



EXTENSION OF PROGRAMME OR PROJECT FORM

If you would like to extend your programme or project please complete this form and give it to your Programme Coordinator.

TO BE COMPLETED BY VOLUNTEER

1. Volunteer's Name:
2. Destination:
3. Date of Arrival:
4. Date of Departure:
5. Name of Partner:
6. Reason for extending:
7. How long would you like to extend?
8. Would you like to extend on the same programme or project? Yes [] No []
- 7a. If no, state new programme or project:
9. Volunteer's Signature:
10. Date:

TO BE COMPLETED BY RSVP STAFF

1. Check programme or project availability: Yes [] No []
2. Check immigration status: Yes [] No []
3. Check travel and medical insurance: Yes [] No []
4. Check programme or project fees with administration and communicate to volunteer: Yes [] No []
5. Amount Due:
6. Payment of fee by volunteer Yes [] No []
7. Partner Agency:
8. Start Date
9. End Date:
10. Staff Name:
11. Signature:
12. Date:

Note: Volunteer's extension is final once fees are paid.