

**TUESDAY, 11 NOVEMBER 2025**

**Azelis LP | 09:00–15:30 | 5 students**

**1. ATTENDANCE:**

- Present: 5 / 5 students
- Absent: None
- Late arrivals: None
- Attendance register: Signed

**2. CONTENT TAUGHT TODAY:**

- Completed Formative and Summative 114974.
- Commenced Module 3 Workplace Summative Assessment
- File administration and filing of completed work.

**3. HOW IT WAS TAUGHT:**

- Module 3 – Learner Guide (Customer Service – Page 163 – 193)
- Class Discussions
- Group Discussion

**4. DISCIPLINARY MATTERS:**

- None

**5. OTHER NOTES:**

- Learners continue to work ahead, completing homework as instructed.
- Azelis should be completed with their Module 3 by tomorrow.
- First file completion of 50% of their course material.

**Monteagle LP | 09:00–15:30 | 4 students**

**1. ATTENDANCE:**

- Present: 4 / 4
- Absent: None
- Late arrivals: 2 learners (Philile and Lulama – Did not report.)
- Attendance register: Signed

**2. CONTENT TAUGHT TODAY:**

- Completed 119672 and commenced 114974 Formative.
- File administration and filing of completed work.

**3. HOW IT WAS TAUGHT:**

- Module 3 – Learner Guide (Implement the Market Plan – Page 98–124)
- Module 3 – Learner Guide (Customer Service – Page 163 – 193)
- Group Discussions
- Class Discussions

**4. DISCIPLINARY MATTERS:**

- Discussion with the whole group regarding time management and punctuality)

**5. OTHER NOTES:**

- None

**WAHL | 09:00-14:30 | 6 students**

**1. ATTENDANCE:**

- Present: 6 / 6
- Absent: None
- Late arrivals: Kenan (By 20min, reported in the group about public transport problems)  
Avela (By 10min, did not report)  
Thabani (By 30min, reported in the group)
- Attendance register: Signed

**2. CONTENT TAUGHT TODAY:**

- All learners were given today to catch up with outstanding assessments.
- Filing of completed work.

**3. HOW IT WAS TAUGHT:**

- Module 3 – Learner Guide
- Class Discussions
- Group Discussions

**4. DISCIPLINARY MATTERS:**

- Keshnee, Mell-D and Val, conducted a counselling session with the WAHL group, strict instructions given by Mell D for all assessments to be completed and Up-To-Date by and no later than Friday 14/11/2025.

**5. OTHER NOTES:**

- Learners were instructed to complete work for homework.
- No outstanding work to be completed in class sessions as of tomorrow, classes will commence as per completion plan, all outstanding work to be completed as homework.
- All Learners have agreed to the terms as instructed by Mell D, Keshnee and Val.



End of Report – Val

11/11/2025