

## VOLUNTEER FEEDBACK- FORM 1

Instructions: This form should be completed by a staff with the volunteer in a face-to-face meeting 5 days after arrival.

Areas of Feedback	Yes	No	Comments
<b>Orientation</b>			
1. Have you received an orientation?			
2. Did you receive a volunteer's package?			
3. Did you receive a volunteer's contact list?			
<b>Accommodation</b>			
4. Did you feel welcome when you arrived?			
5. Is your room comfortable?			
6. Do you have the basic necessities?			
7. Did you get a clean bathroom?			
8. Is your bathroom working properly?			
9. Are you happy with the food?			
10. Are you getting enough food?			
11. Are you provided with suitable water?			
12. Are you satisfied with your accommodation?			
<b>Programme/Project</b>			
13. Did you feel welcome when you arrived?			
14. Do you have a timetable?			

Areas of Feedback	Yes	No	Comments
15. Were your tasks discussed?			
16. Are you clear on your tasks?			
17. Are you satisfied so far with your programme/project?			
<b>Health and Safety</b>			
18. Are you coping with the weather?			
19. Have you experience any health issues since you arrived?			
20. Are you clear on the safety procedures provided?			
21. Do you have any health or safety concerns?			
<b>RSVP Staff</b>			
22. Do you know your assigned Programme/Project Coordinator			
23. Do you have his/her contact number?			
24. Have you been able to reach him/her (if needed)?			
<b>Adapting to the Culture</b>			
25. Are you able to get to work ok?			
26. Are there any cultural concerns?			
27. Are you generally happy so far with all your arrangements?			
Name of Volunteer			
Signature of Volunteer			
Name of Staff			
Signature of Staff			
Date			