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**Kevin Dunham**

Everett, Washington 98205

**QUALIFICATIONS:**

Reliable, punctual, and organized individual possessing excellent problem solving skills. Outstanding technical and mechanical abilities combined with attention to detail. Able to learn quickly.

**WORK EXPERIENCE:**

12/98 - Present

**Walter. The Hub. Snohomish. Washington**

Perform guest related tasks such as taking orders, preparing drinks, hand totaling bills, and using cash register.

9/98 - 2/99

**Press Operator. JMJ Printing. Snohomish. Washington**

Started as internship and hired on as part-time press operator. Responsible for the set-up and operation of both AB-Dick 360 and 9870 T-head offset presses for single and double color jobs. Shot Silvermaster plates and burned metal plates as well performed all pre-press and bindery work including the use of an automated folder.

6/98 - 10/98

**Crew member. McDonalds. Lake Stevens. Washington**

Ran register, prepared food items, and performed basic cleaning tasks. Was responsible for cleanliness of store and providing friendly service to guests.

4/98 - 6/98

**On Call. Patrick's Printing. Everett. Washington**

Started as an intern and hired for an on call basis performing all bindery related tasks, including collating, stitching, padding, drilling, paper cutter, and shrink wrap. Shot silver master plates, set up and operated Ryobi press for single color offset jobs. Exposed to the Heidelberg letterpress. Burned metal plates on a regular basis.

6/97 - 6/98

**Crew Member. Taco Bell. Lake Stevens. Washington**

Ran register, prepared food items, and performed basic cleaning tasks. Was responsible for cleanliness of store and providing friendly service to guests.

**EDUCATION:**

Expected graduation date of June 1999, from Lake Stevens High School, Lake Stevens, Washington.

Receiving Completion Certificate in June 1999 for 900 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

**AWARDS:**

Student of the Quarter from Graphics/Printing.  
Member of the National Vocational Technical Honor Society.

References Upon Request

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## **William Lavoie**

Everett, Washington 98204

### **QUALIFICATIONS:**

Dependable, hardworking, and positive individual.  
Reliable, flexible schedule. Works well in a team  
setting and independently.

### **WORK EXPERIENCE:**

11/98 - Present

#### **Restaurant Worker, Wendy's, Everett, Washington.**

Responsible for taking orders, collecting money,  
cleaning and helping close occasionally.

1/99

#### **Press Operator, ProPress, Everett, Washington.**

Hired as temporary press operator for one week to fill  
in for regular press operator. Ran press, unloaded  
large deliveries, answered phones and closed shop  
for owner.

### **EDUCATION:**

Graduating June of 2000 from Kamiak High School  
Mukilteo, Washington.

Currently attending Sno-Isle Skills Center, Graphics/  
Printing program and will be receiving Completion  
Certificate for 450 hours of training in June 1999.

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**Sara Kopczynski**

Everett, Washington, 98205-3025

**QUALIFICATIONS:**

Mature, courteous, and dedicated individual, with ability to learn new skills quickly. Works successfully in team as well as independent environments. Takes directions with positive attitude. Very artistic, and creative while paying close attention to detail.

**WORK EXPERIENCE:**

7/98 - 9/98

**Childcare Assistant, Leann Jacobsen, Everett, Washington**

Hired for summer employment. Organized activities to teach and entertain children, ages ranging from infant to ten years.

Responsible for clean up, changing diapers, and preparation of meals. Supervised preschool and play time. *Right*

**EDUCATION:**

Currently enrolled at Snohomish High School, expected graduation June 2000.

Will receive Completion Certificate in June 1998 for 450 hours of vocational training from the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

**COMMUNITY INVOLVEMENT:**

Member of the Gold Wing Touring Association since 1996. Participated in community benefit projects like collecting teddy bears for police to give to children for 'Ride for Kids'.

Active member of the National Art Honor Society.

Gained essential leadership skills through Marine Corps Junior Reserve Officers Training Corps program. Have held position of platoon commander and squad leader. Last rank obtained, Private First Class.

References Upon Request

**Amber Warren**

Monroe Washington 98272

**QUALIFICATIONS:**

Responsible, dedicated, and reliable individual. Eager to learn new skills, very disciplined and organized with a good attitude. Displays respect for self and others. Self-motivated to do quality work regardless of time limitations.

**WORK EXPERIENCE:**

1/99'-Present

**Crew Member, Taco Bell, Monroe, Washington**

Run register, prepare food, greet customers, and wash dishes. Responsible for general cleanliness of the restaurant.

