

University of the Philippines System

Supply and Property Management Office

Requisition and Issuance Slip

Unit/Office: _____

RIS No.:

December 22, 2025

| Description | Qty | Unit Cost | Amount |
|-------------------------------------------------------------|-----|--------------|-------------------|
| BATTERY AA, ALKALINE, 1.5 V, 4'S | 1 | P 67.00 | P 67.00 |
| ACETATE, THICKNESS: 0.075MM MIN, (GAUGE #3), 48"X 50 METERS | 1 | P 1,262.50 | P 1,262.50 |
| BLADE, FOR GENERAL PURPOSE | 1 | P 37.97 | P 37.97 |
| ENVELOPE, DOCUMENTARY, FOR A4 SIZE DOCUMENT,500 PCS/ BOX | 1 | P 847.60 | P 847.60 |
| | | TOTAL | P 2,215.07 |

Requested By:

Approved By:

Issued By:

Aaron Christian Basa

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Head of Office / Unit

Supply Officer

CERTIFICATION AND DATA PRIVACY NOTICE:

I hereby certify that the items listed above are necessary for the official use and operations of the University of the Philippines. I understand that the personal information included in this form is processed in compliance with the Data Privacy Act of 2012 (R.A. 10173). The information collected will be used solely for the purpose of inventory management, supply issuance, and auditing requirements of the University.