

Welcome to Onekana Online Manual



Organisation of the Manual

The user's manual consists of five sections:

- [Mobile Application](#)
- [System Summary](#)
- [Getting Started](#)
- [Using The System](#)
- [Reporting](#)
- [Web Dashboard](#)

Mobile Application

System Overview

Onekana Digital attendance is an application that allows teachers to digitally record pupils' class attendance. The application submits the data to an online cloud storage.

The **System Summary section** provides a general overview of the system. The summary outlines the uses of the system's hardware and software requirements, system's configuration, user access levels and system's behavior in case of any contingencies. **Getting Started section** explains how to get Digital Attendance and install it on the device. The section presents briefly system menu.

Using The System section provides a detailed description of system functions. **Reporting section** describes in what way information collected by the application are presented and how to access the information.

System Summary

System Summary section provides a general overview of the system. The summary outlines the uses of the system's hardware and software requirements, system's configuration, user access levels and system's behavior in case of any contingencies.

System Configuration

Digital Attendance operates on mobile devices with Android operating system. It is compatible with **Android version 5.1** and up. The application requires an Internet connection in order to save data to the cloud database, and also has an **offline functionality** to facilitate collection of attendance data without internet connection. **Offline mode works up to 30 days.** Data saved is visualised on a web dashboard accessible via any major Internet browser. After installation on the device, Digital Attendance can be used immediately without any further configuration.

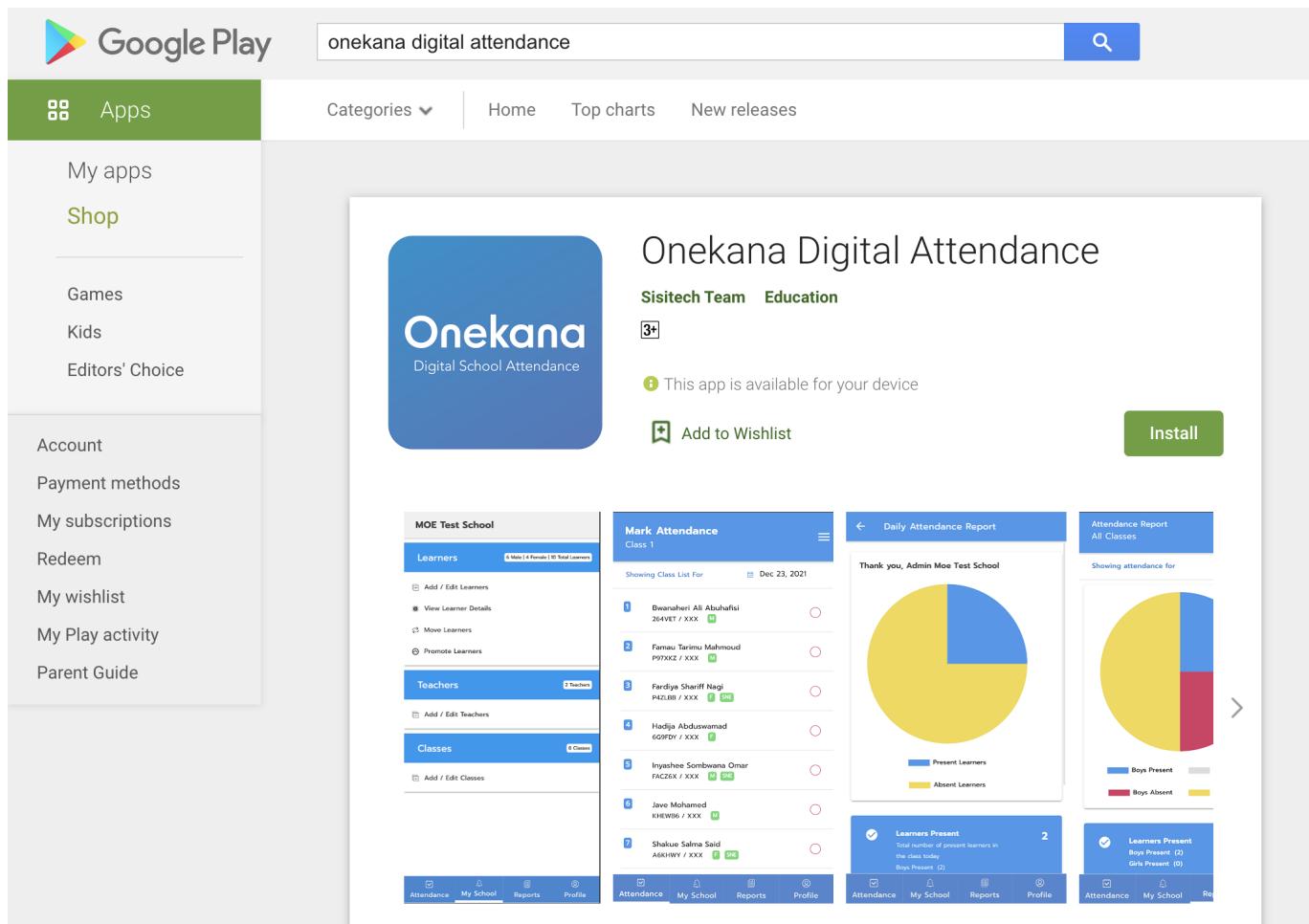
User Access Levels

Only teachers that have been registered into the system can use the application. For any assistance with credentials, kindly consult the headteacher in your school.

Getting Started

Installation

The Getting Started section explains how to install the Onekana Digital Attendance app on a device. To Download the mobile application, head to the Google Playstore on an Android device and search for "Onekana Digital Attendance". To access the application on the PlayStore, click [Onekana Play Store](#).



Login

The newest installation version currently available can be downloaded from the Google Store and is an .apk file, which should be installed on the device.

Login using a school's EMIS code or phone number and a password assigned to the teacher at installation level via the attached school's or teacher's email address. The teacher can then use these credentials to login.

Login Screen



REPUBLIC OF KENYA

MINISTRY OF EDUCATION STATE DEPARTMENT FOR EARLY LEARNING AND BASIC EDUCATION

Proceed with your

Login

School Code / Phone Number
PLEMIS719 

Password
..... 

Login

[Forgot Password?](#)

Proceed with your login by inputting your school code or phone number as the username and the password sent to your email address. Click the login button to authorise the credentials.

Forgot Password

Login

[Forgot Password?](#)

In the case of a forgotten password, click the Forgot Password button on the login page and enter your school code or phone number in the Forgot Password screen.

[←](#) Forgot Password



Enter your details below in order to get a
reset code sent to your email address

School Code / Phone Number *
e.g. 07XX-XXX-XXX

Reset Password

Once successful, enter the reset code sent to your email address. Here is a sample email.

Hello ADMIN

Your Onekana Digital Attendance reset code is **449363**

The code expires after 48 hours.

Enter your new password and confirm the new password. Click the set new password button to complete the password reset process.

Password Reset



You have requested a password reset. To set a new password, please check your inbox and enter the reset code we have sent to
michameiu@gmail.com

Reset Code *

1001

New Password *

.....

Confirm Password *

Verify Password

Set New Password

Marking Attendance

1

Bwanaheri Ali Abuhafisi

264VET / 234

M



The attendance tab contains a list of learners with their name, UPI number / Admission number and an indicator of their gender or any special needs the learner might have.

A **green M** badge indicates a male learner, **green F** a female learner and a **green SNE** illustrates a learner with special needs.

