

Grace Chi 11 SYCAMORE WAY, WARREN NJ 07059
 H: (908) 561-9795
 C: (908) 922-5566
 E: grace@gracechi.us

Education	<i>Rutgers University, New Brunswick</i> Art History and Psychology, Highest Honors GPA: 3.98	5.2014	
Honors	Dean's List (all semesters) James Dickson Carr Scholarship Patrick J. Quigley Memorial Scholarship Classes of 1925, 1969 Scholarships (3) Paris Study Abroad Scholarships (3) Academic Excellence Award	2010-2014 2010-2014 2013-2014 2011-2014 2013 2011-2012	Languages Fluent English Fluent Chinese (Mandarin) Basic French
Employment	Designer and Editor, CILS PhD Program at SC&I Rutgers, New Brunswick, NJ Created distributive materials (Handbook, Newsletters, Accomplishments, Faculty Lists, Posters) for 500+ recipients Updated website news streams and layout Executed orientations and events; collaborated with professors, students, and staff on financial, academic, and logistical tasks	5.2012-7.2014	Programs Microsoft: Word Excel PowerPoint Outlook Publisher Visio
	Art Historical Reconstruction Design Rutgers, New Brunswick, NJ Diagrammed Italian Renaissance choir screens according to original descriptions and existing photographs Created miniature watercolor & ink sketches of biblical bronze panels and groundplan in Illustrator	7.2013-10.2013	Adobe: Acrobat Professional Photoshop Illustrator InDesign
	Honors Researcher, Otto Neuroscience Lab Rutgers, New Brunswick, NJ Completed an honors thesis researching the neural correlates of hippocampal CA2 and object-place learning Redesigned protocols and visuals for improved data sharing	8.2012-5.2014	Camtasia ImageJ (NIH) SigmaPlot SPSS
	Intern, Requirements Engineering, Siemens AG Princeton, NJ Composed graphical notations for the first RE program to ever integrate hazard, goal, and product modeling systems; designed the RE handbook and marketing materials Supported training programs in webinar design, mailings, and feedback evaluation; executed forums in a committee	7.2011-8.2012	
Extracurriculars	Global Ambassador, Center for Global Education Rutgers, New Brunswick, NJ Designed visuals for study abroad outreach; advised prospective students in travel (information sessions, one-on-one); wrote promotional articles for target demographics	12.2013-5.2014	Fine Arts (Freelance) Watercolor Pen and Ink Graphite Pastel
	Aide and Admin. Volunteer, Zimmerli Museum New Brunswick, NJ Established timetables and managed communications to seamlessly execute events and educational programs; supervised 6 summer art courses with professional instructors	9.2010-6.2012	
	Executive Board Designer, Rutgers TASA Publicized over 20 events as Graphics Coordinator with web and print presence on campus; supervised 8 committees as director of Nightmarket (largest annual event), resulting in 750 attendees and \$2,000 profit	12.2010-6.2012	