

# University of San Francisco

Office of the Registrar

## Commencement Exception Request

Request ID: cfd4692f-6ca4-4f21-8090-a1bd6609acdc

### Student Information

**Student Name:** Steven Bosso  
**USF Username:** sjbosso  
**USF Email:** sjbosso@usfca.edu  
**Student ID:** 12345678  
**School/College:** CAS  
**Degree Program:** Computer Science  
**Phone Number:** (415) 555-1234

### Exception Request Details

**Original Ceremony:** Fall 2025  
**Requested Ceremony:** Spring 2026  
**Extenuating Circumstances:** I need to complete one remaining course in January 2026.  
**Submitted:** 2026-02-11T20:33:51.336310+00:00

### Registrar Decision

**Decision:** **APPROVED**  
**Reviewer:** Dr. Jane Smith  
**Rationale:** Student is in good standing with only one course remaining.  
**Decision Date:** 2026-02-11T20:33:51.336393+00:00

### Cap and Gown Fulfillment

**Gown Size:** L  
**Cap Size:** M  
**Mailing Address:** 2130 Fulton Street, San Francisco, CA 94117  
**Fulfillment Status:** PENDING

### Audit Trail

Timestamp	Action	Actor
2026-02-11T20:33:51	Request submitted by student	sjbosso
2026-02-11T20:33:51	Status changed: SUBMITTED -> APPROVED	Dr. Jane Smith
2026-02-11T20:33:51	Fulfillment information submitted	sjbosso

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## Conversation Transcript

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**[ASSISTANT]**

Welcome, Steven! I've retrieved your information from our system.

**[USER]**

Yes, that looks correct.

**[ASSISTANT]**

What is the best phone number to reach you at?

**[USER]**

(415) 555-1234