Mark Attendance

Class 1

Showing Class List For Feb 10, 2022

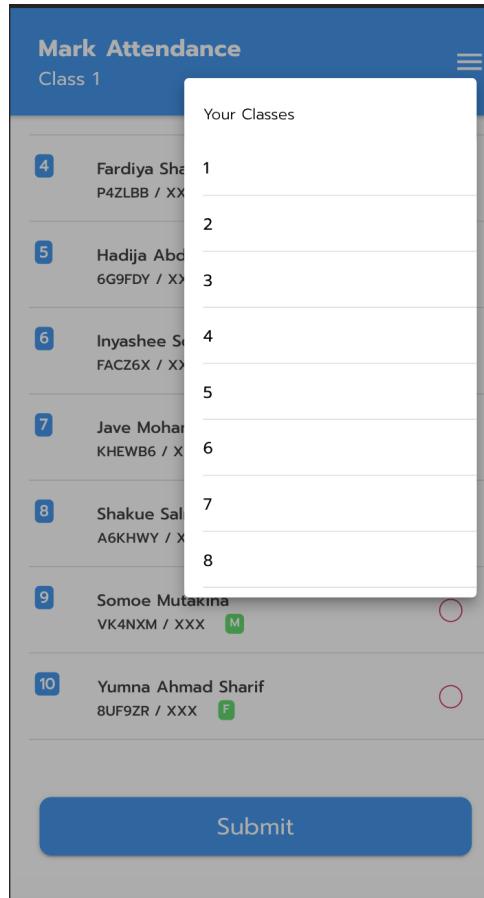
1	Ali Dennis 7438 / 003	M SNE	<input type="radio"/>
2	Ali Denis 10003 / 001	M SNB	<input type="radio"/>
3	Ali Dennis 10001 / 100	F SNE	<input type="radio"/>
4	Bwanaheri Ali Abuhafisi 264VET / 234	M SNE	<input type="radio"/>
5	Inyashee Sombwana Omar FACZ6X / 0012	M SNE	<input type="radio"/>
6	Somoe Mutakina VK4NXM / XXX	M	<input type="radio"/>

Submit

This screenshot shows a mobile application interface for marking attendance. At the top, it says 'Mark Attendance' and 'Class 1'. Below that, it shows 'Showing Class List For' and the date 'Feb 10, 2022'. The main area lists six learners with their names, student IDs, and current status (M for marked, SNE for sick, SNB for absent, F for failed). To the right of each learner's name is a red circle, which is checked for those marked as present. A large blue 'Submit' button is at the bottom.

To mark a learner as present, click the red circle on the right against the learner's name to turn it to checked. Otherwise, not clicking the circle indicates that a learner is absent. After going through the list of learners in your class, click the '**submit**' button to complete marking attendance.

Classes Menu



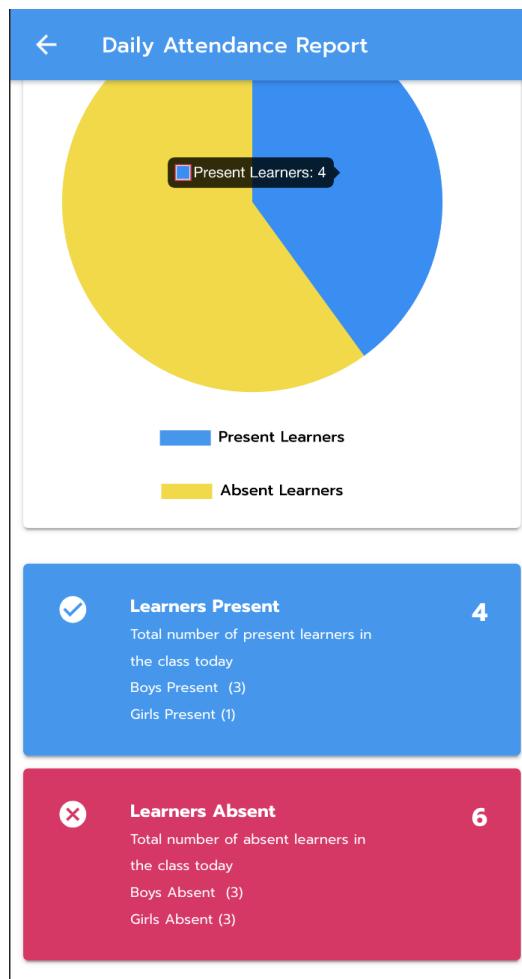
On the top right, there's a menu icon with a list of classes. A teacher can switch to a different classroom and mark attendance for that class room.

Date Picker



Change the attendance date by clicking on the calendar above the list of learners.

Daily Attendance Report



After marking attendance, a daily attendance report provides an overview of the marked learners status for that class. The report shows a chart of present vs absent learners and these numbers segmented by gender.

My School

The screenshot shows the 'My School' section of a software interface. At the top, it says 'MOE Test School'. Below that is a 'Learners' tab with a blue background, showing '6 Male | 4 Female | 10 Total Learners'. Underneath are four actions: 'Add / Edit Learners', 'View Learner Details', 'Move Learners', and 'Promote Learners'. Below this is a 'Teachers' tab with a blue background, showing '2 Teachers'. Underneath are two actions: 'Add / Edit Teachers'. Below that is a 'Classes' tab with a blue background, showing '8 Classes'. Underneath is one action: 'Add / Edit Classes'.



The My School tab enables a headteacher to manage their school. Here, they can **Add / Edit Learners**, **View More Learner Details** and **Move / Promote Learners**. In this section you can also **Add / Edit Teachers** and **Add / Edit Classrooms** to a school.

Adding a Learner

A list of learners. The first learner is 'Java Mohamed' (ID 7) with status 'KHEWB6 / XXX', having 'EDIT' and 'DEACTIVATE' buttons. The second learner is 'Shakue Salma Said' (ID 8) with status 'ACIULWV / XXX', having 'EDIT' and 'DEACTIVATE' buttons. There is also a large blue '+' button.

A headteacher or teacher admin can **add**, **edit** and **deactivate** a learner.

Click on the "+" button to add a new learner. The add learner form has a list of different form

inputs to fill as a teacher. Required fields are marked by a red *. The add learner form is divided into two parts :-

- Learner Details

The screenshot shows a mobile-style form titled "Add Learner". At the top left is a back arrow icon. The form consists of several input fields:

- First Name ***: An empty text input field.
- Middle Name**: An empty text input field.
- Last Name ***: An empty text input field.
- UPI Number ***: An empty text input field.
- Admission Number**: An empty text input field.
- Student Status**: A dropdown menu with a downward arrow icon.
- Gender ***: A dropdown menu with a downward arrow icon.
- Date of Birth ***: A text input field containing "dd/mm/yyyy" followed by a calendar icon.
- Date of Admission ***: A text input field containing "dd/mm/yyyy" followed by a calendar icon.

- Guardian Details

← Guardian Details

Guardian Name *

Guardian Phone Number *

Guardian Email Address

Guardian Status

Guardian County *

Guardian Sub County *

Add Student

Editing a Learner

7	Jave Mohamed KHEWB6 / XXX	EDIT	DEACTIVATE
8	Shakue Salma Said KHEWB6 / XXX	EDIT	DEACTIVATE

Click on the **Edit** button to update the details of a Learner.

Deactivating a Learner

7	Jave Mohamed KHEWB6 / XXX	EDIT	DEACTIVATE
8	Shakue Salma Said KHEWB6 / XXX	EDIT	DEACTIVATE

Deactivate Learner by clicking on the "Deactivate" button.

← Deactivate Bwanaheri

Select a reason to delete the learner

Deceased

Error in Data Entry

Sickness

Transferred to Other School

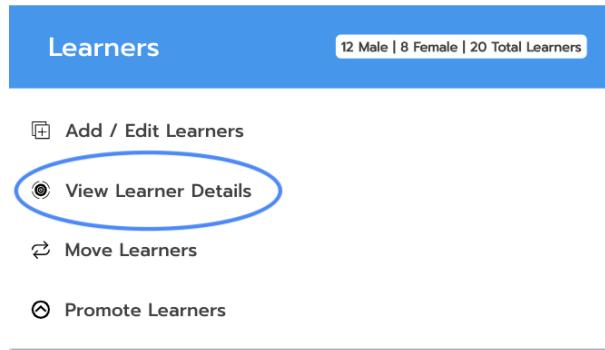
Natural Disaster

Other Reason

Delete

You will receive a pop up that prompts for submission of a reason of deactivation for the learner. Select the correct reason and click on "Deactivate".

