



Republic of the Philippines  
Province of Bataan  
MUNICIPAL GOVERNMENT OF ORANI  
**ORANI TRICYCLE REGULATORY OFFICE**



**MOTORIZED TRICYCLE OPERATOR’S PERMIT FORM**

**DATE:** \_\_\_\_\_

**TRANSACTION TYPE**

- ☐ New  
☐ Renewal  
☐ Transfer of Ownership

**CLASSIFICATION**

- ☐ Public Motorized Tricycle for Hire  
☐ Utility Motorized Tricycle  
☐ Family-Use Motorized Tricycle

NAME OF OPERATOR	FIRST NAME		MIDDLE NAME		LAST NAME	
ADDRESS			CONTACT NUMBER			
			SEX	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		
NAME OF SPOUSE (If Married)	FIRST NAME		MIDDLE NAME		LAST NAME	
MV FILE NO.	PLATE NO.		ENGINE NO.		CHASSIS NO.	
MAKER	PISTON DISPLACEMENT		CERTIFICATE OF REGISTRARTION		OFFICIAL RECEIPT NUMBER	YEAR MODEL
DATE OF FRANCHISE ISSUANCE			BODY/ FRANCHISE NUMBER	BARANGAY CODE – BODY BODY/ FRANCHISE NUMBER		TODA
DATE OF FRANCHISE EXPIRATION				_____ - _____		
NAME OF DRIVER 1	FIRST NAME		MIDDLE NAME		LAST NAME	
ADDRESS						
DRIVER'S LICENSE NUMBER		DRIVER'S LICENSE EXPIRATION	MM/DD/YYYY	BLOOD TYPE		
				SEX	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
NAME OF DRIVER 2	FIRST NAME		MIDDLE NAME		LAST NAME	
ADDRESS						
DRIVER'S LICENSE NUMBER		DRIVER'S LICENSE EXPIRATION	MM/DD/YYYY	BLOOD TYPE		
				SEX	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	

\_\_\_\_\_  
Signature Over Printed Name of Applicant/Representative

**REQUIREMENTS**

- ☐ Previous MTOP Permit (for Renewal)
- ☐ Barangay Bonafide Certificate
- ☐ TODA Clearance
- ☐ Latest LTO OR & CR (original & photocopy)
- ☐ Insurance Coverage
- ☐ Valid ID (1 photocopy)
- ☐ Professional Driver’s License (1 photocopy)
- ☐ Community Tax Certificate (Cedula)

**ORDER OF PAYMENT**

Amount: \_\_\_\_\_  
By \_\_\_\_\_

THIS IS TO CERTIFY that the Tricycle Unit with Plate No. / Body No. \_\_\_\_\_, owned and operated by \_\_\_\_\_ has complied with the following requirements of Tricycle Code:

PHYSICAL REQUIREMENTS

- ☐ Sidecar windshield
- ☐ Functioning horn
- ☐ Two (2) signal lights (front and back)
- ☐ Tail light including license plate light
- ☐ Top chain cover extending to rear wheel
- ☐ White headlights and red tail light
- ☐ Light inside the vehicle
- ☐ Mufflers and/or anti-noise equipment/silencer
- ☐ Driver’s and passenger roof
- ☐ Side mirrors
- ☐ Driver’s and passenger upholstery seat
- ☐ Maintain and good condition wheels

INSPECTOR

ORDER OF PAYMENT

PUBLIC MOTORIZED TRICYCLE FOR HIRE				
Nature of Fee	AMOUNT			
Motorized Tricycle Operator’s Permit (MTOP) Fee	Php	200.00	x	=
REGULATORY FEES				
Annual Sticker Fees	Php	150.00	x	=
MTOP Plate	Php	250.00	x	=
Operator’s ID Card	Php	25.00	x	=
Driver’s ID Card (per driver)	Php	25.00	x	=
Parking Fee	Php	35.00	x	=
Dropping Fee	Php	60.00	x	=
Confirmation Fee	Php	100.00	x	=
Certification of No Record	Php	100.00	x	=
Transfer Fee	Php	1,000.00	x	=
Fare Matrix	Php	50.00	x	=
Body Number Sticker	Php	300.00	x	=
Environmental Fee	Php	75.00	x	=

TOTAL

UTILITY MOTORIZED TRICYCLE				
Nature of Fee	AMOUNT			
Motorized Tricycle Operator’s Permit (MTOP) Fee	Php	350.00	x	=
REGULATORY FEES				
Annual Sticker Fees	Php	100.00	x	=
Operator’s ID Card	Php	50.00	x	=
Driver’s ID Card (per driver)	Php	25.00	x	=
Certification of No Record	Php	25.00	x	=
Body Number Sticker	Php	200.00	x	=

TOTAL

FAMILY-USE MOTORIZED TRICYCLE				
Nature of Fee	AMOUNT			
Sticker Fee	Php	100.00	x	=

TOTAL