum 16 character

$\Rightarrow$ Start with a to z and _(underscored)

$\Rightarrow$ Variable name is must be meaningful and subject related relevant to topic

(6) Function name

$\Rightarrow$ Function name must be meaningful

$\Rightarrow$ Minimum 6 character and maximum 32 character

$\Rightarrow$ Start with alphabet allowed a to z