

# Wapiti Woods Chalet Cleaning Guide

## A Comprehensive Room-by-Room Cleaning Checklist

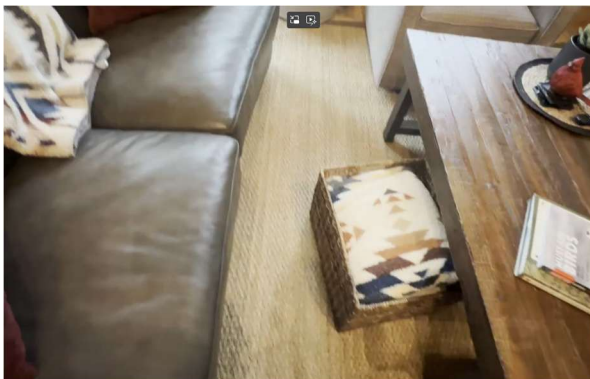
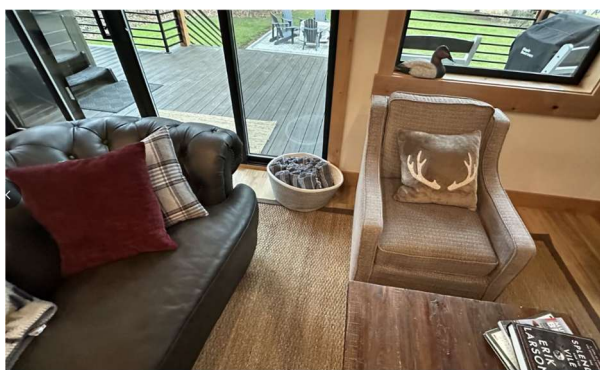
Welcome to the Wapiti Woods Chalet Cleaning Guide. This document serves as a detailed guide to ensure that each room and area of our chalet is meticulously cleaned and maintained. Please follow the instructions carefully for each specific area. A page is dedicated to each room where you can see a picture of how the room should look, an inventory of items in the room, and detailed description of what should be done.



# Main Living Room

## Cleaning Instructions:

- Dust all surfaces, including the coffee table, and fireplace.
- Vacuum the carpets, sofa and chairs.
- Clean the windows and wipe down the windowsills.
- Organize books, pillows, decorations and remote control. One blanket kept on sofa.
- Fold 2 extra blankets in basket under coffee table and inspect if any need cleaning.
- Ensure fireplace is turned off (remote is located on wall to right of fireplace).
- 12 rolled hot tub towels in basket by door

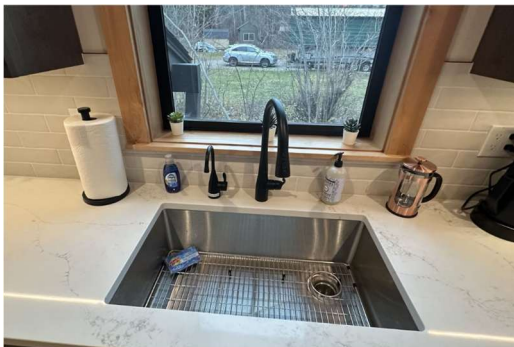




# Kitchen

## Cleaning Instructions:

- Clean and sanitize all countertops and the sink.
- Wipe down all appliances, including the refrigerator, oven, and microwave.
- Empty the dishwasher and ensure all dishes are clean and stored properly.
- Sweep and mop the floor.
- Dispose of items in the fridge and refill salt/pepper/olive oil/cooking spray if needed
- Refill Coffee with 9 caffeinated, 6 decaf Keurig pods, sugars, creamers and tea
- Gift basket items stored in owners closet in master bedroom



## Inventory of Kitchen items

- 6 kids cups, 6 small bowls, 4 small plates
- 3 sizes of glass measuring cups
- 12 services of large plates / small plates and bowls plus 3 larger bowls



- Cutlery set of 12 each forks (large/small), spoons (large small) and knives
- 12 water and wine glasses, 8 whiskey glasses, 8 shot glasses, 12 coffee mugs



