

Tornado Drill Procedures

Tornado Drills will be held at least once per year and usually during city wide tornado drill week. They will be held according to state law and district policy. The following procedures should be followed by all staff.

Upon receiving the message from the Superintendent's Office, Sennett Middle School will proceed with the following drill. Procedures include:

1. Listen for special instructions over the school intercom system.
2. Windows may be left **open**, but do not take time to open them.
3. Lights should be left **on**.
4. Doors should be left **open**.
5. Students should report to designated area and sit on the floor, knees drawn, facing the wall.
6. There should be NO TALKING.
7. Students should NOT sit by glass of any kind.
8. Students should remain as close as possible to the walls or lockers in order to keep aisles open.
9. Wait for the "all clear" intercom announcement before quietly returning to class.

Once the drill is announced staff and students should report to the following areas:

- Rooms 141(Art), 138(ESL), 139(ALC), 101(Community/DI) **stay in classrooms**
- Rooms 119C(MIE), 119B(Health), 119A(READ180), 118(Computers). 120(FCE) **enter Gym C from back of the building.**
- Rooms 154(Chorus), 100(Band), 102(Performance Art/Strings) **enter Gym C from the front of the building.**
- Rooms 149, 150 and 151(World Languages) **outside classrooms and against wall across from elevator.**
- All Physical Education classrooms **Boys and Girls Locker Rooms.**
- Dowden Auditorium room 201 **as you face the screen, left side exits out left door, down LaFollette staircase and to back hallway past the cafeteria. The right side exits out the right door, down the LaFollette staircase and to the wall across from the elevator and the front hallway.**
- Rooms 211,210,209,208(Science Labs), 202(S/L), 212(safe room), 213(Support Services), LMC and 206, 206A, 203, 200C, 200B, 200A (House 2) **Use front steps near the science labs and go to Front Hall near the Main Office away from any glass windows.**
- Rooms 215(OT/PT), 216 (S/L), 217A, 217C ,217D, 218 (House 6), 219A, 219B, 221A, 221B (House 5) and CPC **use back steps by CPC and go to Back Hall between the gym fire doors and 119C.**
- Rooms 246, 247, 248, 250, 251 (House 1) **use LaFollette staircase and go to the Back Hallway between the cafeteria and room 120.**
- Rooms 223, 225A, 225B, 225C (House 4), 239 (HI), 240, 242, 243, 244 (House 3) **use LaFollette staircase and go to the Front Hallway between rooms 154 and 101.**