

**ALEXANDER KOIK-CESTONE** ("Coyk-Sestoen")  
4722 Heathstead Dr Apt F, Dublin, OH, 43016  
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## EDUCATION

University of Arizona, Tucson, AZ

**Bachelor of Science in Molecular and Cellular Biology, December 2010**

Udemy (certifications)

**Complete JQuery and JQuery UI Course for Beginner,**

Certified December 2016 ([ude.my/UC-4V285L2N](https://www.udemy.com/course/jquery-ui-course-for-beginners/))

**The Complete HTML & CSS Course – From Novice to Professional,**

Certified April 2017 ([ude.my/UC-QZDWYX3V](https://www.udemy.com/course/the-complete-html-css-course/))

**Complete AJAX Using Bootstrap, PHP from Basic to Advanced,**

Certified April 2018 ([ude.my/UC-E3EMJE4O](https://www.udemy.com/course/complete-ajax-using-bootstrap-php/))

## EXPERIENCE

**Administrative Assistant,** University of Arizona Room and Course  
Scheduling,

August 2006-May 2007; August 2009-May 2010

- Used database software to prepare reports for room scheduling needs
- Participated in regular meetings with both students and university officials discussing scheduling needs
- Presented reports to officials in the university
- Developed macros to streamline scheduling report process
- Performed work in fast-paced, deadline-driven environment

**Worker,** Amazon Mechanical Turk

February 2016-

- Perform data categorization tasks
- Provide input to help train machine learning platforms
- Perform video and audio transcription tasks
- Participate in paid experiments and pilot experiments for academic, government and corporate institutions

## **EXPERIENCE, continued**

### **Crowdsurf Support Transcriptionist, Crowdsurf Support**

July 2016-

- Perform audio and video transcription tasks for hard of hearing people
- Correct audio and video transcripts produced by other workers

### **User Experience Analyst, UserTesting**

November 2016-

- Analyze websites and apps for User Experience problems
- Provide advice to web site operators and app developers about where their apps could be improved
- Test websites and apps for bugs and usability problems

### **User Experience Analyst 'Bird', TestBirds**

November 2016-

- Perform detailed usage tests of websites and apps
- Write reports outlining steps taken, areas tested
- Write up bug reports for bugs encountered
- Competitive, deadline-driven environment

## **LEADERSHIP**

### **Boy Scouts, Patrol Leader, 1998-2001. Lead group of Boy Scouts.**

- Supervised and lead a group of Boy Scouts in both local and wilderness activities
- Learned wilderness survival skills, as well as CPR and first aid skills

## **SKILLS**

### **Computers:**

- Microsoft Office, including Word, Excel, PowerPoint, Access, and ability to write and run simple macros.
- Basic HTML, HTML5, CSS, JavaScript, JQuery, PHP and related languages for Internet applications
- Installing and running web servers and Internet applications
- Computer hardware installation and troubleshooting
- Computer network installation and troubleshooting

## **SKILLS, continued**

### **Transcription**

- News, Sports, Lecture, Presentation, Conversational transcription
- Understand and implement the use of flags and speaker changes

### **Lab work:**

- Titration
- Agar dish culture preparation and incubation
- Centrifugation and filtration of reagent chemicals and enzymes
- Familiarity with chemical and biological lab procedures and safety precautions
- Use of recombinant DNA techniques including PCR

### **Computers (biology):**

- GenBank query retrieval and processing
- Basic experience with DNA and RNA sequence analysis software

### **Science:**

- Comprehension of Scientific Method
- Reading and interpreting scientific papers and academic works
- Use of statistics

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**PROFESSIONAL REFERENCE LIST**

Reference	Relationship	Years Known
<b>Fernando Chavez</b> Assistant Registrar University of Arizona 1401 E University Blvd Tucson, AZ 85721 Office: (520) 621- 3313	<b>Former Supervisor</b> During my time at the Office of the Registrar, Mr. Chavez frequently worked with me on challenging course scheduling automation and reporting assignments which we completed despite there being little prior precedent to such work in the office.	<b>Five</b>