- Salt, Pepper, Olive Oil, Cooking spray, cheese grater
- Aluminum foil, plastic wrap, parchment paper, sandwich bags, batteries, extra USB chargers, matches/lighter, oven thermometer



- Wooden spoon set, can opener, corkscrew, pizza cutter, garlic crusher, potato peeler

- Spatula set, measuring spoons and cups, ice cream scoop, tongues



- 4 serving platters, cast iron pot, 3 cake pans, glass bake pans, muffin pan
- Electric griddle, cheese grater



- Pantry items (Coffee Grinder, Instant Pot, Air Fryer, Blender, Mixer)





# Dining Room / Hall Closet / Laundry Room

## Cleaning Instructions:

- Tidy dining room table, wash table runner if needed
- Closet : mop / broom / vaccum (empty out if it has been used) / first aid kit, napkins
- Chlorine containers – refill with about a half scoop of chlorine from container
- Laundry room has laundry detergent, fabric softener, extra towels and 4 sets of Queen sheets for upstairs loft bunk beds



# Bedroom 1- Master

## Cleaning Instructions:

- Change the bed linens and make the bed neatly.
- Dust all surfaces, including nightstands and dressers.
- Clean the windows and window sills.
- Organize the closet and ensure there are no personal items left behind.
- Ensure blinds are down on bottom and down from top for privacy and to let light in
- Turn AC/Heat to 60



## Owners Closet

## Bedroom 2 – Bear Room

### Cleaning Instructions:

- Change the bed linens and make the bed neatly. Extra sheet set in closet
- Dust all surfaces, including nightstands.
- Clean the windows and window sills.
- Organize the closet and ensure there are no personal items left behind.
- Ensure blinds are down on bottom and down from top for privacy and to let light in
- Turn AC/Heat to 60

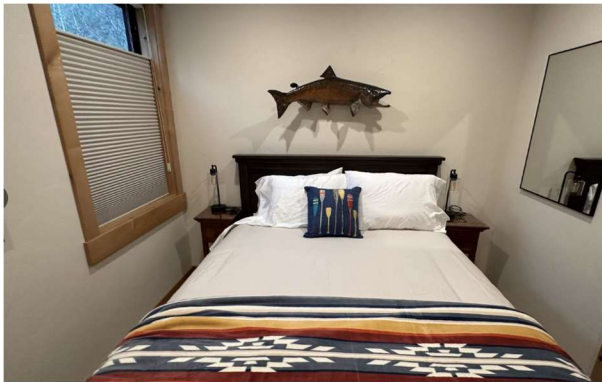




## Bedroom 3 – Angler's Room

### Cleaning Instructions:

- Change the bed linens and make the bed neatly. Extra sheet set in closet
- Dust all surfaces, including nightstands and dressers.
- Vacuum the carpet and under the bed.
- Clean the windows and window sills.
- Organize the closet and ensure there are no personal items left behind.
- Ensure blinds are down on bottom and down from top for privacy and to let light in
- Turn AC/Heat to 60

