

Copilot documentation

Learn about Microsoft Copilot, your everyday AI companion, providing AI-powered chat for the web. Find resources to manage it for your organization.

About Microsoft Copilot

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Overview of Microsoft Copilot

Article • 09/16/2024

What is Microsoft Copilot?

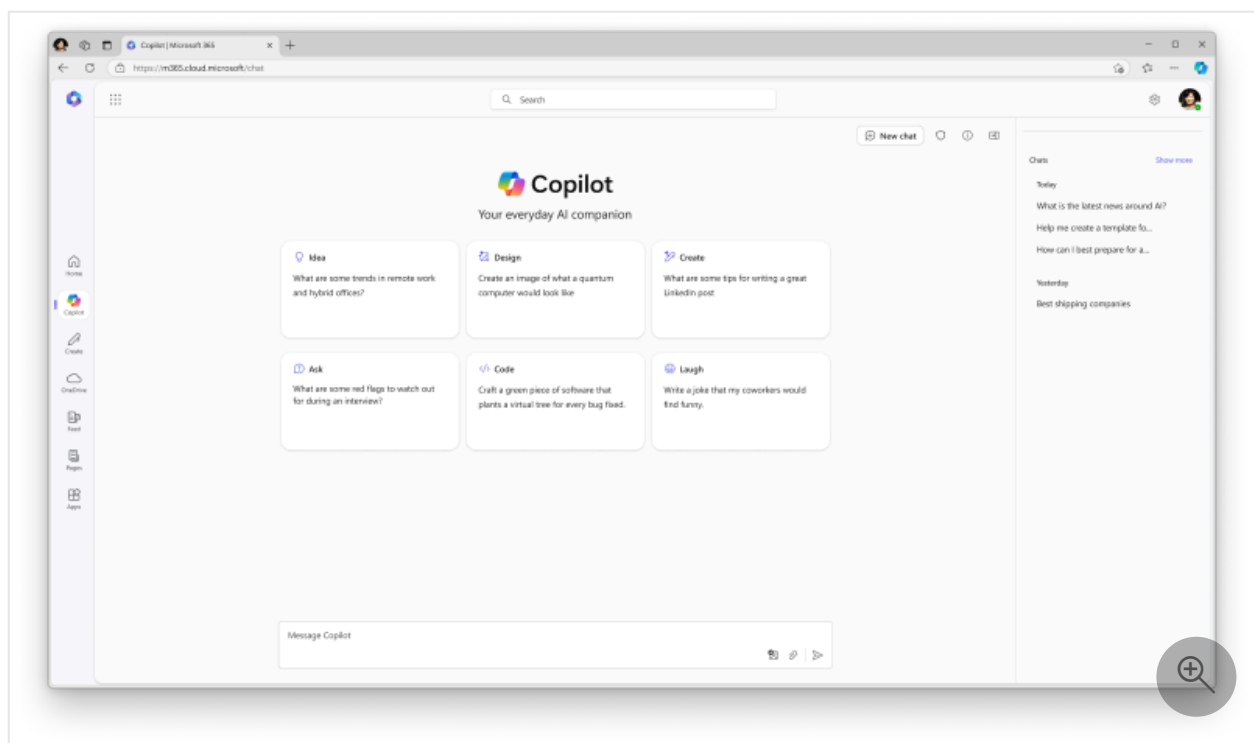
Microsoft Copilot is your everyday AI companion, providing AI-powered chat for the web. For users signed in with a Microsoft Entra account, Copilot offers enterprise data protection (EDP) and a new, simplified, ad-free user interface designed for work and education. Whether researching industry insights, analyzing data, or looking for inspiration, Copilot gives users access to better answers, greater efficiency, and new ways to be creative.

Copilot provides access to powerful AI that's built on multimodal large language models and text-to-image models including GPT-4o. It's grounded in the Bing search service to provide responses with the most current information from the web, with verifiable citations for transparency. And Copilot adheres to our [AI principles](#) .

Microsoft Copilot is a free service separate from Microsoft 365 Copilot. If you're looking for documentation on Microsoft 365 Copilot, see [this overview](#).

The new Microsoft Copilot user interface for work and education

Microsoft Copilot offers enterprise data protection and a new simplified UI that aligns closer to the UI for Microsoft 365 Copilot. Users know they're protected by the shield (formerly colored green) in the top right of the experience. The button to start a new chat moved to the top right. Users also have access to their recent chats on the right side. Additionally, suggested prompts are now featured as cards in the center to help users get started.



Enterprise data protection

For users signed in with a Microsoft Entra account, Microsoft Copilot offers [enterprise data protection](#) (EDP). Enterprise data protection is available for these users at no extra cost.

Get more details on [privacy and protections](#) in Microsoft Copilot.

What's the difference between Microsoft Copilot and Microsoft 365 Copilot?

Microsoft Copilot is grounded in data from the public web using the Bing search service. It combines the power of generative AI with up-to-date information from the web. Because it draws on the vast amount of public web information, it's useful for conducting research, finding resources, and staying updated with the latest news and trends.

Unlike Microsoft 365 Copilot, Microsoft Copilot cannot invoke organizational content like files, emails, or chats when interacting in Copilot chat. Microsoft Copilot also doesn't offer extensibility like Microsoft 365 Copilot. Learn more about [Microsoft 365 Copilot](#).

