



# EMPLOYEES TAX (PAYE) SKILLS DEVELOPMENT LEVY (SDL)

**EMP 201****RETURN FOR REMITTANCE**

Enquiries should be addressed to:  
**Receiver of Revenue**  
**Private Bag X11**  
**BELLVILLE**  
**7535**

THE RECEIPT WILL BE PRINTED ON THE REVERSE SIDE OF THE FORM	
Enquiries Tel. Number:	<b>021-9599100</b>
Area	<b>02</b>
Return for the month	<b>January 2002</b>
Last day of submission	<b>2002-02-07</b>

Always quote this number in correspondence and during interviews

Reference number	R	Amount of payment	c	Month	Method of payment
PAYE <b>77886688554</b>				<b>0102</b>	Cheque 2 Cash 1
SDL <b>L330789765</b>					Remittance received on

No cheque payments over R5 million will be accepted as from 2002-01-01 due to new Banking Practice. For information, please visit the SARS website at [www.sars.gov.za](http://www.sars.gov.za) or contact your Bank

For bank payments, use the following details: (Please complete a separate deposit slip for each tax type)

PAYE	<b>FNB BANK PAYMENT: 7330701386L00012002 BRANCH 253145 BANK ACCOUNT 51421187414</b>
SDL	<b>FNB BANK PAYMENT: L330701386G00012002 BRANCH 253145 BANK ACCOUNT 62013984291</b>

**PART 1** EMPLOYEES TAX (PAYE)  
 SKILLS DEVELOPMENT LEVY (SDL)  
**EMP201** RETURN OF TAX/LEVY LIABILITY  
**187976** **75**

Trading or other name

Reference number	
PAYE	<b>7330701888</b>
SDL	<b>L3307018899</b>
Month	<b>200201</b>
Date received	
1	R
2	R
3	R

**NB: Read notes overleaf**

**SDL:** Total amount of remuneration

**SDL:** LESS: Prescribed exclusions

**SDL:** LEVIABLE AMOUNT (1-2=3)

R	c	R	c
<b>PAYE</b>		<b>SDL</b>	
<b>4</b>		<b>5</b>	
		<b>6</b>	

**PAYE** – Employees Tax to be deducted

**SDL** – Levy payable **R.....(3) X 1.00% =**

**CONTROL TOTAL (4+5=6)**

**LESS:** Credit brought forward from previous month

**ADD:** Penalty

**ADD:** Interest

**TOTAL AMOUNT PAYABLE**

<b>7</b>		<b>7</b>	
<b>8</b>		<b>8</b>	
<b>9</b>		<b>9</b>	
<b>10</b>		<b>10</b>	

I certify that the particulars furnished in this return are true and correct.

Date

Capacity

Signature

# UNEMPLOYMENT INSURANCE FUND WERKLOOSHEIDVERSEKERINGSFONDS



Street Address/Straatadres  
94 Church Street/Kerkstraat 94  
Pretoria

Enquiries / Navrae: (012) 337-1802 Fax/Faks: (012) 337-1942  
Debitorder / Debit Order: (012) 337-1736 Fax/Faks: (012) 337-1931  
Elektroniese Betalings / Electronic payments: Fax/Faks: (012) 337-1932

Postal Address/Posadres  
UIF/WVF  
Pretoria 0052

Kode/Code

Verwysing/Reference

Adresverandering / Change of address

## OPGAWE SLEGS VIR RETURN ONLY FOR

Ingevolge artikel 29(3) van die Werkloosheidsversekeringswet, 1966, stuur ek hierby die totale bedrag soos in kolom E hieronder aangedui, synde al die bydraes verskuldig ten opsigte van myself en die bydraes wat gedurende die bovermelde maand by my in diens was.  
In terms of section 29(3) of the Unemployment Insurance Act, 1966, I forward herewith the total amount as indicated in column E hereunder, being all contributions due in respect of myself and the contributors employed by me during the above-mentioned month

**NB.** Verseker asseblief dat u bydrae en vorm die Fonds nie later sal bereik as \_\_\_\_\_

Please ensure your contributions and this form reaches the fund not later than \_\_\_\_\_

Direkte depositos/oordragte gemaak aan: Direct deposits/transfers made to:			Verseker asseblief dat u Fonds verwysingsnommer vasgelê word, wanneer u die betaling elektronies of oor die toonbank maak. Please ensure that your Fund reference number is captured when you make your payment electronically or over the counter.
Tak nommer Branch number	Takkode Branch Code	Rekening nr. Account no.	

Dui aan die bedrag, metode van betaling en toepaslike inligting./Indicate the amount remitted, payment method and the relevant information.			
Bedrag betaal Amount remitted  R C	Transaksiedatum vir elektroniese oordrag/betaling/direkte deposito Transaction date for electronic transfer/payment/direct deposit  Y Y Y Y M M D D	Tjek (Verseker asseblief dat die Fonds se verwysingsnommer op u tjek se keersy aangedui word) (Please ensure that your Fund reference number is indicated on the reverse side of your cheque)  Tjek nr Cheque no.	Merk met 'n "X" indien u per debiet order betaal. Mark with a "X" if payment is made by debitor.

A	B	C	D	E	F
Totale bedrag van verdienste van alle bydraes t.o.v. wie bydraes betaalbaar is vir bovermelde maand. Total sum of earnings of all contributors in respect of whom contributions are payable for the above month	Getal bydraes Number of contributors	Bydraes betaalbaar op verdienste Contributions payable on earnings Deur werkgewers teen 'n koers van 1% By employers at the rate of 1%	Deur bydraes teen 'n koers van 1% By contributors at the rate of 1%	TOTAAL KOLOMME TOTAL COLUMNS C & D	Indien geen bydraes gedurende die maand in diens was nie meld datum waarop 'n bydraer laas in diens was en stuur die vorm terug If no contributors were employed during the month state when an employee was last employed and return this form.
R C		R C	R C	R C	

Moet asseblief nie krammetjies, spelde of skuifspelde gebruik om u tjeks aan die UF3 vas te heg nie.

