

FOR OFFICIAL USE ONLY**Checklist**

1. Verified the type, amount and eligibility of refund claimed ☐
2. Relevant documents are attached as per the checklist ☐
3. Confirmed that the taxes/duties are deposited with concerned RRCO ☐
4. Confirmed that the claimant has no tax outstanding dues with the Department ☐

Refund Statement

Name of refund claimant	Revenue account head	Total Refund Claimed	Refund Disallowed	Actual Refund Allowed	Remarks

Verified by:**Recommended by****Approved by:**

Name
Designation
Sign & seal

Name
Designation
Sign & seal

Name
Designation
Sign & seal