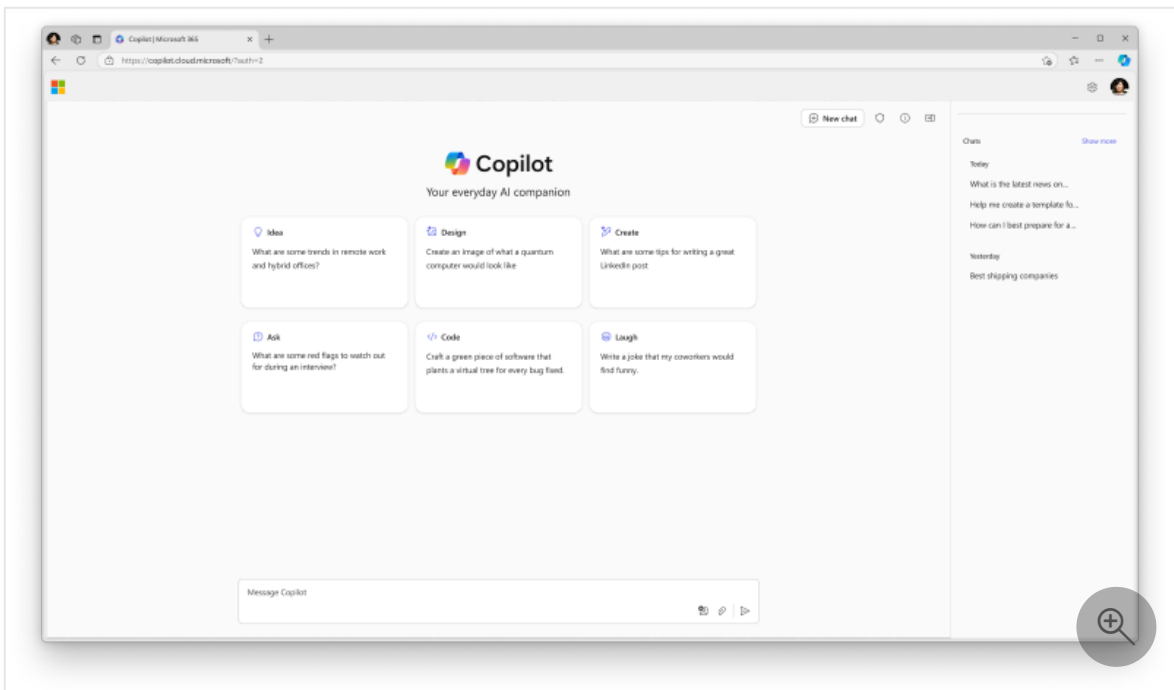
Where to access Microsoft Copilot

ⓘ Note

The updates to Microsoft Copilot are currently rolling out and are expected to complete within a few weeks. During this time, you may see a mix of Copilot with commercial data protection and the updated Copilot offering enterprise data protection.

Users who are signed in with a Microsoft Entra account can access Microsoft Copilot from:

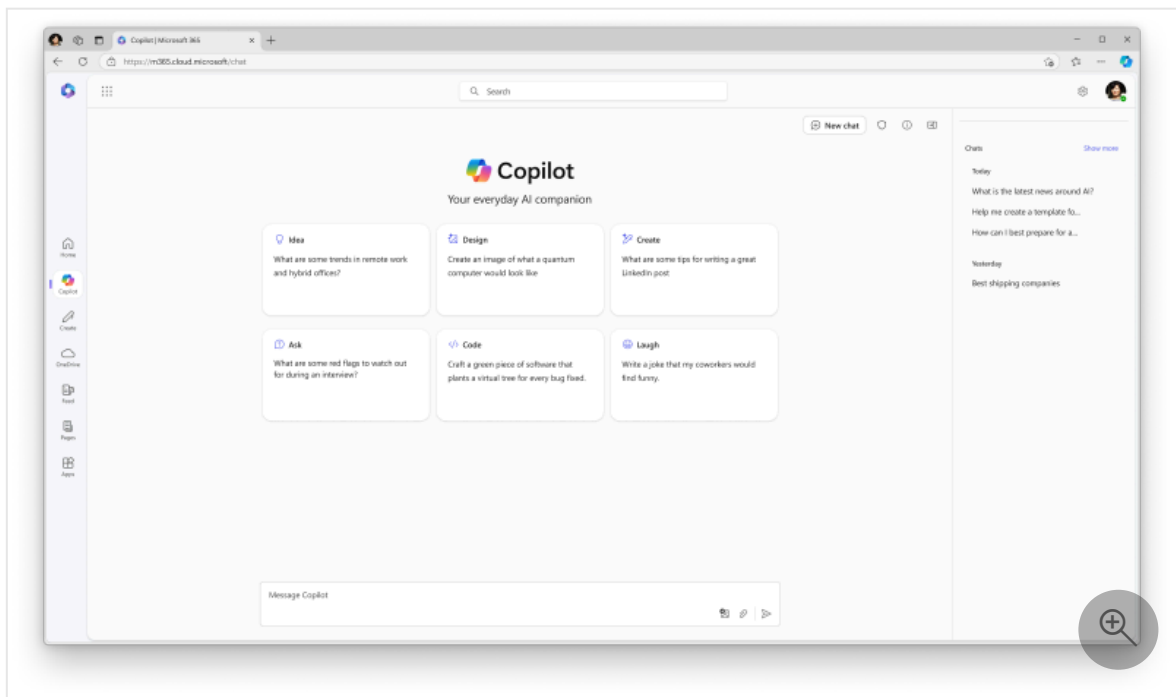
- copilot.cloud.microsoft on any PC or mobile browser



- m365.cloud.microsoft/chat on any PC or mobile browser

ⓘ Note

If users or their admin have pinned Copilot and they go to copilot.cloud.microsoft, then these users are redirected to Copilot in the Microsoft 365 app at m365.cloud.microsoft/chat.



- Microsoft Edge: Copilot in Edge (web browser only)
- Microsoft 365 app (web, Windows, mobile): Pinning required by the admin or user
 - Windows: Users signed in to Windows with a Microsoft Entra account can access Copilot through the Microsoft 365 app
 - Mobile: Users signed in to the Copilot mobile app with a Microsoft Entra account are redirected to the Microsoft 365 mobile app

ⓘ Note

Users trying to access Copilot with Microsoft Entra accounts on copilot.microsoft.com or bing.com/chat are redirected as described earlier on this page.

