



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS

(An Institute of National Importance Established Under Act of Parliament)

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Office of the Dean (Academic Affairs)

Ref. No.: RGIPT/Jais/Academic/ 766/2023

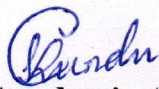
15th Sept. 2023

NOTIFICATION

It is hereby notified that

- Every student should keep a track of his/her attendance in each course during the semester continuously. Keeping attendance record is sole responsibility of the student.
- Each course instructor will display the attendance record of those students who have cumulative attendance up to 30th September less than 60% by 1st week of October, 2023. A copy of the same will be send to DUGC/DPGC & HoD of the concerned students. A student must make up his/her attendance by the end of semester.
- The attendance rule as circulated earlier referring UG/PG Ordinance shall be strictly followed.

This is for the information of all concerned.


Dean (Academic Affairs)

Copy to the following for information:

- All Deans
- Assistant Deans (Academic Affairs)
- Associate Dean (Academic Affairs)
- All Heads of the Departments
- All Conveners, DUGC/DPGC
- All Faculty Members, RGIPT
- Assistant Registrar (Academic Affairs)
- The Secretary to the Director, RGIPT
- All Students Concerned


Dean (Academic Affairs)