

**SENNETT MIDDLE SCHOOL
2006-07**

LEADERSHIP TEAM

Meets weekly

Consists of:

- ◆ Principal
- ◆ Assistant Principal
- ◆ Learning Coordinators
- ◆ Security
- ◆ Head Clerical Person
- ◆ Head Custodian

Purpose: Team concerned with: a) school wide systems and practices, b) data review, c) use of resources, d) staff development planning, e) calendar planning, and f) safety/facility issues. Decisions and actions intended to promote student engagement, learning, and relationships.

HOUSE SEVEN

Meets bi-weekly

Consists of:

- ◆ Principal
- ◆ Assistant Principal
- ◆ Learning Coordinators
- ◆ 1 Representative from each House
- ◆ 1 Special Ed. Representative
- ◆ 1 ESL/Bilingual Representative
- ◆ 1 Encore Representative
- ◆ LMC/CPC Director

Purpose: a) Decision-making, steering committee for school-wide practices, b) establish and maintain school vision and beliefs, c) communication with other established teams.

HOUSE TEAMS

Meets twice weekly

Members include:

- ◆ Support Staff Assigned to Grade Level
- ◆ Classroom Teacher Team
- ◆ ESL/Bilingual Teacher
- ◆ Special Education Teacher(s)

Purpose: a) Planning of curriculum and instruction including differentiation, b) logistical planning, c) bi-weekly student intervention meetings for 30 minutes with SST Member assigned to house to discuss concerns regarding individual students or small groups of students demonstrating a pattern of concern. The focus is on collaborative problem-solving and intervention strategies. The intent is to identify effective interventions which can be easily implemented, or require short term monitoring. Difficulty finding an effective intervention, or suspicion of a special education need are referred to the Student Success Team.

STUDENT SUCCESS TEAM (SST)

Meets weekly

Consists of:

- ◆ Principal
- ◆ Assistant Principal
- ◆ Psychologist
- ◆ Social Workers
- ◆ Nurse
- ◆ Guidance Counselor

Possible Interventions:

- ☐ Assignment of Case Manager
- ☐ Review Records
- ☐ Staffing
- ☐ Interview Teachers
- ☐ Observe Student
- ☐ Parent Conference
- ☐ Screening
- ☐ Consultation with CCIS PST
- ☐ Special Education Referral
- ☐ Consultation with physician
- ☐ ADD Screening
- ☐ Depression Screening
- ☐ Smoking Cessation
- ☐ Anger Management
- ☐ Refer for Alternate Program

Purpose: The purpose of the Student Success Team is to use a collaborative problem-solving approach to address barriers to student success. The team approach facilitates:

- ☐ Communication/collaboration with parents
- ☐ Communication/collaboration/coordination of responsibilities across administration, teaching staff, and support services staff
- ☐ Problem-solving of individual student issues through:
 - Problem identification
 - Data collection and analysis
 - Brainstorming potential solutions (hypothesis-solution prediction)
 - Assessment selection
 - On-going monitoring and evaluation of change process
 - Documentation of interventions success or failure
- ☐ Identification of patterns/themes/issues shared by populations of students
 - Problem identification
 - Match available readily available resources within the school

OR

Refer issue to Leadership Team for School Improvement, addition or modification of current policy, or addition of programming options

- Documentation of intervention success or failure

CURRICULUM CADRE MEETINGS

Meets bi-weekly

Consists of:

- ♦ Learning Coordinator
- ♦ 1 Representative from each House

Voluntary ATM Meetings will occur bi-weekly, On dates opposite from the Curriculum Cadre Meetings. They will focus on sharing on a pre-Determined topic or unit of instruction.

Seven cadres exist in the following areas: Communications, Social Studies, Science, Math, Homebase, Encore, and Technology.

Purpose: Shared responsibility for

- aligning curriculum to standards
- designing authentic assessments
- development of innovative instructional strategies
- ensuring curriculum is culturally relevant
- ensure integration of curricular goals across curriculum areas.
- analyzing student data
- evaluating/revising curriculum plans
- communicate plans with house team members
- provide house team members with support as needed

SPECIAL EDUCATION TEAM

Meets twice weekly

Members include:

- ♦ Principal
- ♦ Special Education Teachers
- ♦ Support Staff (as needed)

Purpose: a) Program planning, evaluation and improvement, b) review of individual student needs, c) review of student data, d) decision-making regarding use of resources, d) coordination of IEP responsibilities, and e) communication between and among staff.

ESL/BILINGUAL TEAM

Meets weekly

Consists of:

- ♦ Assistant Principal
- ♦ Bilingual Resource Teachers
- ♦ ESL Teachers
- ♦ Reading Specialist
- ♦ Bilingual Resource Specialists
- ♦ Guidance Counselor

Purpose: a) Program planning, evaluation and improvement, b) review of individual student needs, c) review of student data, d) decision-making regarding use of resources, d) communication between and among staff, e) coordination and planning of Latino parent meetings, and f) coordination and planning for district and state student assessments.

EQUITY TEAM

Meets weekly

Consists of:

- ♦ Principal
- ♦ Assistant Principal
- ♦ Learning Coordinators
- ♦ Guidance Counselor
- ♦ Staff Representatives

Purpose: To provide school leadership in the ongoing quest of providing equity for all students and staff at Sennett; to plan and implement staff development.

SCHOOL IMPROVEMENT

Meets quarterly

Consists of:

- ♦ Principal
- ♦ Assistant Principal
- ♦ Learning Coordinators
- ♦ Staff Representatives

Purpose: To provide school leadership and direction in the quest for continuous improvement.

NEW STAFF

Meets monthly

Consists of:

- ♦ Learning Coordinator
- ♦ Newly Hired Staff

Purpose: To provide on-going support as new staff acclimate to their new role at Sennett.

SPECIAL EDUCATION ASSISTANTS (SEA)

Meets monthly

Consists of:

- ♦ Principal
- ♦ Special Education Assistants

Purpose: To provide on-going communication, problem solving and staff development for SEAs.