Resources

- Read the Copilot [FAQ](#)
- Download the [Copilot adoption kit](#) [↗](#)
- Visit the [Copilot Lab](#) [↗](#) for tips on creating effective prompts
- Learn more about [Microsoft 365 Copilot](#)

Copilot learning hub

Microsoft offers Copilot experiences in many products, giving you AI-powered features that deliver tailored insights and intelligent solutions. Find [documentation](#), [training](#), and [support](#).

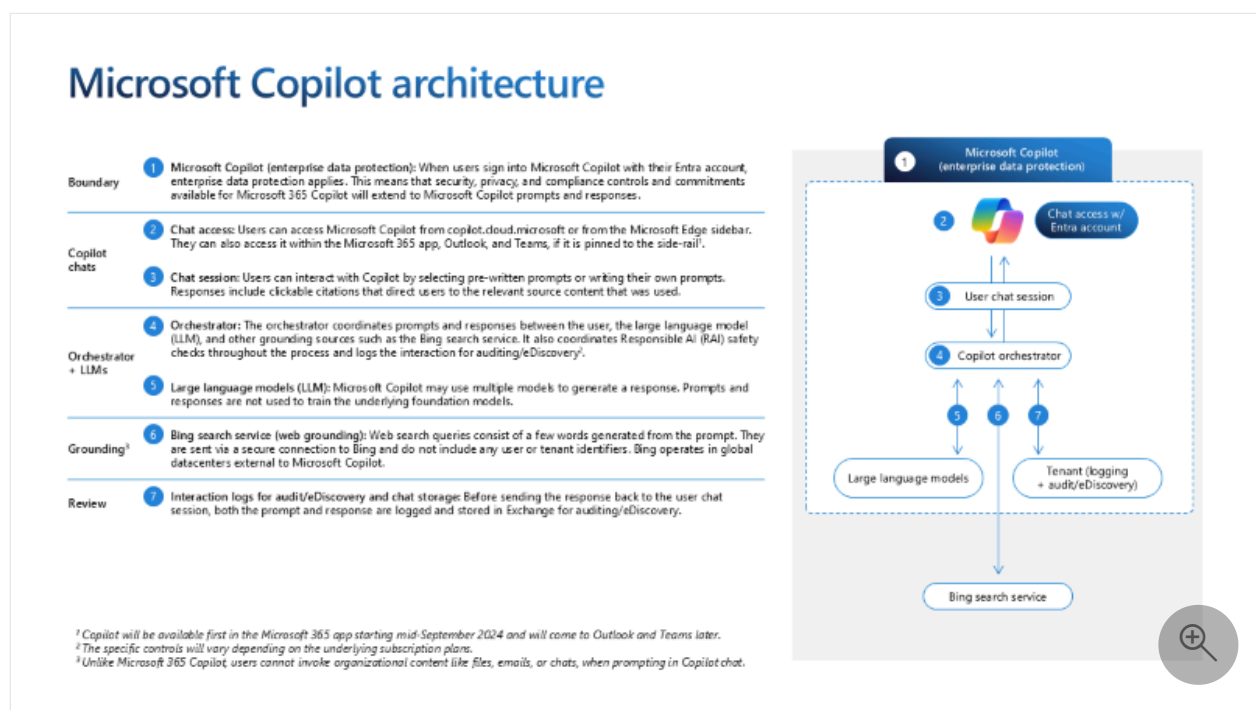
[other technical resources](#) to make the most of the enterprise-grade data-security and privacy features for your organization.

Privacy and protections

Article • 09/16/2024

Enterprise data protection for prompts and responses

Microsoft Copilot offers enterprise data protection (EDP) for users signed in with a Microsoft Entra account. EDP is available for these users at no extra cost. Copilot makes it clear that enterprise data protection is applied by featuring a shield (formerly colored green) along the top of the user interface next to the New Chat button.



Enterprise data protection refers to controls and commitments, under the [Data Protection Addendum](#)¹ (DPA) and the [Product Terms](#)², that apply to customer data for users of Microsoft 365 Copilot and Microsoft Copilot, with Microsoft acting as a data processor.

Get more details on [enterprise data protection for prompts and responses](#) in Microsoft Copilot.

Privacy and security of generated search queries

To help improve the quality of responses, Copilot can use web search queries sent to the Bing search service to ground responses in the latest information from the web.

The Bing search service operates separately from Microsoft 365 and has different data-handling practices from those used for prompts and responses. These data-handling practices are covered by the [Microsoft Services Agreement](#) between each user and Microsoft, together with the [Microsoft Privacy Statement](#). This means that Microsoft acts as an independent data controller responsible for complying with all applicable laws and controller obligations. This approach is consistent with other [optional connected experiences that rely on Bing](#).

[Learn more about data, privacy, and security of web queries.](#)

How generated search queries work: Microsoft Copilot parses a user's prompt and identifies terms where web search would improve the quality of the response. Based on these terms, Copilot generates a search query that it sends via secure connection to the Bing search service asking for more information.

This generated search query is different from the user's original prompt—it consists of a few words informed by the user's prompt. Additional terms from uploaded files or content actively viewed in Edge may also be sent to the Bing search service to ground responses if Copilot needs them to understand the user's prompt.

The following information is **not included** in the generated query sent to the Bing search service:

- The user's entire prompt, unless the prompt is very short (for example, "local weather")
- Entire files uploaded into Copilot (uploaded files are stored in a user's OneDrive for Business as part of enterprise data protection)
- Entire web pages or PDFs summarized by Copilot in Edge
- Any user or tenant identifiers (for example: username, domain, or tenant ID)

Generated web search queries aren't shared with advertisers. Also, web search queries sent to Bing don't impact any of the following:

- Search ranking
- Answers or features like rich captions
- Social features like autosuggest, trending, and zero input

After Microsoft Copilot receives additional information from the Bing search service, this information is used to compose the response returned to the user. This table provides examples of a user's prompt and the generated search queries sent to Bing. It also explains how Copilot formulates a response.

