#### 1. Formulas & Validations





#### 2. Create Validation Rules

## **Create Validation Rules**

## **Learning Objectives**

After completing this unit, you'll be able to:

- Describe two use cases for validation rules.
- List the elements of a validation rule.
- Create a validation rule

### **Introduction to Validation Rules**

Validation rules verify that data entered by users in records meet the standards you specify before they can save it. A validation rule can contain a formula or expression that evaluates the data in one or more fields and returns a value of "True" or "False." Validation rules can also include error messages to display to users when they enter invalid values based on specified criteria. Using these rules effectively contributes to quality data. For example, you can ensure that all phone number fields contain a specified format or that discounts applied to certain products never exceed a defined percentage.

## **Defining Validation Rules**

You can create validation rules for objects, fields, campaign members, or case milestones. In these steps, we create a validation rule that fires when a user tries to save an account with an account number of incorrect length.

## Creating a Validation Rule

- 1. From Setup, go to Object Manager and click **Account**.
- 2. In the left sidebar, click Validation Rules.

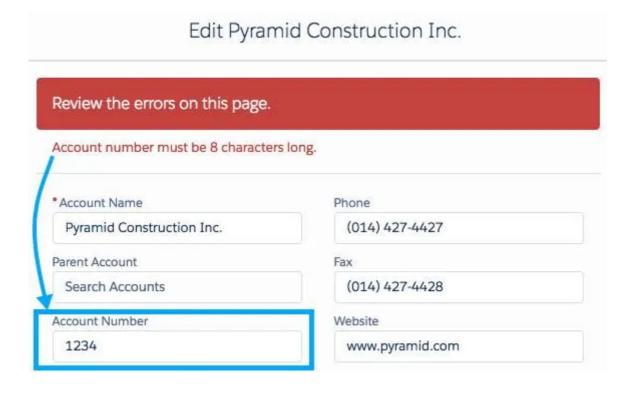
- 3. Click New.
- 4. Enter the following properties for your validation rule:
  - $a.\ Rule\ Name:\ Account\_Number\_8\_Characters$
  - b. Error Condition Formula:

```
LEN( AccountNumber) != 8

Copy
```

- 5. Error Message: Account number must be 8 characters long.
- 6. To check your formula for errors, click Check Syntax.
- 7. Click **Save** to finish.

Here's how a validation rule's error message can appear when a user types an incorrect account number format into a field.



# **Examples of Validation Rules**

Here are some validation rule examples that you can try out yourself:

#### Account Number Is Numeric

Field	Value
Description:	Validates that the Account Number is numeric if not blank.

Field	Value
Formula:	AND( NOT(ISBLANK(AccountNumber)). NOT(ISNUMBER(AccountNumber)) )  Copy
Error Message:	Account Number is not numeric.
Error Location:	Account Number

# Date Must Be in the Current Year

Field	Value
Description:	Validates that a custom date field contains a date within the current year.
Formula:	<pre>YEAR( My_Datec ) &lt;&gt; YEAR ( TODAY() )</pre>
Error Message:	Date must be in the current year.
Error Location:	My Date

# Number Range Validation

Field	Value
Description:	Validates that the range between two custom fields, Salary Min and Salary Max, is no greater than \$20,000.
Formula:	(Salary_Maxc - Salary_Minc) > 20000  Copy

Field	Value
Error Message:	Salary range must be within \$20,000. Adjust the Salary Max or Salary Min values.
Error Location:	Salary Max

# Website Extension

Field	Value
Description:	Validates a custom field called Web Site to ensure that its last four characters are in an explicit set of valid website extensions.
Formula:	OR(     RIGHT( Web Site c. 4) <> ".COM".     RIGHT( Web Site c. 4) <> ".com".     RIGHT( Web Site c. 4) <> ".ORG".     RIGHT( Web Site c. 4) <> ".org".     RIGHT( Web Site c. 4) <> ".NET",     RIGHT( Web_Site_c, 4) <> ".net" )  Copy
Error Message:	Web Site must have an extension of .com, .org, or .net.
Error Location:	Web Site

# Valid Billing Country

Field	Value
Description:	Validates that the account Billing Country is a valid ISO 3166 two-letter code.

Field	Value
Formula:	OR( LEN(BillingCountry) = 1, NOT( CONTAINS( "AF:AX:AL:DZ:AS:AD:AO:AI:AO:AG:AR:AM:" & "AW:AU:AZ:BS:BH:BD:BB:BY:BE:BZ:BJ:BM:BT:BO:" & "BA:BW:BV:BR:IO:BN:BG:BF:BI:KH:CM:CA:CV:KY:" & "CF:TD:CL:CN:CX:CC:CO:KM:CG:CD:CK:CR:CT:HR:" & "CU:CY:CZ:DK:DJ:DM:DO:EC:EG:SV:GO:ER:EE:ET:FK:" & "FO:FJ:FI:FR:GF:PF:TF:GA:GM:GE:DE:GH:GI:GR:GL:" & "GD:GP:GU:GT:GG:GN:GW:GY:HT:HM:VA:HN:HK:HU:" & "IS:IN:ID:IR:IO:IF:IM:IL:IT:JM:JP:JB:JD:XZ:KE:KI:" & "KP:KR:KW:KG:LA:LV:LB:LS:LR:LY:LI:LT:LU:MO:MK:" & "MG:MW:MY:MW:MM:MT:MH:MO:MR:MU:YT:MX:FM:MO:MC:" & "MC:MN:ME:MS:MA:MZ:MM:MA:NR:NP:NL:AN:NC:NZ:NI:" & "NE:NG:NU:NF:MP:NO:OM:PK:PW:PS:PA:PG:PY:PE:PPI:" & "PN:PL:PT:PR:OA:RE:RO:RU:RW:SH:KN:LC:PM:VC:WS:" & "SM:ST:SA:SN:RS:SC:SL:SG:SK:SI:SB:SO:ZA:GS:ES:" & "LK:SD:SR:SJ:SZ:SE:CH:SY:TW:TJ:TZ:TH:TL:TGTK:" & "TO:TT:TN:TR:TM:TC:TV:UG:UA:AE:GB:US:UM:UY:UZ:" & "VU:VE:VN:VG:VI:WF:EH:YE:ZM:ZW", BillingCountry)))  COpy
Error Message:	A valid two-letter country code is required.
Error Location:	Billing Country

## Resources

- <u>Validation Rules</u>
  <u>Managing Validation Rules</u>
  <u>Tips for Writing Validation Rules</u>

# **Assessment Complete!**

**+500 points** 



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