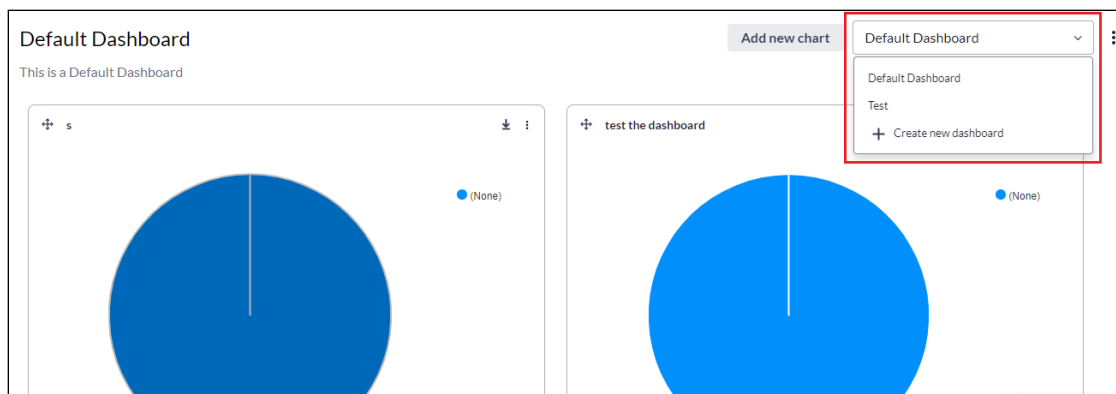


Create New Dashboards

Need to create a new dashboard? We've got a template that can help guide you through the process.

To create new dashboards:

1. Navigate to your **Dashboard** page, and then use the drop-down menu to select **Create new dashboard**.



2. Provide your preferred **Dashboard name** (required), and **Description** (optional).

NOTE: The text limit for the Dashboard name is 32 characters, and the limit for the Description is 300 characters (special characters and numbers are allowed).

The screenshot shows a form for creating a new dashboard. At the top, there are two input fields: 'Dashboard name *' with the text 'My New Dashboard' and 'Description' with the text 'This is my new dashboard.'. To the right of these fields is a checkbox labeled 'Default dashboard'. Below these fields is a section titled 'Theme' which contains six theme options, each with a color palette and a checkbox. Theme 1 is selected with a blue checkmark. The themes are: Theme 1 (dark red, orange, brown), Theme 2 (blue, orange, red, light blue, dark blue), Theme 3 (light yellow, grey, red, dark brown, green), Theme 4 (purple, pink, orange, yellow, light yellow), Theme 5 (teal, blue, dark blue, purple, dark navy), and Theme 6 (orange, yellow, light green, red). At the bottom right of the form are two buttons: 'Create' and 'Cancel'. At the very bottom of the window, there is a small text label 'Powered by Asset Panda'.

Dashboard name *
My New Dashboard

Description
This is my new dashboard.

☐ Default dashboard

Theme

☒ Theme 1

☐ Theme 2

☐ Theme 3

☐ Theme 4

☐ Theme 5

☐ Theme 6

Create Cancel

Powered by Asset Panda

3. Select the **Default dashboard** box if you wish to set this specific dashboard as your default.

4. Select a color theme if you desire a specific color theme for your dashboard, and then select **Create**.

Your new dashboard displays.

5. Select **Add new chart** (see [Add Dashboard Charts](#)) to begin adding charts to your