



SAGAR INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by AICTE, New Delhi & Govt. of MP. Affiliated to RGPV & BU, Bhopal



Minutes of Meeting

Date: 2nd June 2021

Minutes of Board of Governors Meeting held on 1st June 2021 at 11:00 am in the conference room.

The following members were present:

1. Shri Sudhir Kumar Agrawal, Chairman, BOG
2. Shri Siddharth Sudhir Agrawal, Secretary
3. Dr. Keshavendra Choudhary, Principal, SISTec, GN
4. Dr. Swati Saxena, Professor, SISTec, GN, Bhopal
5. Mr. B.S. Kushwah, Administrator, Sagar Institute of Science & Technology
6. Mr. Siddhart Pali, Industrialist, Founder and Managing Director, Pioneer Diligence Bhopal
7. Mr. Sanjay Singh, Associate Professor, SISTec GN

Agenda:

1. Presentation of Action taken report of previous BOG Meeting:

The Member Secretary presented the action taken report of BOG meeting held on 25th May '2020.

2. Status of Faculty and Staff recruitment:

The Member Secretary informed the Board that interviews for the 18 teaching posts were held in last week of May 2021 and the selection procedure was completed. Out of 18 vacant posts, 9 positions were filled. A list of the candidates selected was sent to RGPV University for their approval. All the selected candidates were updated in the RGPV affiliation list. Appointment letters have been issued to the selected candidates and all the selected faculty members have joined the Institute.

Further member secretary informed the Board that interviews for remaining vacant posts would be scheduled soon.

The member secretary requested the BOG members to approve the advertisement for supporting staff recruitment.

3. To review the result of UG program:

The Member Secretary presented before the BOG the result analysis for the even semesters (2nd, 4th).



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and 8th) of 2020-21 & odd semesters (1st, 3rd, 5th and 7th) of 2019-20. The results are very good. The examination for even semesters of 2020-21 have been completed and all result are expected to be declared by the end of July'2021.

In the meeting, it was discussed that extra classes will be conducted to clear doubts of mathematics for the students directly admitted in 2nd-year (Lateral entry of 2020). The suggestions were accepted. Further, the Member Secretary informed the Board that the classes for slow learners are regularly being held for academically weak students to improve the results.

4. Report on Training and placement:

The Member Secretary presented before the BOG a summary of campus placement till date. Following points were briefed:

- Placements of Batch 2017-21 is 56.6% till date and few companies are lined up for campus drives
- Planning for technical questionnaire preparation
- AMCAT Trainings
- AMCAT, COCUBES test series

Chairperson BOG suggested to put more efforts to improve pay packages and placements in core branches.

5. Information of new courses introduced (AIDS) and withdrawal of seats (CE):

As per the updated policies of AICTE, SISTec has introduced an Emerging Area Course - B.Tech. in Artificial Intelligence and Data Science (AIDS). The board appreciated and congratulated on the decision of introducing new course in emerging area.

Also, the member secretary informed the BOG that the institute has to surrender 60 seats of Civil branch against the addition of 60 seats in new course (as per AICTE policy).

6. To appraise about departments activities:

The Member Secretary elaborated various activities conducted by all the departments. The bo





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members appreciated the effort taken by the all Heads of Department in conducting various development activities.

7. Approval of Budget:

The Member Secretary presented the expenditure sheet for the year 2020-21, and requested to approve the budget for the AY 2021-22.

8. Report on NAAC visits and planning to submit SAR for NBA:

Member secretary informed BOG about successful NAAC visit and its result. He also mentioned the suggestions which NAAC team conveyed. The member secretary informed that annual Quality Assurance Report (AQAR) is to be submitted every year by the end of December. Board congratulated the entire team for NAAC accreditation.

The Chairman urged that the college should expedite to get NBA accreditation. This will improve the students' employment and higher study opportunities, help secure research funds, and improve the institution's visibility. The member secretary assured the BOG that the institute will submit the application for NBA by July 2021.

BOG wished for NBA accreditation process.

9. To brief about Infrastructural Development/ Maintenance work:

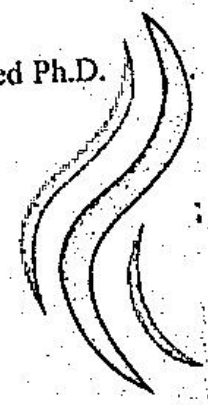
The member secretary briefed the Board about the maintenance/renovation works carried out throughout the session as and when required.

11. Any other matters with the permission of chair:

- The Member Secretary apprised the Board about Faculty and Staff development. The faculty and staff have been encouraged to attend Seminars, Workshops, Training programs etc.
- The member secretary shared that following 2 faculty members have been awarded Ph.D.

Degree:

- i. Dr. Ashish Rai ((Electrical Dept)





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ii. Dr. Sanjay Chhalotre (Mechanical Dept.)

The member secretary presented the list of faculty members who are pursuing Ph.D.

The meeting concluded with votes of thanks by Member Secretary.

Dr. Keshavendra Choudhary (Member Secretary),

Principal SISTec

Copy To:

1. P.A to Chairman (for kind information)
2. P.A to Managing Director (for kind information)
3. Group Director (for kind information)
4. Principal
5. Vice Principal/AQAC Coordinator
6. Administrative Officer
7. Sr. Manager, Admin & H.R.
8. All members