

Discipline Plan: House Teacher Responsibilities

- ❖ The support schedule for each duplex will be completed during House Meetings on 9/1/06 and turned in to Colleen by the end of the day. Include the name of the teacher who will be covering that hour, the phone number where they can be reached and the room number where they can be located.
- ❖ The support schedule will be compiled and disseminated to all Exploratory Teachers during the first week of school. It should be posted in each Exploratory Teacher's room, near the phone.
- ❖ The support schedule will rotate between all 6 House Teachers during the mod that corresponds with their house number. House 1 has support 1st mod, etc.
- ❖ House Teachers that are on the rotation must be in the classroom and available in case the Exploratory Teachers need to send a student to them. If there is a reason they cannot be in their classroom, the House Teacher needs to find another Teacher to stay in their classroom and cover in case support is needed.
- ❖ Students having behavior issues in the Exploratories will come up to the designated in-house support room to process with a House Teacher.
- ❖ The Exploratory Teacher will call the House Teacher on the schedule and send the student upstairs with a green "**Level 1 Misbehavior**" form that will act as their pass.
- ❖ The Duplexes will work together to support each other's students with this new step. Example: House 5/6 students will go to House 5 during mod 5 and House 6 during mod 6. It will hopefully be easier for those teachers to locate case managers, homeroom teachers or other duplex support if they are not able to process with the student because the student is escalating/needs to talk to someone with whom s/he has a relationship with, etc.
- ❖ If the student continues to misbehave and is unwilling to process with help from House Teacher, the student should be sent to the ALC with a "**Misconduct**" form. The House Teacher sending the student must call the ALC to alert them that the student is coming.

Anticipated Impact on Staff Responsibilities:

Exploratory Teachers:

1. No longer responsible for ALC duty or in-house detention
2. Exploratory teachers will take over study halls
3. Increased House support during Exploratories
4. Partner/collaborate with other Exploratory Teachers
5. More efficient communication/collaboration with House Staff

House Teachers:

1. Rotating support schedule for Exploratories—each teacher has only 1 hour support to provide per week
2. No longer responsible for in-house detention or study halls
3. More efficient communication/collaboration with Exploratory Staff

ALC:

1. ALC staffed by same person every hour—Consistency!!
2. In house will take place in the ALC instead of rotating throughout the school—fewer hall roamers!
3. Decrease of Level 1 behaviors in the ALC = fewer ALC referrals
4. Faster processing of significant behavior issues

TO DO LIST:

Exploratory teachers:

1. Make a partner list for each hour
2. Make a list of ways to earn back 2, 5 and 10 points

House teachers:

1. Make Exploratory Support Rotation Schedule including: teacher name, phone number, and room number