



## INSTRUCTIONS

## 1. Copy the template to your Google Docs account

Click one of the buttons above to copy the template in the size of your preference. On the next screen proceed to copy the template to the Google account you are already logged into.

## 2. Edit your copy of the template in your Google Docs account

You can edit everything you see in the template, like changing text and removing pages and sections. Check out our video tutorials MioDocs.com/help.

## 3. Export Google Doc as a PDF

Once you are finished personalizing it, you can export the Doc as a PDF. With the file open go to File > Download As > PDF. Exporting as a MS Word doc is not supported.

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