View Learner Details



View an attendance chart of the current attendance status of the learner and a phone call support feature as a means to reach a guardian. Clicking on **View Learner Details** will open a page with a list of learners displaying the learner's **name**, the **UPI/Admission Number**, a link to **View Attendance Chart** and a **Phone** Guardian button.

1 Ali Dennis
7438 / 003

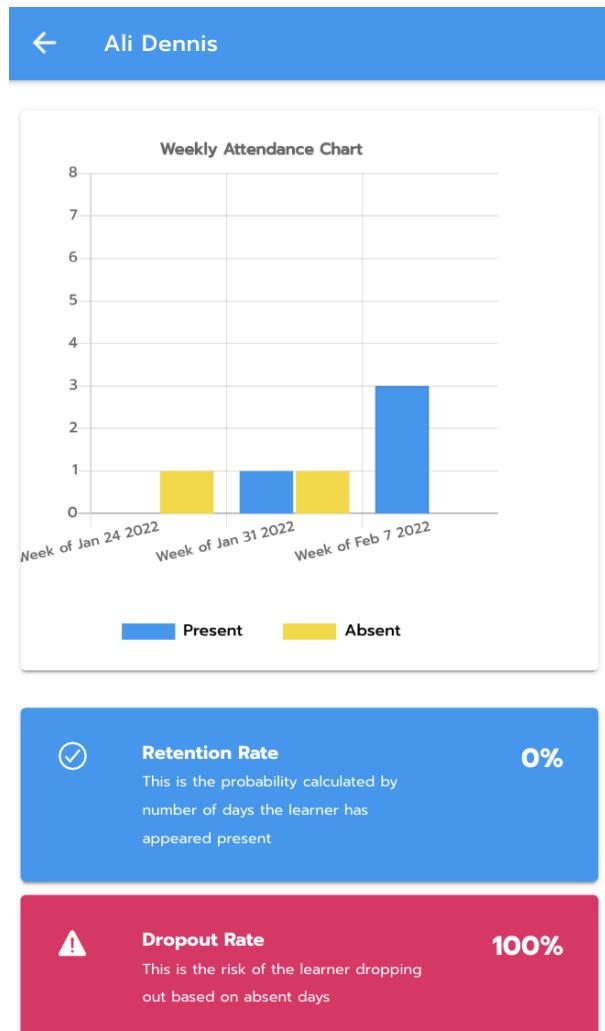
[View Attendance Chart](#)

View Learners
Class 1

Search

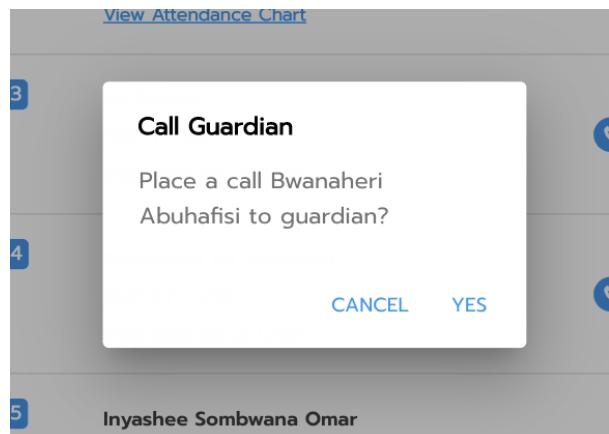
1	Ali Dennis 7438 / 003 View Attendance Chart	
2	Ali Denis 10003 / 001 View Attendance Chart	
3	Ali Dennis 10001 / 100 View Attendance Chart	
4	Bwanaheri Ali Abuhafti 264VET / 234 View Attendance Chart	
5	Inyashee Sombwana Omar FACZ6X / 0012 View Attendance Chart	
6	Somoe Mutakina VK4NXM / XXX View Attendance Chart	

View Attendance Chart



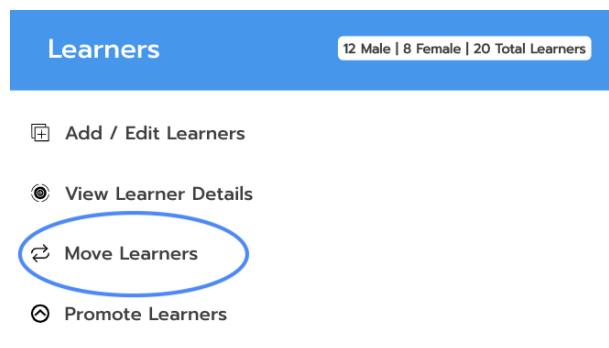
The weekly attendance chart shows a weekly attendance overview of an individual learner, the days present against the days of absent. The retention rate is the probability value calculated by the number of days the learner was present while the dropout rate is the probability of dropping out calculated on absenteeism.

Contact Guardian

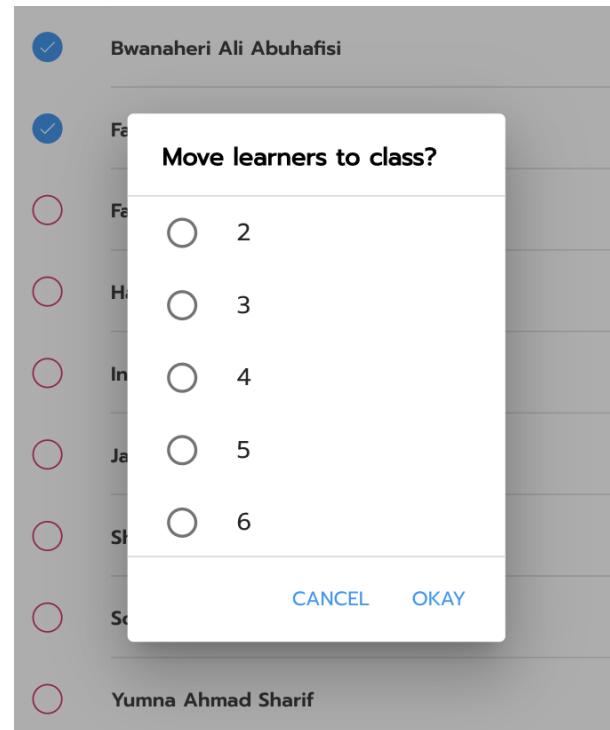
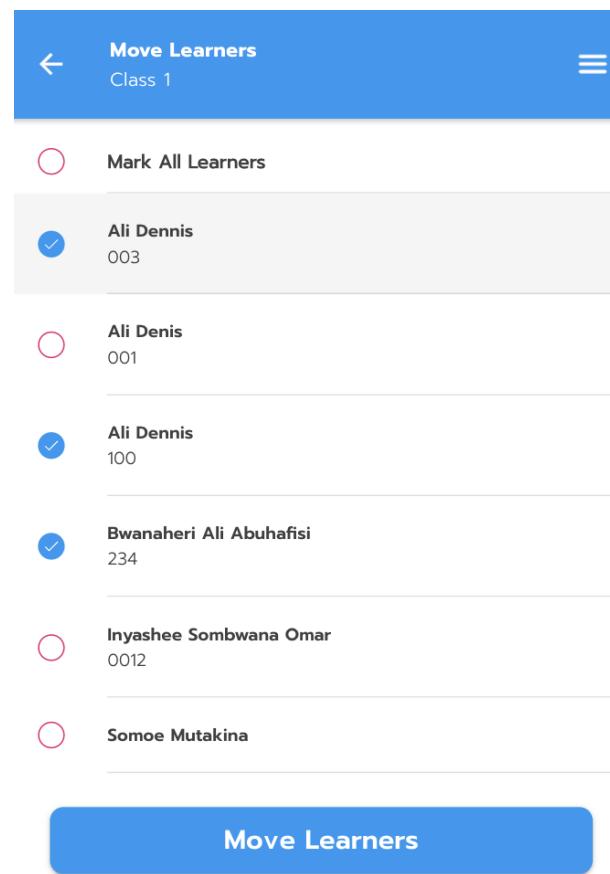


Incase of an emergency or need to follow up on a learner with their guardian, click on the **phone** icon to place a call.