5/94'-5/95'

**Daycare Assistant, Kids country, Bothell, Washington**

Responsible caretaker for children of the ages four-six, answered phone, took messages, prepared meals, and light cleaning. Responsible for keeping the children's environment safe and fun.

**EDUCATION:**

Currently attending Monroe High School. Expected to graduate in June of 2000.

Presently enrolled in Sno-Isle Skills Center in the Graphics/Printing program for vocational training.

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**Alana Boyd**

Lake Stevens, Washington

**QUALIFICATIONS:**

Enthusiastic and very eager to learn new skills. Have clean and neat appearance. Ability to work under pressure and maintain a positive attitude. Work well in team setting and possess strong leadership skills.

**WORK EXPERIENCE:**

2/94 - Present

**Restaurant Worker, Viking Drive In, Lake Stevens, Washington.**

Write out and fill customer orders, cashier, stock, and responsible for general cleaning.

6/91 - Present

**Care Taker, Leslie Lasher, Everett, Washington.**

Responsible for well being of two young children. Also tutoring and taking care of children's father who is brain damaged.

**EDUCATION:**

Expected graduation date of June, 1995 from Lake Stevens High School.

Attend Sno-Isle Skills Center; Graphics/Printing program for 450 hours of Vocational Training.

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**QUALIFICATIONS:** Responsible, mature, polite individual with good organizational skills. Works successfully with others as well as independently. Quick learner with a strong endurance and pays attention to detail.

**WORK EXPERIENCE:**

- 2/99-Present      **Attendant, Texaco, Island Crossing, Washington**  
Run cash register and handle all charge accounts. Stock and face shelves. Responsible for the general cleanliness of the store.
- 10/98-1/99      **Bindery Assistant, I.O. Direct, Everett, Washington**  
Hired on temporary basis to insert pages and stuff envelopes. Ran copier, labeling, and sealing machines. Responsible for the cleaning and organization of work area.
- 6/97-5/98      **Cashier, Taco Bell, Marysville, Washington**  
Started as a cashier, then promoted to drive-thru. Handled with excellent speed and service. Prepared food and cleaned when needed.
- '93-'96      **Berry Picker, Showalter Berry Farm, Arlington, Washington**  
Hired for seasonal help to pick raspberries. Worked four summers and maintained excellent attendance from mid June to late July.

**Education:** Currently enrolled in Weston High School, Arlington, Washington. Expected graduation date June 1999.

Will receive Completion Certificate in June for 450 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

References Available Upon Request

**QUALIFICATIONS:**

Responsible, mature, honest individual who is skilled in customer relations. Works successfully with others as well as independently. Reliable, punctual and takes pride in work.

**WORK EXPERIENCE:**

12/92 - Present

**Busser, Giorgio's Pizza and Pasta, Everett, Washington.**

Cleared and set restaurant tables. Responsible for answering phones and running cash register.

7/92 - 8/93

**Data Entry, Ideal Credit Corporation, Everett, Washington.**

Hired for temporary summer help. Input of client information. Responsible for updating, copying, and mailing of letters.

4/89 - 9/93

**Lawn Maintenance, Everett, Washington.**

Solicited and worked on weekends doing a variety of yard work for neighborhood people.

**EDUCATION:**

Expected graduation date of June, 1994 from Cascade High School, Everett, Washington.

Currently enrolled in the Graphics/Printing program at Sno-Isle Skills Center and will receive a certificate for 450 hours of vocational training.

**QUALIFICATIONS:**

Self motivated and hard working individual with ability to learn new tasks quickly. Works well in teams and independently. Very honest, polite and posses strong customer service skills. Work well under pressure.

**WORK EXPERIENCE:**

10/98 - Present

**Busser, Olive Garden, Everett, Washington**

Responsible for clearing and setting approximately 40 tables. Maintain constant inventory for side stations and fill a variety of customer requests. Regularly open and close dining section. Changing of table settings from lunch to dinner. Some heavy cleaning when store is closed.

04/97 - 10/98

**Crew Member, McDonalds, Snohomish, Washington**

Ran register, front counter and drive through. Prepared and cooked food. Handled customer complaints. Responsible for overall cleanliness of the store. Earned employee of the month, January of 1998. Left to take better position.

**EDUCATION:**

Currently attending Snohomish High School.  
Expected graduation date is June 2000.

Will receive Certificate of Completion for 450 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.



