

Minutes of Meeting

- **Tasks (T)** - has an Owner and a deadline
- **Decisions (D)**
- **Information (I)** - everything else of interest

- Date: 20-01-23
- Time: 15:30
- Topic: First Client Meet
- Goal: To get a brief about the project
- Attendees:
 - Client : Arun Reddy Thumma
 - Team : Aditya Raghuvanshi, Bhav Beri, Aryan Gupta, Himanshu Saraf
 - TA : Kartik

Type	Description	Owner	Deadline
D	None	-	-
T	To prepare a list of requirements for the project and also to prepare a roadmap on how to approach it.	Aditya Raghuvanshi, Bhav Beri, Aryan Gupta, Himanshu Saraf	26-01-23
I	Discussed about a rough layout of the project, got insights on how to build web app and mobile app and what all features the client is expecting it to have	-	-

- Next meeting: 27-01-23