Move Learners



The Move Learners tab enables moving of learners from one class to another. Select learners to move to a different class and complete the move process.



Promote Learners

The screenshot shows a mobile application interface titled "Promote Learners". At the top, there is a back arrow icon and the title "Promote Learners". Below this, there is a list of four classes:

- 1 Class 1**: 6 Learners. A blue "PROMOTE TO" button is to the right.
- 2 Class 2**: 11 Learners. A blue "PROMOTE TO" button is to the right.
- 3 Class 3**: 2 Learners. A blue "PROMOTE TO" button is to the right.
- 4 Class 4**: 1 Learner. A blue "PROMOTE TO" button is to the right.

At the bottom center of the screen is a large blue button labeled "Promote Learners".

Graduate learners to the next grade at the end of the year. This feature works to promote all learners to the next grade once. **Be careful** when promoting learners.

Teachers

Add Teachers

The screenshot shows a mobile application interface titled "Teachers". At the top, it says "2 Teachers". Below this, there is a button labeled "Add / Edit Teachers".

As a headteacher / teacher admin, add a new teacher to your school and assign a class to mark attendance.



Fill the teacher details and submit the information by clicking the **Add Teacher** button.

← Teacher

Middle Name

Last Name *

Phone Number *

Teacher Type *

Email Address *

Date Of Birth *

dd/mm/yyyy



Add as School Admin



Assign Class Rooms *

Add Teacher

Edit Teachers

2 Mwangi Michia Michia
7364 EDIT DEACTIVATE

3 Tct Bg Feety Gfgt EDIT DEACTIVATE

Update the details of your exiting teacher by clicking the **Edit** button and updating your form.

First Name *

Mwangi

Middle Name

Micha

Last Name *

Micha

Phone Number *

0727290364

Teacher Type *

TSC

Tsc Number *

7364

Email Address *

michameiu@gmail.com

Date Of Birth *

23/11/2021

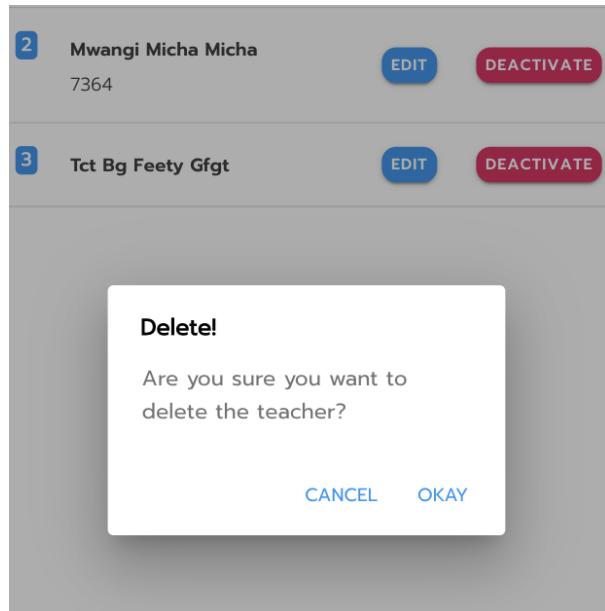
Add as School Admin

Update Teacher

Deactivate Teachers

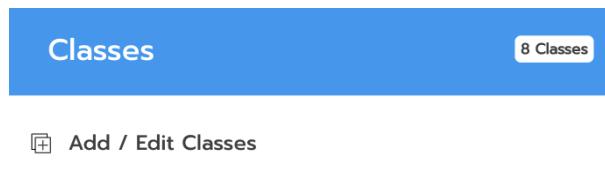
Deactivate a teacher from the system by clicking on the **Deactivate** button.

2	Mwangi Micha Micha 7364	EDIT	DEACTIVATE
3	Tct Bg Feety Gfgt	EDIT	DEACTIVATE

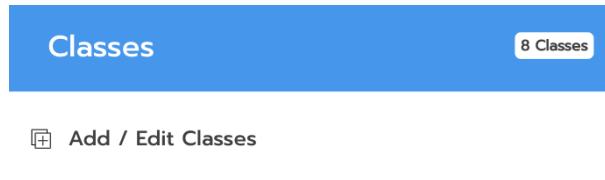


Classes

Add Classes



As a headteacher / teacher admin, you can easily add a new class to your school.



Click on the add button to fill in the details of the new class you want to add.



Class *

Select Class e.g 1,2,3

Stream Name

Enter Stream Name e.g East

Add Class

Edit Classes

← Edit Class

Class *

5

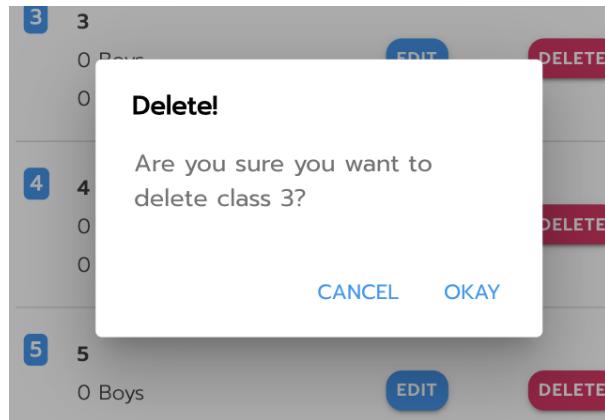
Stream Name

Enter Stream Name e.g East

Edit Class

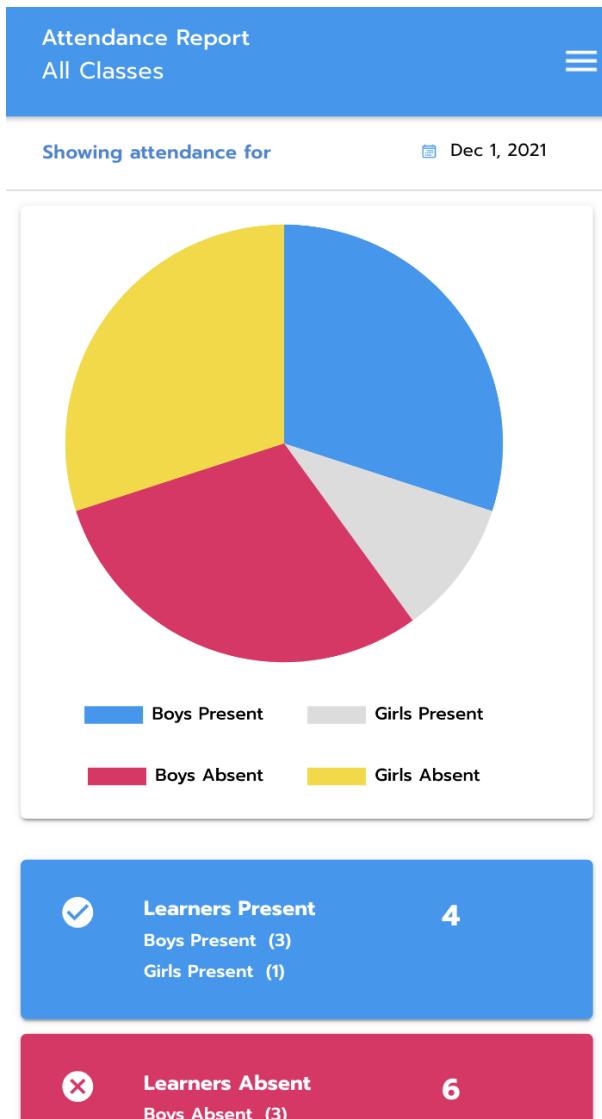
Update the details of your exiting classes by clicking the **Edit** button and updating your form.

