



Wednesday, 21 JAN. 26

MONTZELITY (LP) | 09:00-14:00 | 14 students

1. ATTENDANCE: (City Logistics)

- Present: 12 / 14
- Absent: Saahil (Leave, discussed with Keshneee)
Thandazile (Absconded)
- Late arrivals: None
- Attendance register: Signed

2. CONTENT TAUGHT TODAY:

- Commenced with Module.1 – 7480 Formative Assessment

3. HOW IT WAS TAUGHT:

- Facilitation
- Group discussion
- Module 1 – Learner Guide

4. DISCIPLINARY MATTERS:

- Thandazile was messaged by both myself and Keshnee regarding her attendance, we warned her that we were going to start disciplinary action if she kept absconding.

5. OTHER NOTES:

- None

MONTZELITY (LP) | File Administration

FILE 1: Module 1 – (Work in progress)



AZELIS (LP) | 09:00-14:00 | 5 students

1. ATTENDANCE: (City Logistics)

- Present: 4/ 5
- Absent: John (Leave)
- Late arrivals: None
- Attendance register: Signed

2. CONTENT TAUGHT TODAY:

- Commenced with Module.6 – 119668

3. HOW IT WAS TAUGHT:

- Facilitation
- Group discussion
- Module 6 – Learner Guide

4. DISCIPLINARY MATTERS:

- None

5. OTHER NOTES:

- Group started Module 6 first before module 5.

AZELIS (LP) | File Administration

FILE 1: Module 1 – (Work completed, Marked and signed)
Module 2 – (Work completed, Marked and signed)
Module 3 – (Work completed, Marked and signed) (1 file left)

File 2: Module 4 – (Work completed, to be marked)
Module 5 – (Work in progress)
Module 6 – (Work in progress)



PACKAGING WORLD (LP) | 09:00-14:00 | 3 students

1. ATTENDANCE: (City Logistics)

- Present: 2/ 3
- Absent: Nokwanda (Sick leave, reported that she will return with medical proof)
- Late arrivals: None
- Attendance register: Signed

2. CONTENT TAUGHT TODAY:

- Completing Module.3 Workplace.

3. HOW IT WAS TAUGHT:

- Facilitation
- Group discussion
- Module 3 – Learner Guide

4. DISCIPLINARY MATTERS:

- None

5. OTHER NOTES:

- None

PACKAGING WORLD (LP) | File Administration

FILE 1: Module 1 – (Work completed, to be marked)

Module 2 – (Work completed, to be marked)

Module 3 – (Work in progress)

End of Report – Val
21/01/2026