User prompt	Generated search queries	How Copilot provides a response
We're considering a possible acquisition of Fabrikam. Summarize financial information about the company, including their business strategy.	Fabrikam strategy Fabrikam financials	Copilot returns a response that includes publicly available information relevant to these two search queries.
<p><i>Along with the prompt, the user uploads a document about clean energy strategy.</i></p> <p>Summarize this document and tell me if Fabrikam has publicly announced a similar approach.</p>	Fabrikam clean energy policy announcements	<p>Copilot reasons over this document and identifies "clean energy policy" as a major theme. "Clean energy policy" is added to the generated search query sent to the Bing search service (the document itself isn't included). The rest of the generated query is inferred from the prompt itself.</p> <p>Copilot then takes web search results returned from Bing and identifies any similarities between this public information and the strategy described in the internal document.</p> <p>After the chat session ends, the document is no longer retained by Copilot.</p>
<p><i>User has navigated to a public news article on the web about clean energy and uses Copilot in Edge to ask for a summary.</i></p> <p>What does this article say about clean energy?</p>	None	<p>To generate a page summary, Copilot can infer all needed information from the text on the page itself. No generated search query is necessary.</p> <p>After the chat session ends, any information from the web page is no longer retained by Copilot.</p>

Logging prompts and responses

With enterprise data protection, prompts and responses in Microsoft Copilot are now logged. The same retention policies used for Microsoft 365 Copilot can be used for Microsoft Copilot. This allows for new feature experiences like allowing users to return to a previous chat. Learn more about [retention policies](#).

Note

The specific controls and policies will vary depending on the underlying subscription plan.

Organizational data

Microsoft Copilot is a generative AI service grounded in data from the public web in the Bing search index only. Unlike with Microsoft 365 Copilot, users cannot invoke organizational content like files, emails, or chats when interacting in Copilot chat.

While Microsoft Copilot cannot access organizational content, users can actively provide it as part of their prompt for Copilot to use. Users can provide organizational content as part of their prompt in three ways:

1. Users explicitly type or paste this information directly into the chat.
2. Users upload a file by selecting the paperclip icon in the chat box. They can also drag and drop a file into the chat box. Uploaded files are stored in a user's OneDrive for Business as part of enterprise data protection.
3. Users type a prompt into Copilot in Edge after enabling the 'Allow access to any webpage or PDF' setting, and an intranet page is open in the browser. In this scenario, Copilot may use this content to help answer questions.

Additionally, users of the Microsoft 365 mobile app can click on suggested Copilot prompts surfaced across the OneDrive, Capture, and Create tabs. In this scenario, the associated file and its content are used by Copilot as part of the response.

In all cases, Copilot does not use your data to train foundation models and enterprise data protection (EDP) applies.

GDPR

The [May 21, 2018, blog post](#) from Microsoft outlines our commitment to GDPR compliance and how Microsoft helps businesses and other organizations meet their own GDPR obligations. With enterprise data protection, Microsoft Copilot supports GDPR. Get more details on [GDPR when using Microsoft products and services](#).

Manage Copilot

Article • 10/30/2024

Microsoft Copilot for Microsoft Entra account users

For users signed in with a Microsoft Entra account, Microsoft Copilot offers [enterprise data protection](#) [↗] (EDP) and a new, simplified, ad-free user interface designed for work and education.

ⓘ Note

US government cloud customers and students under 18 are not yet eligible.

Microsoft Copilot service plan is now retired

Commercial data protection in Microsoft Copilot was previously managed with a service plan called the 'Commercial data protection for Microsoft Copilot' service plan. This service plan no longer applies and is now retired as indicated by "RETIRED" being added to the service plan name.

Microsoft Copilot now offers enterprise data protection (EDP) to users who sign in with a Microsoft Entra account without the need to manage a service plan. IT admins aren't required to take any action for Microsoft Entra account users to receive EDP in Microsoft Copilot—users simply need to sign in to Microsoft Copilot with their Microsoft Entra account.

How to pin Microsoft Copilot in the Microsoft 365 app, Microsoft Teams, and Outlook

To ensure people across your organization have easy access to Microsoft Copilot and can benefit from the security and experience updates to Copilot, we recommend you enable in-app access by pinning Microsoft Copilot.

If you choose to pin Microsoft Copilot for your users, it appears in the Microsoft 365 app (web, Windows, and mobile). Copilot in other Microsoft 365 apps like Word, Excel, and PowerPoint requires a Microsoft 365 Copilot subscription.

ⓘ Note

Copilot in Microsoft Teams and Outlook is coming soon. Once available, Copilot will be pinned in Teams and Outlook if you choose to pin Copilot.

The option to pin Copilot can be found under Settings on the Copilot page in the [Microsoft 365 admin center](#) [↗]. (Global Admin permissions required).

Get more details on [how to pin Microsoft Copilot](#) for your users.

ⓘ Note

Copilot is pinned by default for users with a Microsoft 365 Copilot license.

Managing web search queries in Microsoft Copilot

To help improve the quality of responses, Copilot can use web search queries sent to the Bing search service to ground responses in the latest information from the web. Learn more about [how generated web search queries work](#) in Copilot. Web search is managed in Microsoft Copilot as part of optional connected experiences for Microsoft 365. Optional connected experiences can be managed at the user- and group-level. To manage, use the [privacy settings for optional connected experiences](#) for Microsoft 365. Changing the settings for optional connected experiences also manages web search in both work and web modes in Microsoft 365 Copilot for users with that license.

ⓘ Note

- If you turn off web search, web queries will not be sent to the Bing search service in both Microsoft Copilot and Microsoft 365 Copilot. For Microsoft Copilot, no web search means Copilot will only use the underlying large language model (LLM) to generate responses. For Microsoft 365 Copilot, no web search means Copilot will only use the LLM to generate graph-grounded responses.
- Turning off optional connected experiences restricts Microsoft Copilot, Microsoft 365 Copilot, and multiple experiences across Microsoft 365.
- If you don't have a subscription plan that includes Microsoft 365 apps, the privacy setting for optional connected experiences doesn't apply. In this case,

there's no way to manage web search.