Please don't use staples, paper clips or pins to attach your cheques to the UF3.

Ek sertifiseer dat alle besonderhede hierin verstrek waar en juis is, indien die Fonds probleme ondervind met die wisseling van my tjek kan my tjekrekening eenmalig gedebiteer word.

I certify that all particulars furnished herein are true and correct. Should the Fund experience problems with the cashing of my cheque a once off debit from my cheque account can be effected.

Datum

Date .....

Handtekening van Werkgewer of behoorlik gemagtigde Agent  
Signature of Employer or duly Authorised Agent

## INSTRUKSIES / INSTRUCTIONS

- "Verdienste" sluit ook in die voorgeskrewe waarde van voedsel en/of huisvesting verskaf (die voorgeskrewe kontantwaarde moet dus by die totale verdienste ingesluit word). Betalings vir oortyd, kommissie en aansporingsbonusse (behalwe 'n bedrag wat ingevolge 'n wetsbepaling of andersins as minimum besoldiging gewaarborg word), of enige spesiale betaling, spesiale bonus of spesiale toelaag maak nie deel van die werknemer se verdienste uit nie.
- Wanneer 'n werknemer vir 'n gedeelte van enige week van werk afwesig is, en op minstens een dag se verdienste ten opsigte van daardie week geregtig is, is bydraes vir daardie week teen die volle skali ten opsigte van daardie bydraer se normale weeklikse verdienste betaalbaar, dit wil se die bydraes werk bereken op die bedrag wat hy normaalweg sou verdien het as hy nie afwesig was nie en sy volle normale weeklikse loon moet dan ook by sy totale verdienste ingesluit word.
- Bydraes moet betaal word op alle verdienste betaalbaar aan 'n bydraer gedurende die volle maand d.i. van die 1ste tot die laaste dag van die maand waarop die opgawe betrekking het. Bydraes op bedrae wat gedurende 'n maand verdien is maar wat normaalweg op 'n betaaldag gedurende die volgende maand betaal word, moet nie ingesluit word nie maar in die opgawe vir die volgende maand getoon en dan betaal word.

- "Earnings" also include the prescribed value of food and/or queries provided (the prescribed cash value must therefore be included in the total earnings). Payments for overtime, commission and incentive bonuses (except an amount guaranteed by any law or otherwise as minimum remuneration), or any special bonus or special allowance do not form part of the employee's earnings.
- When an employee is absent from work for a portion of any week and is entitled to at least one day's earnings for that week, contributions for that week are payable at the rate in respect of the contributor's normal weekly earnings, i.e. the contributions are calculated on the amount which he normally would have received had he not been absent from work and his full normal weekly wage must this also be included in the "total earnings".
- Contributors must be paid on all earnings paid to a contributor during the full month, i.e. from the 1<sup>st</sup> to the last day of the month, to which the return relates. Contributions on amounts earned during the month but normally paid on a pay-day during the following month, must not be included but indicated on the return for the following month and paid then.



## VALUE-ADDED TAX

VAT 201

Return for remittance of  
value-added tax

PART 2

Always quote this  
registration number in  
correspondence and  
during interviews

Please use this telephone number for any enquiries

	R	C
Amount of payment		
Remittance received on		

BANKING DETAILS:

Method of payment / indicate with an "X" below			
Cheque	2	Cash	1
Area		Tax period	

This receipt is not valid unless printed in cash register figures

## RETURN FOR REMITTANCE

Fold here for cash register

Trading or other name

NB. Read notes overleaf

See general notes 4, 6 and 7 overleaf for amount due to be deducted by electronic bank transfer

Area	VAT registration number
Tax period ending	
Date received	

VAT 201

PART 1

## A. CALCULATION OF OUTPUT TAX

Supply of goods and / or services by you:

Standard rate (excluding capital goods and / or services and accommodation)

Standard rate (only capital goods and / or services)

Zero rate

Exempt and non-supplies

Supply of accommodation: TOTAL AMOUNT (EXCLUDING VAT)

Exceeding 45 days 5 x 60%

Not exceeding 45 days

TOTAL

Adjustments:

Change in use and export of second-hand goods

Other

## RANDED ONLY

CONSIDERATION (INCLUDING VAT)

1

1A

2

3

TAXABLE VALUE (EXCLUDING VAT)

6

7

8

CONSIDERATION (INCLUDING VAT)

10

$$X \frac{r}{100+r}$$

$$X \frac{r}{100+r}$$

$$X \frac{r}{100}$$

$$X \frac{r}{100+r}$$

R VAT C

4

4A

9

11

12

TOTAL A TOTAL OUTPUT TAX (4 + 4A + 9 + 11 + 12)

13

## B. CALCULATION OF INPUT TAX

Input tax in respect of:

Capital goods or services imported by and / or supplied to you

Other goods or services imported by and / or supplied to you (not capital goods and / or services)

Tax on adjustments:

Change in use

Bad debts

Other

14

15

16

17

18

TOTAL B TOTAL INPUT TAX (14 + 15 + 16 + 17 + 18)

19

VAT PAYABLE / REFUNDABLE (Total A- Total B)

This block must be completed

Less credit

Add penalty

R

C

+ interest

R

C

=

AMOUNT PAYABLE (TAX + PENALTY + INTEREST)

(20 - 21 + 22)

20

21

22

23

Date

Capacity

Signature