Decativate Classes



Deactivate a class from the system by clicking on the **Deactivate** button.

Reports

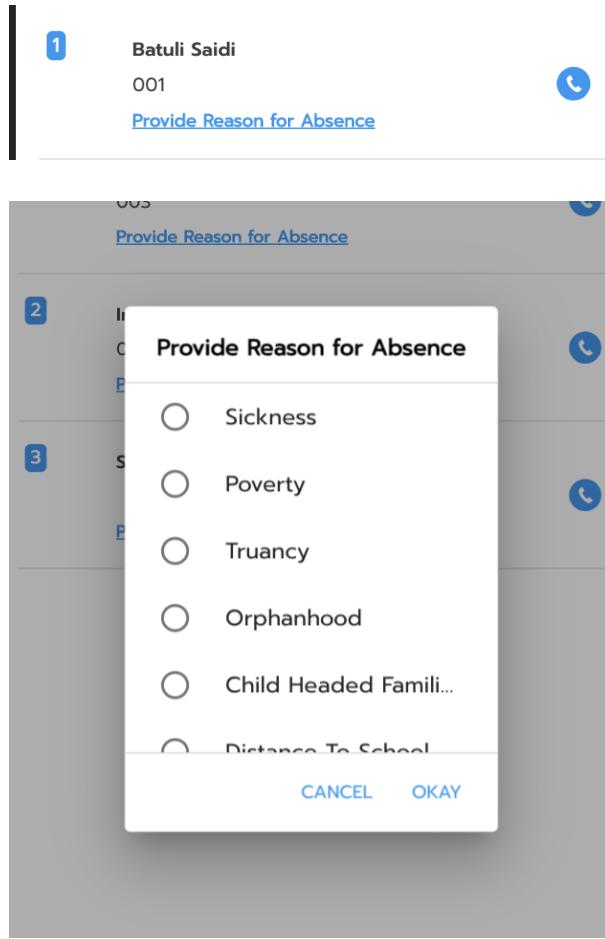


The Reports tab allows the head teacher to view an aggregated list of student attendance performance per class, based on gender. Head-teacher's can also view on a daily basis a list of often absent students from every class on a certain date and provide a reason for absence for missing school.

View Absent Student Details

[View Absent Learners List](#) →

A list of frequently absent student can be found at the bottom of the page. Provide a reason for absence for each learner to ensure adequate follow up with the guardian and other partners.



Profile

User Profile

This screenshot shows the 'User Profile' tab selected in a mobile application. At the top, it displays the message 'Logged in as Admin Moe Test School'. Below this is a blue header bar with the text 'User Profile'. Underneath the header, there is a link labeled 'Edit Password' with a small edit icon. The rest of the screen is white and contains no other visible content.

The user profile tab allows the user to change their password, view notifications, sync off-line attendance with the database, update the latest class list as well as logging out and accessing the help pages.

Edit Password

← Edit Password

Old Password *

.....

New Password *

.....

Confirm Password *

Change Password

In the User Profile tab, click on the Edit Password option. This will provide fields to enter the current password and the new password. Enter the current password and the new password respectively and click on the Login button.

Application Settings

Application Settings

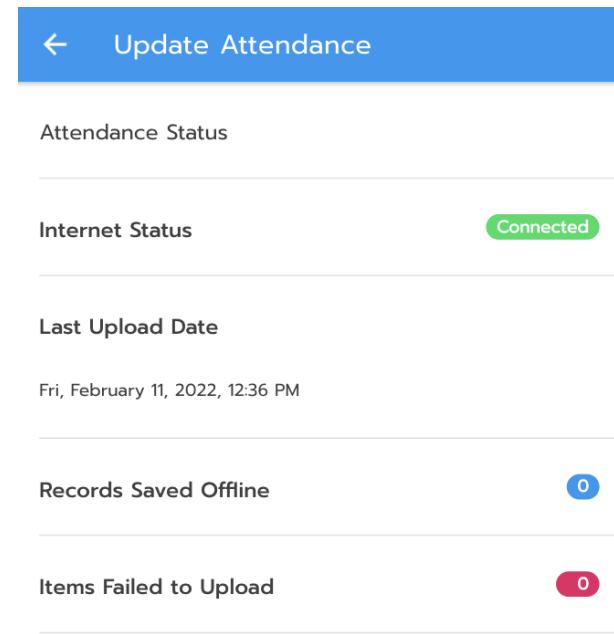
⌚ Attendance Status

⟳ Update Learners List

📘 Help & User Manual

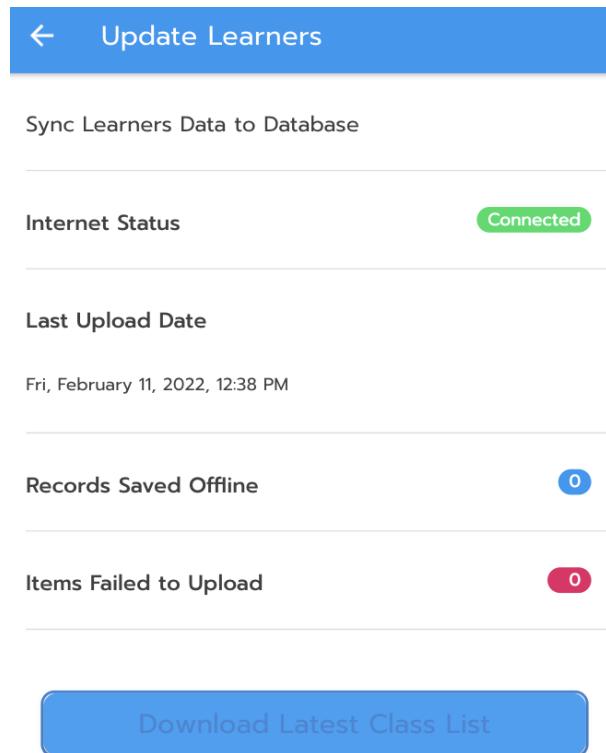
➡ Logout

Attendance Status



A user can sync attendance data taken in off-line mode to the online database by navigating to the user profile tab and clicking “Attendance Status”.

Update Learners List



This enables a teacher to manually sync to the latest learners list in the school. Click on the **Download Latest Class List** button to sync with the latest list of student in your school.*** Do this incase you perform offline learner enrolment with different devices. ***

Help & Support

The screenshot shows a "Help & Support" section with two expandable faq cards. The first card is titled "How do I reset my password?" and contains the following text: "In order to reset your password, click the forgot password button on the login page. Enter your school's EMIS code or your phone number and we will send a reset code to the email address attached to your school. Enter the reset code, new password and verify password and confirm to get your new login details." The second card is titled "How do I add a reason for absence to a missing learner?" and contains the following text: "To add a reason for absence for a learner, navigate to the Reports page and click the view absent list button. Under a learner, click the add reason for absence button and add one."

Access a list of frequently asked questions and a user manual with more information on how to operate the Onekana Digital Attendance System.

Contact Us

Incase you need further assistance, kindly refer to our user manual or contact us below

 Contact Us

 Download User Manual

Click on the **Contact Us** button to get a form to submit any issues/queries and support questions and our team will respond promptly.