**QUALIFICATIONS:**

Mature, responsible, polite individual possessing exemplary organization skills. Trustworthy, reliable and dedicated to excellence. Artistic ability as well as computer skills. Ability to work efficiently in teams or independently.

**WORK EXPERIENCE:**

6/95 - 9/97

**Lot Attendant, Travel Time RV, Everett, Washington**

Hired for summers only. Cleaned shop during business hours and logged repairs for mechanics. Maintained outside and insides of mobile homes on a lot.

**EDUCATION:**

Currently attending Granite Falls High School. Expected graduate date of June 2001.

Presently enrolled in Sno-Isle Skills Center in the Graphics/Printing program for vocational training.

References Available Upon Request

**QUALIFICATIONS:**

Responsible, reliable individual with neat appearance.  
Self-motivated to do a quality job regardless of time limitations.  
Dedicated, trustworthy and able to work independently  
or in a team setting. Displays respect for self and others.  
Enthusiastic with a strong eagerness to learn new skills.

**WORK EXPERIENCE:**

9/96 - 10/96

**Restaurant Worker, Rax, Monroe, Washington.**

Ran cash register, bused tables, prep-cooked, stocked salad bar when needed. Responsible for general cleaning of restaurant.

'94 - '96

**Volunteer, Sultan High School, Sultan, Washington.**

Helped part time with school registration. Handed out registration packets and transcripts. Filed, copied, and kept up the supply of necessary forms.

7/96

**Volunteer Teacher Aide, Nazarene Church, Start-Up, Washington.**

Summer volunteer job for Vacation Bible School. Assisted instructor with set-up and cleaning of classroom. Led children of various ages in indoor and outdoor activities and crafts.

**EDUCATION:**

Currently enrolled in Sultan High School, expected graduation date June 1998.

Will be receiving Completion Certificate in June 1997 for 450 hours of vocational training from the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

**AWARDS:**

Honor Roll for three years, lettered in Color Guard, and received "Top Student" awards from Home Economics and Keyboarding.

References Upon Request

**QUALIFICATIONS:**

Responsible, reliable individual with neat appearance.  
Self-motivated to do a quality job regardless of time limitations.  
Dedicated, trustworthy and able to work independently  
or in a team setting. Displays respect for self and others.  
Enthusiastic with a strong eagerness to learn new skills.

**WORK EXPERIENCE:**

9/96 - 10/96

**Restaurant Worker, Rax, Monroe, Washington.**

Ran cash register, bused tables, prep-cooked, stocked salad bar when needed. Responsible for general cleaning of restaurant.

'94 - '96

**Volunteer, Sultan High School, Sultan, Washington.**

Helped part time with school registration. Handed out registration packets and transcripts. Filed, copied, and kept up the supply of necessary forms.

7/96

**Volunteer Teacher Aide, Nazarene Church, Start-Up, Washington.**

Summer volunteer job for Vacation Bible School. Assisted instructor with set-up and cleaning of classroom. Led children of various ages in indoor and outdoor activities and crafts.

**EDUCATION:**

Currently enrolled in Sultan High School, expected graduation date June 1998.

Will be receiving Completion Certificate in June 1997 for 450 hours of vocational training from the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

**AWARDS:**

Honor Roll for three years, lettered in Color Guard, and received "Top Student" awards from Home Economics and Keyboarding.

References Upon Request

**QUALIFICATIONS:** Extremely reliable and honest individual, possessing good organizational skills. Works well under pressure. Is capable of handling multi-task situations. Has various experience with working with in restaurants including kitchen and waiting staff.

**WORK EXPERIENCE:**

3/97 - Present

**Hostess, Neapolis, Lake Stevens, Washington.**

Upon customer arrival at the front desk, seat them in designated areas. Bus tables and cashier. Answer phones and take orders to-go.

4/94 - 11/95

**Kitchen Staff, Lake Stevens Cafe, Lake Stevens, Washington.**

Washed dishes, prepared foods, assisted the line cook. Bussed tables and answered phones.

5/96 - 7/96

**Waitress, Bee Bee's Fish N' Chips, Everett, Washington.**

Took orders, cashiers, bussed tables and delivered meals. Prep cook when needed. Responsible for general cleanliness of restaurant.

**EDUCATION:**

Expected graduation date, June of 1997. From Lake Stevens High School, Lake Stevens, Washington.

Will receive a Completion Certificate in June of 1997 for 450 hours of vocational training from the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

*References Upon Request*

**QUALIFICATIONS:**

Self motivated and hardworking individual with ability to learn new skills quickly. Works successfully in a team setting as well as independently. Excellent organizational skills, and pays close attention to detail.

