# **Procedure for Making WES Online Payment:**

# **Link for WES Account Login:**

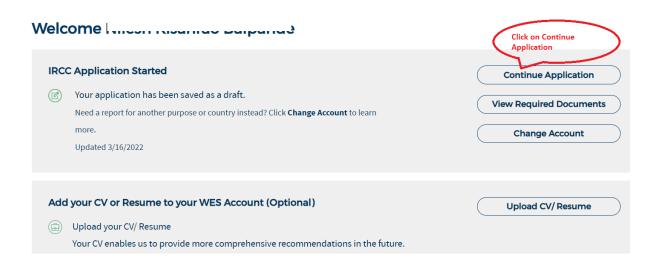
# https://applications.wes.org/createaccount/login/login

USERNAME: XXXXXXXXXX@gmail.com

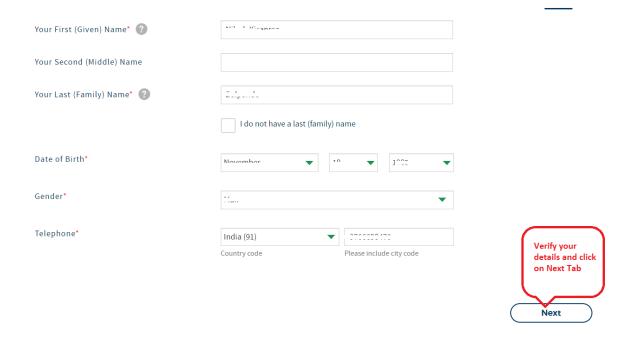
**PASSWORD: XXXXXXXXX** 

Log In

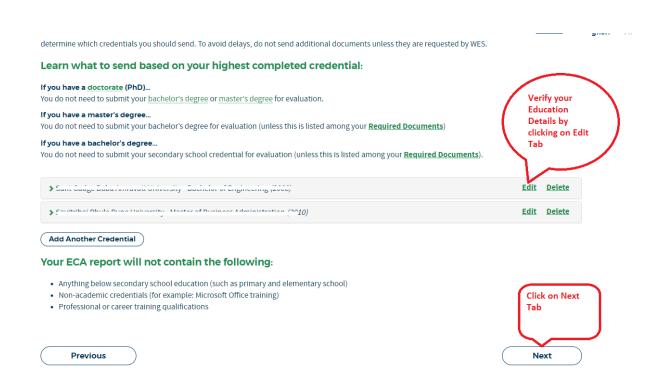
# Email/User ID Mention Your USERID Password Forgot your password? Remember me Log In Click on Login



>>> Click on Continue application as shown above



# >>>> Verify all your details mentioned and then click on Next tab as shown above



>>>> Verify all your educational details mentioned and then click on Next Tab as shown above

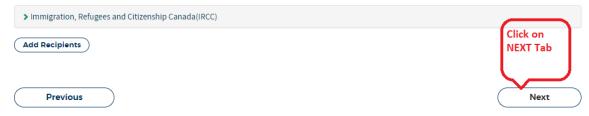
Please enter your current residential address (for mail that you receive at home). Copy of your WES credential evaluation report is included in the cost of your evaluation. Your copy will be sent to the address below.



### Recipient 2: Institution(s) receiving your report

Please add the immigration institution(s) you want your report sent to. You may only add institutions from our <u>pre-approved list</u>. Each institution you add will result in an additional fee of \$30 plus shipping and handling.

**Note:** Immigration, Refugees and Citizenship Canada (IRCC), formerly Citizenship and Immigration Canada (CIC) is added by default. This is a mandatory recipient and cannot be deleted. If you plan to apply to a Provincial Nominee Program (PNP) in Canada, please add the program as a recipient. You can also add PNP recipients later.



