

March 18, 2021

To

**Name: T Bairava Siva Prasad Reddy**

**Designation: Jr.Developer**

**Emp Id: DST-52677**

**Sub: Increment Letter**

**Dear Mr. T Bairava Siva Prasad Reddy,**

We congratulate you for your hard work, enthusiasm, dedication and continuous effort in meeting the organization objective.

On reviewing your performance, we are glad to announce an increment and your salary is **Rs. 3,60,000/-** with effect from **April 01, 2021.**

**IN Rupees**

<b>Monthly Emoluments</b>	<b>Monthly</b>	<b>Annum</b>
Basic	12,578.00	1,50,936.00
House Rent Allowance	6,289.00	75,468.00
Conveyance	1,600.00	19,200.00
Medical Allowance	1,250.00	15,000.00
Special Allowance	3,354.00	40,248.00
Mgmt Allowance	4,929.00	59,148.00
<b>Gross Salary</b>	<b>30,000.00</b>	<b>3,60,000.00</b>

We expect you to keep up your performance in the years to come and grow with the organization.

Please sign and return the duplicate copy in token of your acceptance, for your records.

Wish you all the best.

Yours faithfully,

**For Deltra Soft Technologies,**

  
**Krishna Vani N**  
**HR- Manager**

