

Rules for Internet Job Search



Out of every internet job search you will generally have several job leads!

You will need to document every employment position applied for by printing out the e-mail or confirmation notice reflecting your on-line application was submitted or accepted.

In general there should be no more than 1 hour “down” time per day, maximum of 5 hours per week, for your internet job search. Down time is considered time you are reading the internet ads and search engines, not completing applications or contacting an employer.

Web sites that you are browsing should be documented on the activity log.

Do not research on-line available jobs that you would not be able to travel to if you were to accept that position.

All internet job search time will need to be documented. Every employer contact or application needs to be documented separately on your activity log/

Getting a job is a job in itself and you should be prepared to really work at it. Developing and checking out as many leads as possible can make your job search a productive experience!!

****Please refer to the back page for some suggestions of employment search web sites!**

JOB SEARCH WEBSITE GUIDE

Name	Website Address
Job Central	www.jobcentral.com
CareerBuilder	www.careerbuilder.com
Craigs list	www.craigslist.com
Federal Jobs	www.usajobs.opm.gov
Home-based business information	www.usahomebusiness.com
Information Technology (IT) jobs	www.dice.com
Madison area employment	www.danejobs.com
Monster Jobs	www.monster.com
South Central Wisconsin Newspapers	www.wiscnews.com
MSN Careers	www.careers.msn.com
State of Wisconsin – Current Opportunities Bulletin	www.wiscjobs.state.wi.us
Craigslist.com	www.craigslist.com
Wisconsin Jobs	www.wijobs.com
Yahoo!Hotjobs	hotjobs.yahoo.com
Great Job Search Site	www.indeed.com
Wisconsin Job Center Website – Western WI	www.wvjoccenter.org
La Crosse Tribune	www.lacrossetribune.com
Job Center of Wisconsin	www.jobcenterofwisconsin.com

TEMPORARY AGENCIES

Name	Website Address
Adecco	www.adecco.com
LifeStyle Staffing	www.lifestylestaffing.com
Midwest Labor	www.midwestlabor.com
QTIGroup	www.qtigroup.com
Manpower	www.manpower.com

COUNTY EMPLOYMENT OPPORTUNITIES

Name	Website Address
Adams County	http://209.200.70.10/default.asp
Columbia County	www.co.columbia.wi.us
Dane County	www.co.dane.wi.us
Juneau County	www.co.juneau.wi.gov
Marquette County	www.co.marquette.wi.us
Sauk County	www.co.sauk.wi.us

EDUCATIONAL INSTITUTIONS

Name	Website Address
Madison Area Technical College	http://matcmadison.edu/matc/
UW-Baraboo/Sauk County	http://www.baraboo.uwc.edu/
UW-Madison	http://www.wisc.edu/
UW-Richland	http://richland.uwc.edu/
Wisconsin Technical College System	http://www.wtcsystem.org/
Upper Iowa University (Madison Center)	http://www.uiu.edu/offcampus/us/us_madison.html
Western Technical College	http://www.westerntc.edu/