# Jessica Bell

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## Education

### Bachelor of Arts, International Relations

*August 2008 - December 2011, San Francisco State University, San Francisco, CA*

Capstone Project: Concepts of Power: Soft Power, Cultural Diplomacy and Education Exchange

Study Abroad 2009 - 2010 Cardiff University and University of Burgundy

### Front End Web Development

*September – December 2014, General Assembly, Washington DC*

## Employment

### Associate Web Developer

*January 2015 - Present, RepEquity, Washington, DC*

- Develop Drupal themes using clean and concise code up to current industry standards
- Assist in maintaining and updating company code base
- Implemented views and functionality for a political advocacy platform in both Drupal and Angular.js
- Work with design and UX/UI team to create easy to use and visually pleasing sites
- Utilize version control, style guides, and best practices in a team dev environment
- Collaborate with the back end team
- Effectively process stock inventories

### Promotions and Digital Media Coordinator

*September 2013 – January 2015, American Friends of the Alexander von Humboldt Foundation, Washington, DC*

- Oversaw the promotion of fellowships of the Alexander von Humboldt Foundation to researchers, scientists, and professionals in the United States, including management of all print and digital advertising for North America, creation of email campaigns, conference presentations in coordination with the 'Research in Germany' partnership, and coordination of all online platforms (social media, website, blog)
- Finalized and launched a redesigned AFAvH website and managed analytics tracking, and site performance
- Created and administered budgets relating to promotions, advertisements, travel, and digital media

### Office Manager

*July 2012 – August 2013, American Friends of the Alexander von Humboldt Foundation, Washington, DC*

- Coordinated domestic and international travel for President and Board of Directors and organized tri-annual domestic and international Board meetings and prepared background materials and logistics for board meetings
- Planned and executed office move, including managing contractors, budgets, and timelines
- Spearheaded the creation and implementation of new electronic Board communications

## Skills

HTML, CSS,SASS, JavaScript, Jqurey, Drupal, AngularJS, Git, cross-browser testing, WordPress, SalesForce, Social Media (Facebook, Twitter, LinkedIn, YouTube, Reddit), blog writing and editing, analytics, Microsoft office, German

## Activities

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| March 2016 | **Women in Tech Summit**, Presenter: Into to SASS, Washington, DC |
| July 2015 - Present | **DC Tech Meetup**, Leadership Team, Washington, DC |
| October 2015 – Present | **DC FemTech**, Leadership Team, Washington, DC |
| February 205 – Present | **Women Who Code DC & Hear Me Code**, Sponsor and Member, Washington, DC |
| September – December 2015 | **General Assembly Teaching Assistant**, Front End Development Washington, DC |
| July 2014 | **DC Tech Women Hakathon**, Google, Washington, DC |
| January 2013 –June 2014 | **Computer Literacy Teacher**, Washington English Center, Washington, DC |
| 2013-2015 | **International Fellowships Roundtable**, NIH, Washington, DC |
| September 2011 | **Steering Committee**, International House Davis, Davis, California |
| April 2008 & March 2010 | **Model United Nations**, Cardiff University and Sonoma State University |
| August 2008 – June 2009 | **Co-Chair,** International Education Exchange Council, San Francisco, CA |