- In November 2024, we'll add a new policy to provide you with more control for making web search available to your users. The policy will be called "Allow web search in Copilot" and will be available only in the Cloud Policy service for Microsoft 365. We'll update this section with more details once the new policy is available.

Learn more about [data, privacy, and security for web queries](#) in Copilot.

Network requirements

Copilot enables AI scenarios that access the web, so it may need to connect to specific network endpoints (domains). For Copilot to work, you need to allowlist the following IPs:

- *.cloud.microsoft
- *.office.net
- *.office.com
- *.microsoft365.com
- admin.microsoft.com
- browser.events.data.microsoft.com
- browser.pipe.aria.microsoft.com
- login.microsoftonline.com
- config.edge.skype.com
- graph.microsoft.com
- designer.microsoft.com (needed for creating images)
- allow WebSocket connections to substrate.office.com:443

For Copilot in Edge to work, you need to allowlist the following IPs:

- *.bing.com
- *.bing.net
- login.live.com
- challenges.cloudflare.com

Microsoft 365 Copilot adds generative AI capabilities when using Microsoft 365 applications. It therefore must use the same network connections and endpoints that Microsoft 365 apps use.

See the [full documentation of network requirements](#) for Microsoft 365 Copilot, which provides a complete list of domains and WebSockets (WSS) that an organization's

network shouldn't block.

How to ensure users access Microsoft Copilot for work and education with enterprise data protection


Previously, the Microsoft Copilot experiences for both personal use and for work and education were accessible from the same shared locations. These locations included copilot.microsoft.com and bing.com/chat. Users saw either the personal experience or the work and education experience depending on how they had signed in.

With the recent updates to Microsoft Copilot, the personal experience and the work and education experience are now separate—they're no longer accessible from the same shared locations. Now, each experience can only be accessed from locations specific to each.

To understand the locations where users can access each distinct experience, see this table:

 Expand table

Location	Personal use experience	Work or education experience
	Microsoft Copilot (unauthenticated/ signed in with personal account)	Microsoft Copilot (signed in with Entra account) <i>or</i> Microsoft 365 Copilot
Copilot.microsoft.com	Yes	No
Bing.com/chat	Yes	No
Copilot app (mobile, desktop/Windows)	Yes	No
Copilot.cloud.microsoft	No	Yes
Microsoft 365 app (web, desktop/Windows, mobile)	No	Yes
Microsoft Edge	Yes	Yes

 Note

The Copilot experience in the Windows sidebar is being replaced by the Copilot app (for personal use) and the Microsoft 365 app (for work and education). To access the work or education experience, use the Microsoft 365 app.

If a user visits a location specific to one experience, they're only able to sign in to that experience. For example, if a user visits copilot.microsoft.com, they're only able access the personal experience, either in an unauthenticated state or by signing in with a personal account. If a user tries to sign in to copilot.microsoft.com with an Entra account, they're not able to do so. Instead, they're either redirected to one of the locations specific to work and education or notified that they should visit a different location to access Copilot for work and education.

To ensure your users access the Microsoft Copilot experience for work and education with enterprise data protection, you can educate or guide your users to one of the locations specific to it:

- copilot.cloud.microsoft
- (Recommended) Microsoft 365 app (web, desktop, mobile)
 - [Copilot must be pinned](#) [↗] to access it through the Microsoft 365 app
 - Mid-Nov 2024: If Copilot is pinned, the app will also be pinned for users in Microsoft Teams and Outlook.
- Copilot in the Microsoft Edge sidebar
 - Users must be signed in with an Entra account
 - [Learn how to manage Copilot in the Microsoft Edge sidebar](#)

You can also manage the specific locations where users may access the Copilot experience for personal use:

- copilot.microsoft.com and bing.com/chat
 - Block with a corporate proxy or redirect these URLs to copilot.cloud.microsoft
- Copilot app (mobile, Windows)
 - [Learn how to manage your apps in Microsoft Intune](#)

Additionally, you can manage whether your users can sign in to the Microsoft 365 apps using a personal account (MSA). For this, use [tenant restriction V2](#).

Manage Copilot in Edge

Users can modify this permission by going to **Microsoft Edge > Settings > Sidebar > Copilot**, and then turning on or off the 'Allow Microsoft to access page content' toggle.

Admins can use multiple group policy settings to manage the behavior of the Copilot in Edge sidebar:

- To allow or block Copilot in Edge from using browsing context, use the [EdgeEntraCopilotPageContext](#) policy. This policy can prevent Copilot with enterprise data protection from using webpage or PDF content when it formulates responses to prompts.
- To disable Copilot in Edge entirely, use the [HubsSidebarEnabled](#) policy. Blocking Copilot in Edge automatically blocks all Edge sidebar apps from being enabled.
- To allow or block Copilot in Edge from using browsing context when users are signed in with their personal MSA Bing account while in the Edge work profile, use the [CopilotPageContext](#) policy. This policy prevents the personal Copilot version without enterprise data protection from using webpage or PDF content when it formulates responses to prompts.

Managing Microsoft Copilot in the Microsoft 365 mobile app

Microsoft Copilot is also available in the Microsoft 365 mobile app when eligible users are signed in with their Microsoft Entra accounts. Users get the same data security, privacy, and compliance standards and Copilot functionality—such as the ability to upload documents, craft and polish content, and create stunning images—directly within the Microsoft 365 app.

To manage Copilot in the Microsoft 365 (Office) app, admins can use the Microsoft Intune policy, group policy, or the Microsoft 365 admin center. Refer to documentation found here: [Manage Microsoft 365 \(Office\) for iOS and Android with Intune](#).

Removing access to Microsoft Copilot

Microsoft Copilot enhances data security, privacy, and compliance by offering enterprise data protection (EDP).

