



Connections Coach Volunteer Application

Applicants are considered for all positions without regard to race, creed, color, ancestry or national origin, sex, age, sexual orientation, marital or parenthood status, disability, economic status, arrest or conviction record, military reserve membership, use or nonuse of lawful products away from work, or any other legally protected status.

Contact Information (Please Print)

Last Name		First Name		M.I.	
Street Address					
City State ZIP Code					
Home Phone					
Work Phone					
E-Mail Address					

When is the best time to call you at the number listed above?

Are you employed now?	Yes	No
May we contact your present employer?	Yes	No
On what date would you be available to begin?		
Will you be 21 by this date?	Yes	No
Since January 1, 2005, have you been arrested or convicted of a crime against people or property?	Yes	No
If yes, please provide a case number.		
Since January 1, 2005, have you been arrested or convicted with the intent to sell drugs?	Yes	No
If yes, please provide a case number.		
Have you ever been convicted of any other crime or been in trouble with the law?	Yes	No
Have you ever been or are you currently on probation or parole, or involved in corrections?	Yes	No
If yes, please describe and provide date of conviction.		

Where did you hear about Connecting to Second Chances?

Please check the appropriate box and provide details in the space provided.

Newspaper
School
Website
Friend
TV

Social Worker
Flyer in Public Place
Radio
Other

Travel Information

This volunteer position may require travel in a personal vehicle. Mileage is reimbursed at the state rate.

Do you have a personal vehicle?	Yes	No
Do you have a valid driver's license? If yes, which state?	Yes	No State:
Do you have proof of auto insurance?	Yes	No

Employment and/or Volunteer Experience

Start with your present or most current job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex, ancestry or national origin, or other protected status. If you need additional space, please continue on a separate sheet of paper.

Company		Telephone	
Address			
Position		Supervisor	
May we contact for reference?	Yes	No	Later
Dates Employed	From	To	
Please summarize work performed and job responsibilities.			

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Address			
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Comments:

Education and Training

	High School				College/University				Graduate/Professional			
School Name												
Years Completed (check appropriate year)	1	2	3	4	1	2	3	4	1	2	3	4
Diploma/Degree												
Course of Study												
Describe specialized training, apprenticeship, skills, and extracurricular activities.												
Honors Received												
Have you had any other training that is relevant to this volunteer position?									Yes		No	

If yes, please describe.

Please answer each question below.

Use another sheet of paper if you need more space to complete your answers.

1. Describe a time in your life when you felt good about something you accomplished. How did you achieve this? What skills and talents helped you to succeed?
2. What are three goals you want to accomplish within the next three years? How do you plan to accomplish your goals?
3. Why do you want to be a connections coach?
4. Do you have any experience working with the corrections system?

References

Provide name, address, and telephone number of three references who are not related to you and are not previous employers.

Name	Address	Telephone

Person to Notify in Case of Emergency

Last Name		First Name		M.I.	
Street Address					
City State ZIP Code					
Home Phone					
Work Phone					
E-Mail Address					

Agreement and Signature

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from Workforce Connections, Inc. Furthermore, I understand that just as I am free to resign at any time, Workforce Connections, Inc. reserves the right to terminate my volunteer position at any time, with or without cause and without prior notice. I understand that no representative of Workforce Connections, Inc. has the authority to make any assurances to the contrary.

I give Workforce Connections, Inc. the right to investigate all references and to secure additional information about me, if related to this volunteer position. I give Workforce Connections, Inc. the right to investigate my criminal record, understanding that a criminal record is not necessarily a restriction to volunteering with this program, as convictions will be considered only if they are substantially related to this particular volunteer position. I hereby release from liability Workforce Connections, Inc. and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

Workforce Connections, Inc. is an equal employment opportunity/affirmative action organization. Workforce Connections, Inc. does not discriminate against applicants and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for a volunteer position on a basis prohibited by local, State, or Federal law.

Volunteer Signature		Date	
Coach Coordinator Signature		Date	

Please return completed application form and resume to:

Tom Stark, Program Manager

Connecting to Second Chances
2615 East Avenue South, Suite 103
La Crosse, WI 54601
(608) 433-2772
starkt@workforceconnections.org

Workforce Connections, Inc. is a private non-profit organization funded by local, state, and federal grants. Equal Opportunity Employer/Program. Auxiliary aids are available upon request to individuals with disabilities. TTY 1-800-947-3529.