 Contact Support



Looking for support? Fill in the details below with the issue you are facing and we will resolve it as soon as possible.

Name *

Email *

Phone *

Subject *

Body *

Submit

Download User Manual

Incase you need further assistance, kindly refer to our user manual or contact us below

 Contact Us

 Download User Manual

Download a PDF version of this user manual by clicking on the **Download User Manual** button.

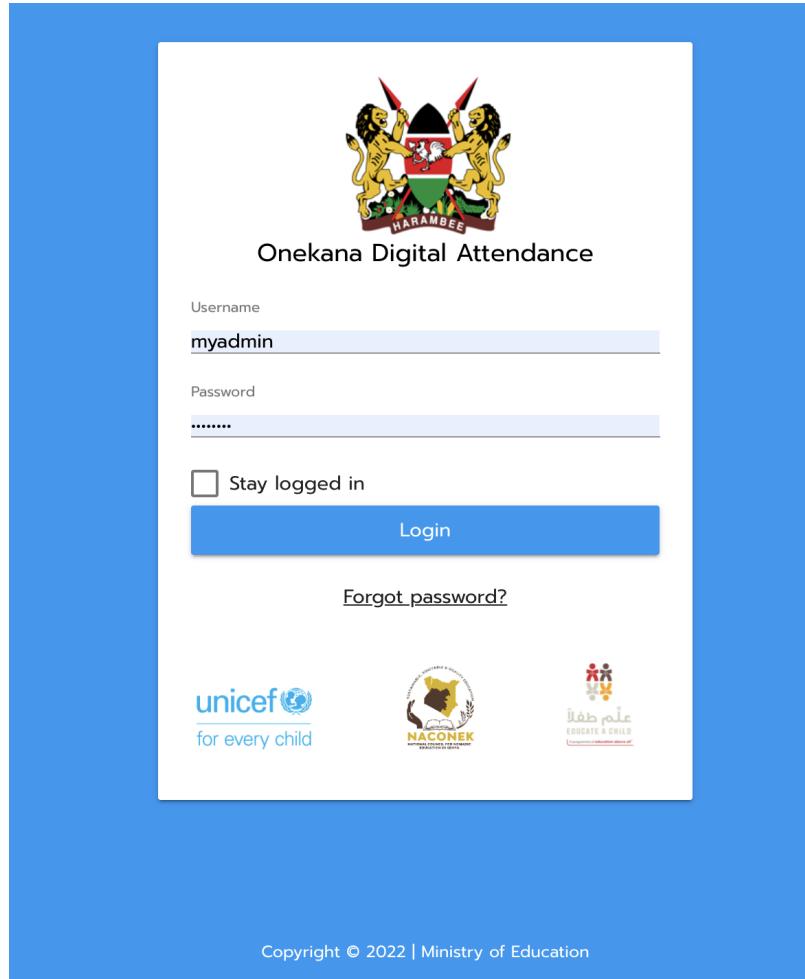
Logout

 Logout

To log out from the application, go to the User Profile tab and click on the Logout option.

Web Dashboard

[Login](#)



The image shows the Onekana Digital Attendance login interface. It features a white background with a blue header bar at the top and bottom. At the top center is the Kenyan Coat of Arms with the word "HARAMBEE" below it. Below the coat of arms is the text "Onekana Digital Attendance". The main form area contains fields for "Username" (with "myadmin" entered) and "Password" (with "*****" entered). There is also a "Stay logged in" checkbox and a large blue "Login" button. Below the login form are links for "Forgot password?" and "Copyright © 2022 | Ministry of Education". Logos for UNICEF, NACOKEK, and Educate a Child are displayed at the bottom.

Onekana Digital Attendance

Username
myadmin

Password

Stay logged in

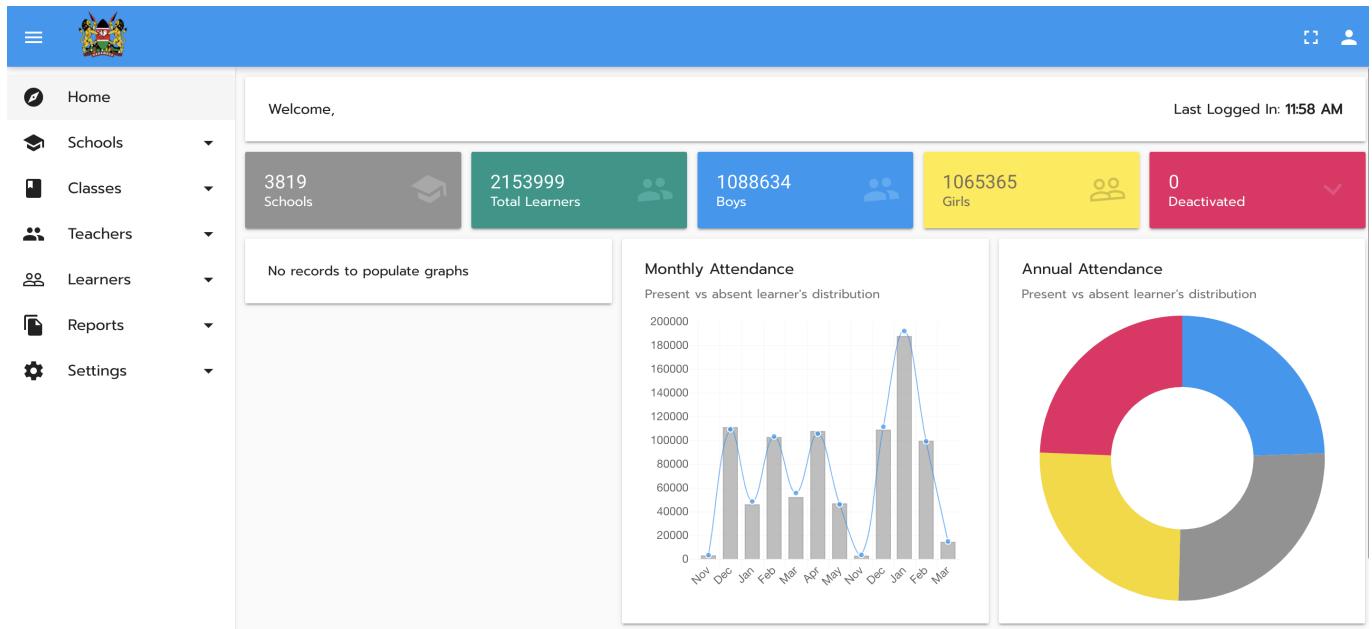
[Login](#)

[Forgot password?](#)

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Onekana Digital Attendance's dashboard is hosted at [Onekana Dashboard](#). Enter your login credentials to access the dashboard.

Dashboard



The dashboard consists of 7 naviagation items :-

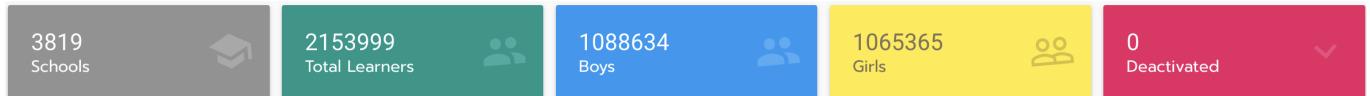
Item	Description
Home	Provides an overview of all the learner's enrolment and attendance depending on the access level of the user. This is represented by charts and graphs.
Schools	Add a new school and view details of previously added schools
Classes	Add a new class to a school and view details of previously added classes
Teachers	Add a new teacher to a school and view details of previously added teachers. You can also reset the teachers password.
Learners	Add a new learner to a school and view details of previously added learners.
Reports	Generate enrolment and attendance reports as well as download Excel reports for offline use and data analysis.
Settings	View the logged in user profile as well as change their password.