**WORK EXPERIENCE:**

10/96 - Present

Carwash Attendant, Mr. Kleen Car Wash, Lynnwood, Washington.  
Cleaned the cars exterior, responsible for closing and securing the wash at night. Counted money and prepared bills for the bookkeeper.

12/95 - 9/96

Crew Member, Taco Bell, Lynnwood, Washington.  
Ran register, prepared food, and washed dishes. Responsible for cleanliness of the store.

9/94 - 2/95

Dishwasher, Papazzanni, Lynnwood, Washington.  
Washed dishes, cleaned kitchen, prepared food for chef when needed.

**EDUCATION:**

Expected graduation date June of 1997, Lynnwood High School, Lynnwood, Washington.

Will receive Completion Certificate for 450 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington in June 1997

References Upon Request

**QUALIFICATIONS:** Responsible, mature, and hard working individual. Works successfully in a team setting as well as independently. Self motivated, honest with strong willingness to learn new skills. Displays respect for others and maintains a positive attitude. Has clean and neat appearance.

**WORK EXPERIENCE:**

6/95 - 9/96 **House Keeper, Sea View Vacation Rentals, Pacific City, Oregon.**  
Hired for summers only. Independently organized and performed general household cleaning for all the rentals on site. Accountable for personal inventory of supplies, equipment, and securing homes.

6/95 - Present **Baby-sitter, Self Employed, Pacific City, Oregon.**  
Responsible caretaker for children of various ages. Provided a constructive outlet for their energy by organizing fun and creative activities.

4/95 **Helper Clerk, Fred Meyer, Monroe, Washington.**  
Hired part time for store opening as a courtesy clerk. Bagged groceries and greeted customers.

**EDUCATION:** Expected graduation date of June 1998, from Monroe High School, Monroe, Washington.

Receiving Completion Certificate in June 1997 for 450 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

**AWARDS:** Honor Roll for two years at Monroe High School.  
Student of the Quarter from Graphics/Printing.  
Presidential Academic Excellence Award.

References Upon Request

**QUALIFICATIONS:**

Mature, responsible individual possessing exemplary organization and communication skills. Trustworthy, reliable, dedicated to excellence. Ability to work efficiently in a team setting as well as independently.

**WORK EXPERIENCE:**

8/95 - Present

**Game Worker, Joinee, Western Shows Carnival,  
Marysville, Washington.**

Summer job rotating between six game booths. Responsible for handling monies, promoting the game(s), distributing prizes, keeping the atmosphere friendly and inviting as well as satisfying the customers.

2/90 - Present

**Freelance Artist and Literary Composer, Arlington,  
Washington.**

Produce color paintings, sketches, and designs for private individuals. Body painting, illustrations for prose books, and other intricate pieces of art work. Write songs, verse, and poetry for music purposes as well as for public and personal.

9/96 - 9/96

**Volunteer Aide, American Red Cross, Everett, Washington.**

Gave emotional and physical support to people of many ages during the Twin City Foods crisis in Stanwood, Washington. Helped take blood pressures and lay out cots for evacuees who could not return to their homes.

6/95 - 9/95

**Self Employed, Child Care, Arlington, Washington.**

Provided full time child care during summer months for working parents. Established good relationships with the children and parents. Utilized the children's energy in an organized and constructive manner.

**EDUCATION:**

Currently enrolled in Weston High School, Arlington, Washington. Expected graduation date June 1998.

Will receive Completion Certificate in June for 450 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

References Available Upon Request

**QUALIFICATIONS:**

Trustworthy, dependable, enthusiastic individual. Team worker, positive attitude, quick learner, and takes pride in work. Schedule is flexible can be worked around.

**WORK EXPERIENCE:**

1995 - Present

**Teacher, First Baptist Church, Bothell, Washington.**

Responsible for well being and instruction of several toddlers. Change diapers, teach Bible readings, outdoor activities and arts and crafts.

6/92- 9/95

**Self employed-Baby sitter, Everett, Washington.**

Watched children of all ages, and special children. Played board and computer games, fixed lunch and took them to parks.

4/88-6/92

**Self employed-Baby sitter, Deming, Washington.**

Cared for one special three year old boy. From reading books to fixing lunch.

**EDUCATION:**

Currently enrolled in Cascade High School, expected graduation is June 10, 1997.

Working to obtain Completion Certificate for 450 hours of vocational training in the Graphics/Printing program at Sno-Isle Skills Center, Everett, Washington.

References Available Upon Request