

## ABOUT ME

I am an IT project manager with holistic knowledge of software development and design. I am also experienced in coordinating with stakeholders.

## **CONTACT ME AT**

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**in** @sivalijaya

LINE sfjordan

# SKILLS SUMMARY

•••• Time Management

•••• Creativity Skills

•••• Critical Thinking

•••• Enterprise Resource Planning

•••• Staff and User Training

• • • • Process Improvement

## LANGUAGES

Indonesian | English | Mandarin

# SIVALIJAYA FERNEDI JORDAN

# UNDERGRADUATE STUDENT

## WORK EXPERIENCE

# Scholarship Mentor 19-1 & 19-2

Binus Student Learning Community | Oct 2019 - Feb 2020 & Mar 2020 - Jul 2020 Help fellow students to learn and improve the quality of learning

# Freshmen Leader & Freshmen Partner Binusian 2023

Binus University | Jul 2019 - Jun 2020

Guide new freshmen to adapt campus life

#### **VOLUNTEER EXPERIENCE**

## **Event Coordinator**

Vesak 2564 BE & KMBD birthday | Jan 2020 - Jul 2020

- Conduct project planning, and implementation with event teams
- Create time arrangements for events
- Train MC for the events

# Design Decoration & Documentation Coordinator

Welcome Party BNMC Binusian 2023 | Feb 2019 - Sept 2019

- Conduct project planning, and implementation with the teams
- Collaborated with other designers

# **Event Staff**

Vesak 2563 BE & KMBD birthday | Jan 2019 - Jul 2019

- Person In Charge at Coloring Competition
- Sound Operator while events

#### EDUCATIONAL HISTORY

# **Binus University**

Computer Science | 2018 - 2022

• Current GPA 3.68

# Xaverius 1 High School Jambi

Science | 2015 - 2018