If you wish to prevent access to Microsoft Copilot with enterprise data protection for your users, follow these steps:

- Don't pin Microsoft Copilot to the Microsoft 365 app, Teams, and Outlook: Using the control found under Settings on the Copilot page in the Microsoft 365 admin center, select "Do not pin Microsoft Copilot to the navigation bar." Then uncheck "Allow users to be asked whether they want to pin it." Learn more about [pinning Microsoft Copilot](#).

ⓘ Note

This only applies to Microsoft Copilot users. Copilot will still be pinned in the Microsoft 365 app for users who are assigned a Microsoft 365 Copilot license.

- Web: Block copilot.cloud.microsoft using a corporate proxy.

ⓘ Note

Microsoft 365 Copilot users cannot access Copilot from copilot.cloud.microsoft—if they visit copilot.cloud.microsoft, they're redirected to the Microsoft 365 app (m365.cloud.microsoft/chat). If you block copilot.cloud.microsoft, please direct your Microsoft 365 Copilot users to access Copilot in the Microsoft 365 app (m365.cloud.microsoft/chat).

- Microsoft Edge: Use the [EdgeSidebarAppUrlHostBlockList](#) policy to control which sidebar apps, including Copilot, are blocked (except the Search app).
 - You can find these URLs at edge://sidebar-internals. The sidebar internals JSON file includes a manifest for built-in sidebar apps, including a "target": {"url": "xyz"} parameter for each app. You can use these values to configure the policy.
- Microsoft 365 mobile app: Use [Intune app protection and configuration policies with Microsoft 365 \(Office\) for iOS and Android](#) to ensure collaboration experiences are always accessed with safeguards in place.
 - Key: com.microsoft.office.officemobile.BingChatEnterprise.IsAllowed
 - Value
 - True (default): Copilot is enabled for the tenant
 - False: Copilot is disabled for the tenant

ⓘ Note

This also blocks Copilot in the Microsoft 365 mobile app for users with a Microsoft 365 Copilot license.

Copilot in Edge

Article • 09/25/2024

Microsoft Copilot can be accessed in the Microsoft Edge sidebar. Users signed in with a Microsoft Entra account receive enterprise data protection. To learn more about enterprise data protection, visit our [Privacy, Security, and Compliance page](#).

The Copilot in Edge experience is changing to enhance data security, privacy, compliance, and simplify the user experience for users signed in with a Microsoft Entra work or school account. [Microsoft Copilot offers enterprise data protection](#) [↗] at no additional cost. [Enterprise data protection](#) (EDP) refers to controls and commitments, under the Data Protection Addendum and Product Terms, that apply to customer data for users of Microsoft 365 Copilot and Microsoft Copilot. This means that security, privacy, and compliance controls and commitments available for Microsoft 365 Copilot extend to Microsoft Copilot prompts and responses. Prompts and responses are protected by the same terms and commitments that are widely trusted by our customers, not only for Microsoft 365 Copilot, but also for emails in Exchange and files in SharePoint. This update represents an improvement over the previous commercial data protection (CDP) promise. This update is rolling out now. However, while we make this upgrade, some existing Copilot in Edge features may be temporarily unavailable. More information on temporarily unavailable features in Copilot in Edge can be found on this page.

Enable Copilot in Edge

To use Copilot in Edge, the following steps are required:

1. The user should sign in to Microsoft Edge with their Microsoft Entra account (work or school account).
2. The user can then access Copilot by clicking on the Copilot icon in the upper right of the Edge browser (Ctrl+Shift+.).

A shield icon at the top of the Copilot experience in the sidebar confirms that Copilot in Edge offers enterprise data protection.

Data used by Copilot in Edge

With Copilot in Edge, browsing context can help users to inform their prompts so Copilot can provide a more relevant response.

Based on the user's prompt and their consent to share data with Microsoft, Microsoft Edge may send relevant data to Copilot. Some prompts don't need browsing context for Copilot to formulate a response. For example, consider the prompt 'Help me plan a trip to Manhattan.' In this case, Edge shares the URL, page title, user's query, and previous conversation history to help Copilot respond to their question effectively.

When the user grants permission to share page information, Microsoft Edge sends Copilot the browsing context of a given session, the user's prompt, and previous conversation history. This information helps Copilot generate a meaningful response.

Enterprise data protection applies to Copilot prompts and responses when a user is signed in with a Microsoft Entra account.

Note

If web search is turned off for Copilot, responses may not be drawing on the most up-to-date or accurate information.

Copilot in Edge features

Important

Page summarization and Rewrite in Copilot in Edge are temporarily unavailable in Microsoft Copilot with enterprise data protection.

Page summarization by Copilot in Edge (coming soon)

Copilot in Edge can summarize the content of websites and various documents when displayed in the Edge browser. Currently Copilot in Edge can summarize some document types but not others. [Refer to this chart](#) to see the current behavior of Copilot in Edge webpage summarization for various document types. The chart is updated when support for summarization increases.

Rewrite by Copilot in Edge

With Rewrite, Copilot in Edge helps users edit their text. For example, Rewrite can help users elaborate on text, revise, adjust tone, format the text, and more.

Note

The [ComposeInlineEnabled](#) policy is removed until Rewrite is available again.

Once Rewrite is available, users signed in with a Microsoft Entra ID have enterprise data protection when using the feature in Copilot in Edge. Data Loss Prevention (DLP) policies are enforced by the Rewrite feature.

How Data Loss Prevention is enforced with Copilot in Edge

Edge for Business comes with native capabilities for enforcing Data Loss Prevention (DLP) policies. This way, your organization's approach to preventing unauthorized data disclosure automatically extends to Copilot in Edge. You can configure these policies using Microsoft Purview, Intune Mobile Application Management (MAM), and Microsoft Defender for Cloud Apps (MDA).

When using Copilot in Edge with DLP policies, access to protected web pages and PDFs is restricted. As a result, a user can't copy or paste content protected by DLP policies. Users also can't summarize protected content using Copilot in Edge, and admins can block Copilot from receiving sensitive files through the file upload feature.