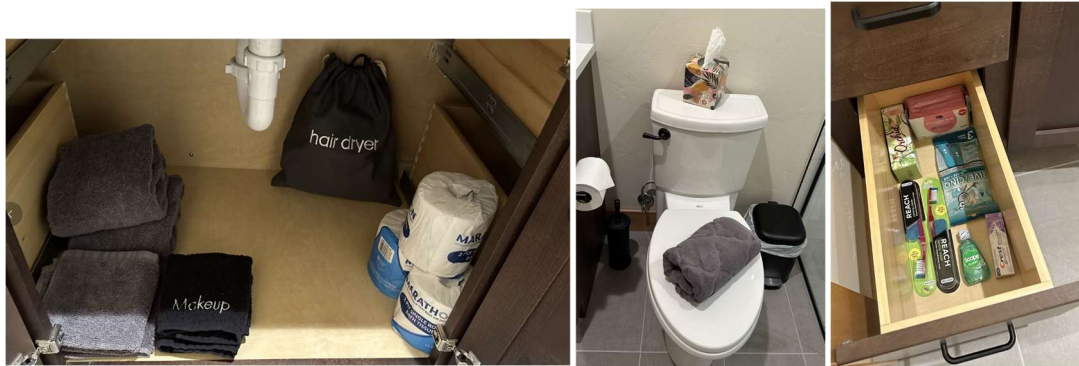


# Bathrooms

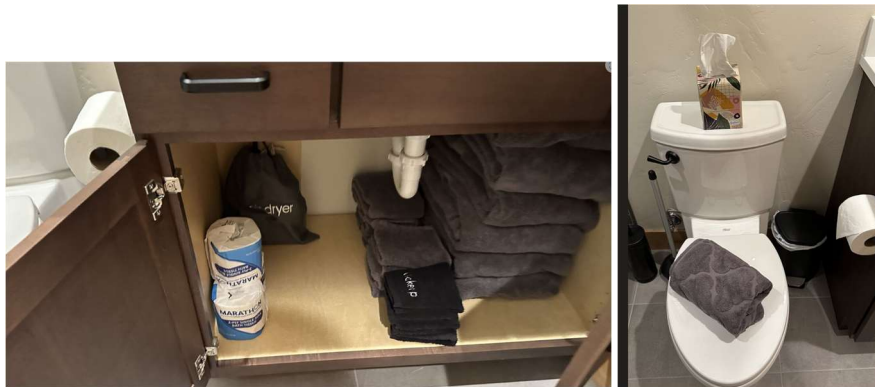
## 1 - Master

### Cleaning Instructions:

- Scrub and disinfect the toilet, sink, floor and shower
- Wipe down all surfaces, including the mirrors and countertops.
- Replace towels and toiletries as needed.
- Sweep and mop the floor.
- Ensure there are no leaks or plumbing issues.



## Bathroom 2 – downstairs powder room



## Bathroom 3

# Game Area Loft

## Cleaning Instructions:

- Dust all gaming equipment, tables, and surfaces.
- Vacuum the floor and any seating areas.
- Organize games, controllers, and accessories.
- Wipe down the windows and windowsills.





## Deck with Hot Tub and BBQ

### Cleaning Instructions:

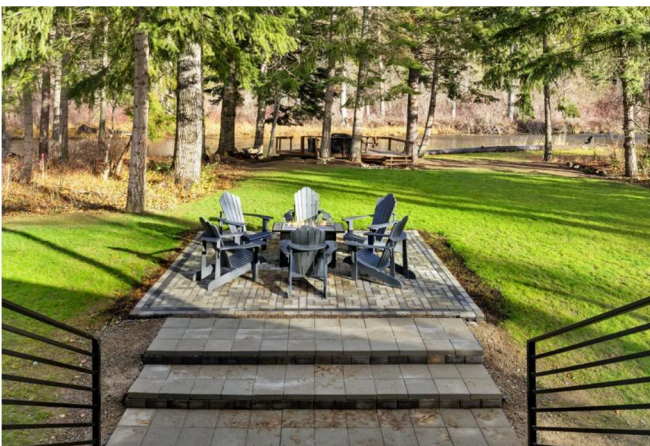
- Clean the hot tub area and ensure cover is latched.
- Wipe down the BBQ and ensure it is clean and ready for use.
- Check the spare propane tank and replace it if necessary.
- Sweep the deck and remove any debris.



## Fire Table Patio

### Cleaning Instructions:

- Close and cover the fire table.
- Check the gas connections and ensure there are no leaks.
- Clean and tidy outdoor furniture.
- Sweep the patio and remove any debris.



## Deck by the River

### Cleaning Instructions:

- Tidy up the deck, removing any leaves or debris.
- Arrange any outdoor furniture neatly.
- Ensure the area is safe and clean for guests.



Thank you for your attention to detail and your hard work in keeping Wapiti Woods Chalet a beautiful and welcoming place for our guests.