Home

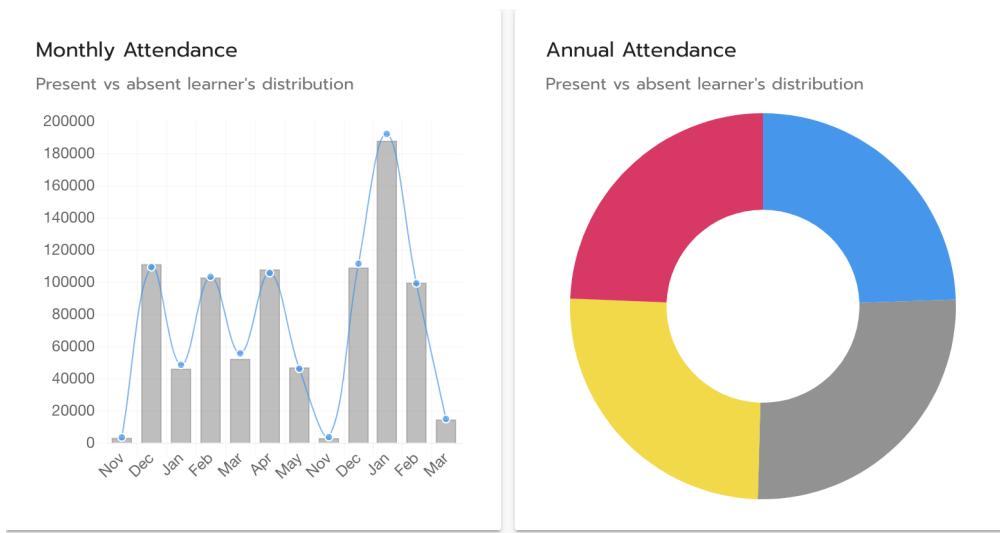


Home

View a card summary of learner enrolment data by gender.



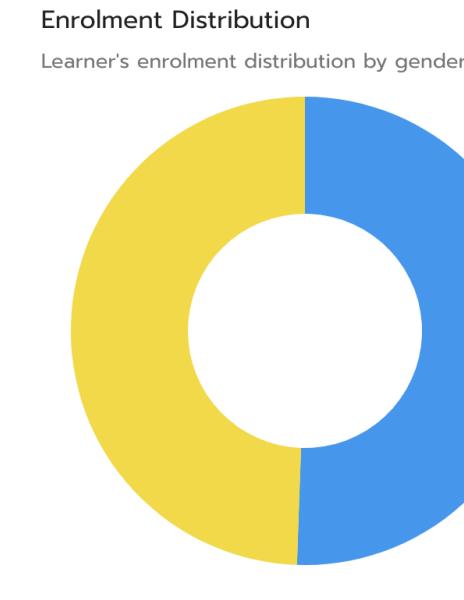
View a chart summary of monthly and annual attendance data.



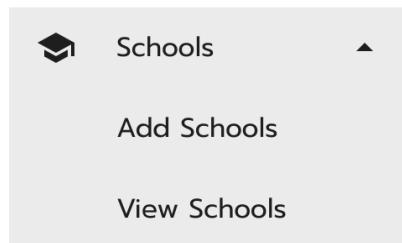
View a chart summary of learner enrolment by class.



View a chart summary of learner enrolment data by gender.



Schools



Add details of a new school to add it to the Onekana dashboard. The details include :-

Item	Required	Description
School Name	Yes	Provide the name of the school
School's EMIS Code	Yes	Provide the school's unique EMIS code
Phone Number	Yes	Provide the phone number to access the headteacher of the school
Email Address	No	Provide the email address of the school
School Category	No	Select between rural and urban
School Type	No	Select between male, female and mixed

Item	Required	Description
School Sub County	No	Select the school's sub county

Add School

School Name *

Emis Code *

Phone *

Email Address

School Category

School Type

Sub County

Search Sub County name ..

[Add School](#)

View current schools details. Filter by sub county to search for your school. You can also export the summary of the data.

View Schools

Report Filters

Provide filter options ^

Sub county

Search Sub County Name ..

▼ Baringo East X

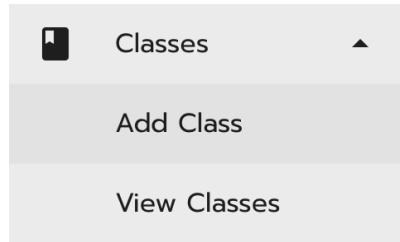
[Search ▼](#) [Reset All ⌂](#)

Search by School Name

[Export Summary ↓](#)

Name	Emis Code	Id	Sub County Name	County Name	Day Boarding
Haraguchi	47491350	1	Baringo East	Baringo	D
Brandis	67377175	6	Baringo East	Baringo	D
Bishel	33361830	7	Baringo East	Baringo	D
Georgales	150473610	12	Baringo East	Baringo	D

Classes



Add details of a new class to add it to the Onekana dashboard. The details include :-

Item	Required	Description
Assign School	Yes	Search your school name
Base Class	Yes	Add the standard grade / class i.e. 1,2,3 etc
Stream	No	Add a description for your base class i.e. East, West etc

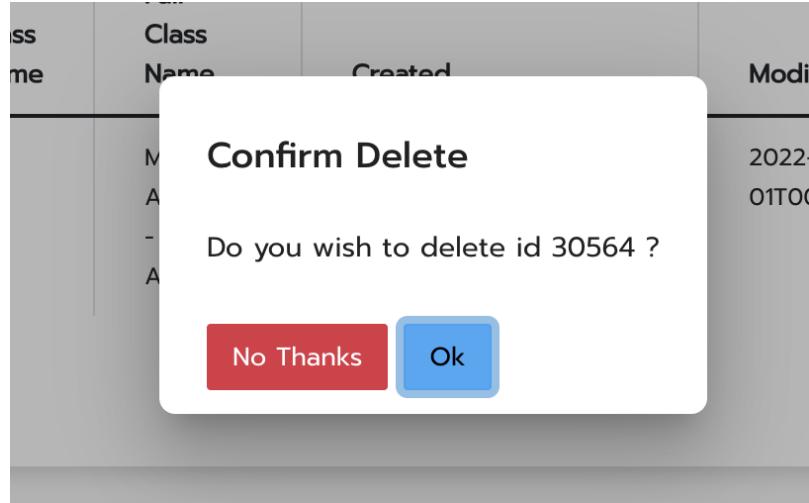
View Classes

Search by School Name
micha

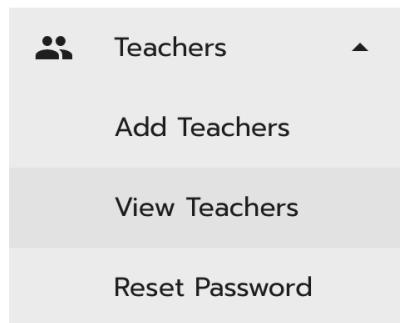
Id	School Name	Class Name	Full Class Name	Created	Modified	Name	Base Class	School	Actions
30564	Micha Academy	1 A	Micha Academy - Class 1 A	2022-03-01T00:42:06.515967+03:00	2022-03-01T00:42:06.516001+03:00	A	1	3831	<button>Delete</button>

Showing 1 - 1 of 1 Items

View all the classes added to a school by filtering by school. You can also delete a class.



Teachers



Add details of a new teacher to add them to the Onekana dashboard. The details include :-

Item	Required	Description
Assign School	Yes	Search your school name
First Name	Yes	Teacher's first name
Middle Name	No	Teacher's middle name
Last Name	Yes	Teacher's last name
Phone Number	Yes	Teacher's phone number
Email	No	Teacher's email address
Date of Birth	No	Teacher's date of birth
Teacher Type	No	Select either TSC /Board
TSC Number	No	Applies for TSC Type teachers
Streams	No	Assign a stream/s to mark attendance
Is School Admin	No	Check to assign teacher role to mark attendance for all classes

Add Teacher

Assign School *

Search school name..