Check out [this page](#) to learn more about DLP policies and how they work in Edge for Business.

How to manage Copilot in Edge

For information on how to manage Copilot in Edge, see [Manage](#).

Frequently asked questions about Copilot

Article • 10/29/2024

📌 Note

The updates to Microsoft Copilot are currently rolling out and are expected to complete within a few weeks. During this time, you may see a mix of Copilot with commercial data protection and the updated Copilot offering enterprise data protection.

Enterprise data protection (EDP)

What is enterprise data protection (EDP)?

For users signed in with a Microsoft Entra account, Microsoft Copilot offers enterprise data protection (EDP).

Enterprise data protection (EDP) refers to controls and commitments, under the [Data Protection Addendum](#) (DPA) and the [Product Terms](#), that apply to customer data for users of Copilot for Microsoft 365 and Microsoft Copilot. The use of the term EDP is not meant to limit the benefits offered under the DPA and Product Terms.

To learn more about enterprise data protection, visit <https://aka.ms/EDPLearn>.

What happens to commercial data protection now that Microsoft Copilot is updating to enterprise data protection? What will happen to the existing service plan?

With these updates, commercial data protection no longer applies in Microsoft Copilot. Instead, Microsoft Copilot offers enterprise data protection (EDP) for users signed in with a Microsoft Entra account. As a result, the "Commercial data protection for Microsoft Copilot" service plan is retired (as indicated by "RETIRED" being added to the service plan name) and no longer applies. If you previously used the service plan to manage Microsoft Copilot, you don't need to alter it to take advantage of enterprise data protection.

Managing Copilot

What actions do IT admins need to take to gain access to enterprise data protection (EDP) in Microsoft Copilot?

Microsoft Copilot offers enterprise data protection (EDP) to users who sign in with a Microsoft Entra account—no IT admin action is required.

To ensure people across your organization have easy access to Microsoft Copilot and can benefit from its security and experience updates, we recommend you enable in-app access today by pinning Microsoft Copilot. If you elect to pin Microsoft Copilot for your users, it appears in the Microsoft 365 app and will soon appear in Microsoft Teams and Outlook. The option to pin Copilot can be found under Settings on the Copilot [page in the Microsoft 365 admin center](#) [↗](#). (Global Admin permissions required).

Where can I learn more about pinning Microsoft Copilot for my users?

For more information on how to pin Microsoft Copilot in the Microsoft 365 app, Microsoft Teams, and Outlook, see [How to pin Microsoft Copilot in the Microsoft 365 app, Microsoft Teams, and Outlook](#).

How can I ensure that users in my network access Microsoft Copilot with enterprise data protection?

For detailed information, see [How to access Microsoft Copilot with enterprise data protection using an Entra account](#).

What IPs do I need to allow in my network for Microsoft Copilot to work?

For detailed information, see [Network requirements](#).

Do I still need to assign the Microsoft 365 E3 or E5 Extra Features license to allow my users with a Microsoft 365 E3 or E5 “Original” subscription to access Copilot with enterprise data protection?

No. With the recent update to Microsoft Copilot, users just need to sign in to Microsoft Copilot with their Microsoft Entra accounts to use Copilot with enterprise data protection.

How can I prevent access to Microsoft Copilot for my users?

To learn more, see [Removing access to Microsoft Copilot](#).

Access and availability

Where can my users access Microsoft Copilot if they're signed in with their Microsoft Entra account?

For details, see [Where to access Microsoft Copilot](#).

Are there any restrictions on the types of users who can access Microsoft Copilot and receive enterprise data protection?

Users who sign in to Microsoft Copilot with a Microsoft Entra account receive enterprise data protection. US government cloud customers and students under age 18 aren't yet eligible.

Can I use Copilot with any browser?

Copilot supports Microsoft Edge (desktop and mobile) and other major non-Microsoft browsers like Chrome, Firefox, and Safari.

Is Copilot accessible via API?

No, we don't offer an API. Customers interested in extending Copilot should look at Microsoft 365 Copilot and Microsoft Copilot Studio.

Privacy and protections

Are prompts and responses in Copilot logged?

With enterprise data protection (EDP), prompts and responses are logged, retained, and available for audit, eDiscovery, and advanced Microsoft Purview capabilities. The specific controls vary depending on the underlying subscription plan. For more information on EDP, visit [Enterprise data protection for prompts and responses](#).

Are prompts and responses in Copilot used to train foundation models?

No, prompts and responses [aren't used to train foundation models](#) [↗] under enterprise data protection.

Since Copilot is built on OpenAI's ChatGPT models, does Copilot share any information with OpenAI?

No, your data is not available to OpenAI or used to train OpenAI models. Learn more about [how Microsoft protects user and organizational data](#) [↗].

How are web search queries to Bing handled with EDP?

For information on web search queries in Copilot, see [Privacy and security of generated web search queries](#).

For information on how to manage web search queries, please see [Managing web search queries in Microsoft Copilot](#).

Does Copilot work with Bing SafeSearch settings?

Yes, Copilot works with all Bing SafeSearch settings, including Strict.

Does Microsoft Copilot fall under the terms of the Data Protection Addendum (DPA)?

The use of Microsoft 365 Copilot and Microsoft Copilot, as used by organizations, are covered by the terms of the [Data Protection Addendum](#) [↗] (DPA) and [Product Terms](#) [↗], with Microsoft acting as a data processor.

To learn more about enterprise data protection, visit <https://aka.ms/EDPLearn> [↗].

How can I prevent sensitive internal content from being summarized using Copilot in Microsoft Edge for Business?

Edge for Business comes with native capabilities for enforcing Data Loss Prevention (DLP) policies. To learn more about DLP when using Copilot in Microsoft Edge for Business, visit [How Data Loss Prevention is enforced with Copilot in Edge](#).

Note

Page summarization is coming soon.

