

## ID Card Application

To,

The Head of Transport Department,  
aec

**Date:** 2025-05-27

**Subject:** Request for Student ID Card

Respected Sir/Madam,

I am LOVAKALYAN, a student of 8 Year in the Department of Information Technology , with Roll Number 1234567890. I am writing to request the issuance of a student ID card.

My details are as follows:

- **Name:** LOVAKALYAN
- **Roll Number:** 1234567890
- **Year:** 8
- **Department:** Information Technology
- **Address:** Surampalem
- **College:** aec
- **Phone:** 8074943499
- **Email:** 22a91a1298@aec.edu.in
- **Transport:** College Hostel

I need the ID card for lost it.

I kindly request you to process my application and issue my ID card at your earliest convenience.

Thank you for your time and consideration.

Sincerely,

LOVAKALYAN

Contact No: 8074943499

Email: 22a91a1298@aec.edu.in

This is an automated request generated by the ID Card Request System. For any issues, contact the university admin.