First name *

Middle name

Last name *

Phone Number *

Email

Date of Birth

dd/mm/yyyy



Teacher Type

Tsc no

Streams

Is school admin

Add Teacher

View teacher details by filtering the teacher's school sub county and searching the teacher's name from the table. This data summary can as well be exported.

View Teachers

Report Filters

Provide filter options ^

Sub county

Search Sub County Name ..

▼ Baringo East X

Search ▼

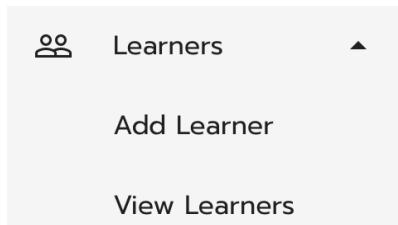
Reset All ⌂

Search by Last Name, School Name

Export Summary ↴

ID	Full Name	School Name	Sub County Name	Username	County Name
1	ADMIN Haraguchi	Haraguchi	Baringo East	47491350	Baringo
2	ADMIN Kristiansen	Kristiansen	Kagumoini	47447761	Muranga
3	ADMIN Giumarro	Giumarro	Mathioya	99030082	Muranga
4	ADMIN Tomme	Tomme	Makadara	98428543	Nairobi

Learners



Add details of a new learner to add them to the Onekana dashboard. The details include :-

Item	Required	Description
First name	Yes	Learner's first name
Middle Name	No	Learner's middle name
Last Name	No	Learner's last name
Gender	No	Select learner's gender. Between Male or Female
Status	No	Select the learner's status. Either Not set, Out of School, Newly Enrolled, Never Enrolled or Previously Enrolled
Date of Birth	No	Learner's date of birth
UPI Number	No	Learner's unique UPI number
Admission Number	No	Learner's unique admission number
Learner's Sub County	No	The sub-county the learner originates from
Learner's village	No	The village the learner originates from
Learner's special needs	No	Select a special need for a learner with special needs
Distance from school (Km)	No	The distance between where the learner lives and school in kilometres
Guardian name	No	The name of the learner's guardian
Guardian status	No	The status of the learner's guardian. Either both parents, single parent, none or not set
Guardian phone	No	The phone number of the learner's guardian

Item	Required	Description
Guardian email	No	The email address of the learner's guardian
Guardian sub county	No	The sub county the learner's guardian originates from

Add Learner

First name *	Middle name	Last name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender	Status	Assign Stream *
<input type="text"/>	<input type="text"/>	<input type="text"/> Search School Name ..
Date Enrolled dd/mm/yyyy	Date of birth <input type="button" value=""/>	dd/mm/yyyy <input type="button" value=""/>
Upi Number	Admission no	
Learner's Sub county <input type="text"/> Search Sub County name ..	Learner's Village <input type="text"/>	
Special needs <input type="text"/>	Distance from school (km) <input type="text"/>	
Guardian name <input type="text"/>	Guardian status <input type="text"/>	

View added learners details filtered and grouped by county, sub county, class, school , age etc.

Report Filters

Provide filter options ^

Group By *

No Grouping

Mode

Preview

Filter by County

Search County Name ..

Filter by Sub County

Search Sub County Name ..

Filter by Gender

Filter by School

Search School Name ..

Filter by Class

Search ↴

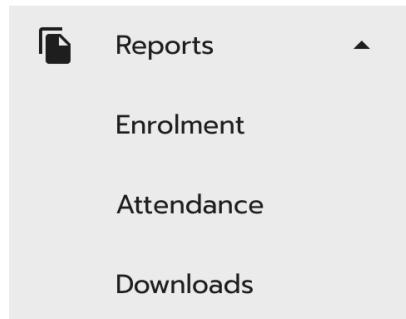
Reset All ⌂

Export Summary ↴

Search by First Name

Id	Full Name	The Gender	Class	Admission Number	School Name	Enrolled Date	Sub County Name	County Name
1	Valerie Dicharry	F	1	XXX	Haraguchi	2020-01-01	Baringo East	Baringo
2	Yulanda Robair	F	1	XXX	Haraguchi	2021-02-02	Mathioya	Muranga

Reports



Select to view and generate either enrolment or attendance data reports. Filter and group your reports by county, sub county, class, school , age etc. You can also export and download a report summary.

Enrolment Report

Report Filters

Provide filter options ^

Group By *

Month

Mode

Filter by County

Filter by Sub County

Filter by Gender

Filter by School

Filter by Class

Search by First Name

Month	Males	Females	Total Students
2020-01-01	40937	40168	81105

Search by First Name

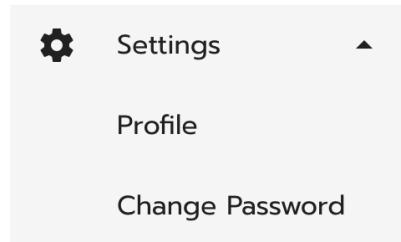
[Export Summary ↴](#)

Month	Present Males	Absent Males	Present Females	Absent Females	Total Attendances Taken
2019-11-01	1700	1533	1657	1524	6414
2019-12-01	53685	57372	55467	53689	220213
2020-01-01	23798	23901	24621	22148	94468
2020-02-01	50762	53114	52403	49644	205923
2020-03-01	27325	27030	28234	25102	107691
2020-04-01	51822	55755	53687	52004	213268
2020-05-01	22642	24263	23386	22621	92912
2021-11-01	1755	1478	1756	1425	6414
2021-12-01	54782	56235	56529	52689	220235
2022-01-01	94332	96815	97619	90936	379702

The downloads page shows a list of all previously exported report summaries as well as queued reports. Click the download button to download an excel report summary.

Id	Name	Active Filters	Rows	Exported	Completed %	Download Link
45	Export Schools by Id	Sub county=Baringo East	0	0	0.00%	<button>Queued</button>
44	Export Students by Id		2,153,999	2,153,999	100.00%	<button>Click To Download</button>
43	Export Students by Id	school_county_name=Muranga	863,229	863,229	100.00%	<button>Click To Download</button>
42	Export Students by Id	School=Haraguchi, base_class=3	29	29	100.00%	<button>Click To Download</button>
41	Export Students by Id	"School=Geremia base_class=2"	42	42	100.00%	<button>Click To Download</button>
40	Export Students by Id	"School=Mihalak"	337	337	100.00%	<button>Click To Download</button>
39	Export Students by Id	[{"field": "gender", "value": "M"}, {"field": "School", "value": "Haraguchi"}, {"field": "base_class", "value": "1"}]	11	11	100.00%	<button>Click To Download</button>

Settings



The profile settings show details of the logged in user and allows the changing of password.

Admin
myadmin

michameiu@gmail.com

Edit Profile

Bio

Basic Information

Phone
N/A

Date Of Birth
N/A

Gender
Not Set

Change User Password

Old Password

New Password

Confirm Password

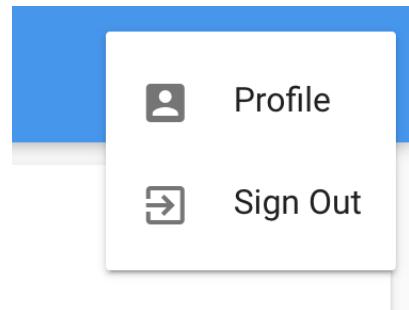
Change Password

Full Screen Mode



Use fullscreen mode on the top right of the navigation menu to hide and unhide the toolbar, creating more space to view your data.

Logout



Logout by clicking on the user icon in the top right of the navigation bar.



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