Could I be at risk of copyright infringement by using material generated by Copilot?

Microsoft's Copilot Copyright Commitment defends customers against third-party intellectual property claims arising from the customer's use and distribution of the output content generated by Microsoft's Copilot services. For content copyright concerns, see our [Customer Copyright Commitment](#) [↗].

Does Microsoft Copilot support HIPAA compliance?

Microsoft Copilot does not support HIPAA compliance at this time.

Report a concern

We work diligently to protect our users from harmful content and conduct, but we can't do it alone. You can [report a concern](#) [↗] here. Your reports help us identify where online content or user conduct has violated our policies or terms for Microsoft services.

When you report content or conduct to Microsoft, we review it and act against it if it violates our [policies](#) or [terms](#).

If you have technical support concerns, please visit Microsoft [Support](#). If you have a privacy concern, you can [Report a Privacy concern](#).

If your report relates to deceptive generative AI election content please visit [Microsoft-2024 Elections](#).

You can also click the "thumbs up" or "thumbs down" buttons at the bottom of a Copilot response. Clicking these buttons tells us whether you were generally satisfied or dissatisfied with Copilot's response, and then opens a window that allows you to share more details about your experience.

Features

What features are available in Microsoft Copilot with enterprise data protection?

Microsoft Copilot has many of the same features as before plus a few new ones. Some previous features are not immediately available, and a few are no longer available.

New features available in Copilot:

- **Previous chats:** Lets users access previous Copilot chats for reference or to continue the chat.

Features not immediately available (with the timeframe of their anticipated return):

- **Image upload (Q4 2024):** Lets users take photos, or upload or copy and paste images into Copilot to use in a prompt.
- **Data analysis (Q4 2024):** Copilot uses the Python programming language to help users perform complex data analysis such as coding, visualization, and math.
- **Voice input (to be determined) and Read aloud (to be determined):** Lets users interact with Copilot by using the microphone or by listening to Copilot's responses.
- **Contextual prompt suggestions (Copilot in Edge, Q4 2024):** References open pages within Microsoft Edge as part of the prompt to help users create relevant prompts within Copilot.
- **Page summarization (Copilot in Edge, Q4 2024):** Lets users summarize an open webpage or PDF in Edge.
- **Rewrite (Copilot in Edge, Q1 2025):** Lets users edit typed text for tone, format, and length within an open page in Microsoft Edge. The previous policy settings for

Rewrite will be removed until this feature is made available again. See [Copilot in Edge](#).

Features that will no longer be available:

- **Tone selector:** Let users select one of a few preset tones for Copilot's response. Without tone selector, if a user wants Copilot to respond in a specific tone, they can specify the tone as part of their prompt.
- **Notebook:** Let users iterate and refine their prompts in multiple turns. Users can now iterate and refine their prompts over multiple turns in the chat box.
- **Compose (Copilot in Edge):** Provided a template for users to draft content in different tones, formats, and lengths. Without this feature, users can edit text using Rewrite in Microsoft Edge.
- **Copilot button (Microsoft Edge mobile application):** The dedicated Copilot button in the Microsoft Edge mobile application. We recommend that users with Microsoft Entra accounts use the Microsoft 365 mobile application to access Copilot for work or education.

How does Copilot handle uploaded files?

Copilot can analyze the content of files you upload into the chat box. This means Copilot can provide new insights when working with PowerPoint presentations, PDFs, Excel spreadsheets, and more. To upload a file, select the paperclip icon in the corner of the chat box or drag and drop a file into the chat box. You can do things like ask Copilot questions about the uploaded file, ask Copilot to summarize files like PDFs or Word docs, run data analysis or visualizations, and more.

Uploaded files are stored in a user's OneDrive for Business. Uploaded files can be deleted by users at any time.

Per enterprise data protection promises, the uploaded file isn't used to train the model.

Are Copilot Pages available in Microsoft Copilot?

For Microsoft 365 Copilot customers, Pages is now generally available. Pages will be available in Microsoft Copilot soon. Learn more about [Pages and other improvements](#) to Copilot in the Microsoft 365 apps.

Why am I still seeing Notebook and Compose in Copilot in the Microsoft Edge sidebar?

If you are not using Microsoft Edge *stable* 128.0.2739.54+, you may see these features. We recommend updating Microsoft Edge to the latest version to remove these features as they are not compliant with enterprise data protection.

Microsoft Copilot vs. Microsoft 365 Copilot

What's the difference between Microsoft Copilot and Microsoft 365 Copilot?

Microsoft Copilot is grounded in data from the public web in the Bing search index. It combines the power of generative AI with up-to-date information from the web. Because it draws on the vast amount of public web information, it's useful for conducting research, finding resources, and staying updated with the latest news and trends.

Unlike with Microsoft 365 Copilot, users cannot invoke organizational content like files, emails, or chats when prompting in Copilot chat. Microsoft Copilot also doesn't have extensibility like Microsoft Copilot 365. Learn more about [Microsoft 365 Copilot](#).

Using Copilot

Outside of ensuring that students and faculty sign in with their Microsoft Entra ID, what else is recommended to prepare education institutions for Copilot?

Controls in the Microsoft Admin Center allow you to validate your school type and apply age group classifications to your users. For more information, see [Managing Copilot \(formerly Bing Chat Enterprise\) access for Faculty and Higher Education 18+ students](#) [↗].

What's the best way to verify the accuracy of information provided by Copilot?

Copilot answers complex questions by distilling information from multiple web sources into a single response. Copilot provides linked citations to these answers so the user can further explore and research as they would with traditional search.

I need help getting my users started on Copilot. What should I do next?

Visit the [Copilot page](#) [↗] on Microsoft Adoption to download the Copilot End User Adoption Kit for your organization.

Are there advertisements in Microsoft Copilot when users are signed in with their Microsoft Entra ID?

No. When users sign in with a Microsoft Entra ID, Microsoft Copilot offers enterprise data protection and a simplified, ad-free experience for work and education.