# >>>> Verify your Communication Address Details and then click on Next Tab as shown above

## Available evaluation package: \*

	Educational Credential Assessment Package 🔨
Features	
ECA report provided to you online (PDF)	✓
ECA report accessible by Immigration, Refugees and Citizenship Canada (IRCC)	4
Official paper report (additional shipping and handling fees apply)	✓
Electronic storage of your report and verified transcripts for future use	<b>✓</b>
Price	\$240.00  Click on Next

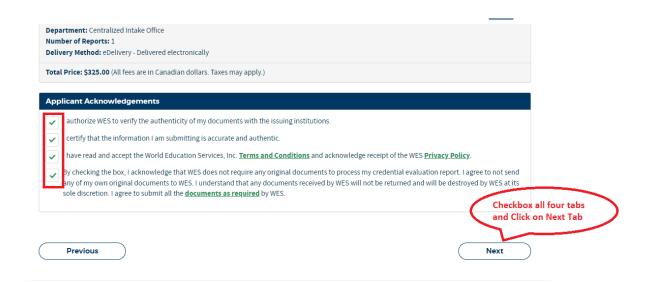
**Include Your Reference Number.** Before you send documents, you must complete an application and obtain a reference number. You must write this reference number on each document that you submit to WES. WES is not responsible for documents that arrive without a reference number. Documents that arrive without a reference number can create delays.

**Do Not Send Original Documents.** WES does not require any original documents to process a credential evaluation report. Documents that you submit for evaluation will not be returned and will be destroyed by WES at its sole discretion.

**Ask About Sending Digital Documents.** Sending your academic documents digitally can expedite the completion of your report. Find out if your institution has a digital partnership with WES. Encourage them to **get started today**.



# >>> Need to Scroll down the page for Next and then Click on Next Tab



>>>> Check all the four boxes and then click on Next Tab as shown above

# Please confirm your name and date of birth × Before proceeding with your application, please review the information you entered for your name and date of birth. The information below is how your name and date of birth will be indicated on the final evaluation report. Once your official academic documents are reviewed, WES will indicate the name and date of birth as it appears on the documents and discrepancies will be identified. \*Requests to change your name or date of birth after your application has been submitted will not be honored. Your First (Given) Name: Nilesh Kisanrao Your Second (Middle) Name: Your Last (Family) Name: Balpande Date of Birth: November 18, 1985 confirm that the name and date of birth listed above is accu<u>rate and I understand tha</u>t changes after I apply will not be made. Checkbox and click on Confirm Tab

Confirm

# >>>> Check the box tab and Click on Confirm Tab for next page

Edit

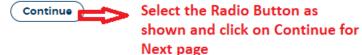
# **Harmonized Sales Tax Eligibility**

Your selection below will determine your eligibility to pay Harmonized Sales Tax as required by the Excise Tax Act

Harmonized sales tax (HST) is a mandatory tax in Canada that is a combination of the federal goods and services tax and provincial sales tax.

am **not** a resident of Canada for purposes of the Excise Tax Act and I am **not** registered under

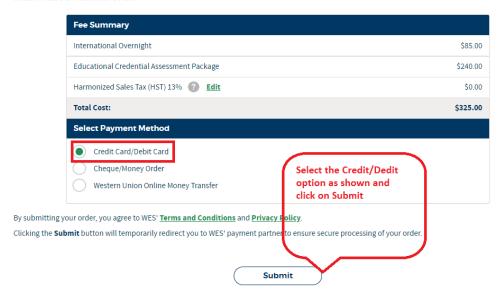
I am a resident of Canada for purposes of the Excise Tax Act and I am registered under that Act.



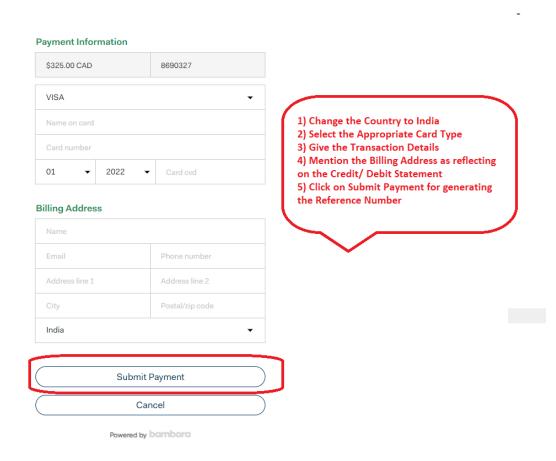
>>>> Click on Radio button for selection as shown and Click on Continue for Next page

Please review the summary of your fees based on what you selected for your application.

Note: All fees are in Canadian dollars



>>>> Select the payment option as Credit/Debit Card and click on Submit for making the Payment



>>>> Give your transaction Details and Billing Address before clicking on Submit Payment

>>>> Post payment WES reference number will be generated for Further proceedings.